



## DIVISION OF PLANNING & PERMITTING FREDERICK COUNTY, MARYLAND

### *Department of Permits and Inspections*

30 North Market Street • Frederick, Maryland 21701  
Phone (301) 600-2313 • Fax (301) 600-2309

## Appliance Installer License in Frederick County

We have gone paperless!! This application should be submitted electronically via the citizen portal at <https://planningandpermitting.frederickcountymd.gov/>

Please login to our portal and complete the electronic Trade License application for an Appliance Installer License.

These items are required and must be included for the appropriate category:

1. LP Gas Appliance Installer - A copy of the propane gas fitters certificate issued by the state of Maryland, or any other jurisdiction's LP gas license recognized by the State of Maryland.

Natural Gas Appliance Installer - A copy of any jurisdiction's natural gas license recognized by the State of Maryland, W.S.S.C., Baltimore County or Baltimore City.

Pool Installer - A copy of a Maryland Home Improvement Contractors license.

2. A Certificate of Insurance in the amount of \$300,000 for property damage and \$100,000 for liability insurance. Total amount to be \$400,000 and certificate made out to Frederick County.

3. A license fee of \$169.00. This fee will cover a two (2) year period and will expire on November 13 of the odd numbered year. The fee for a new license received in the last 3 months of a license period (after August 13<sup>th</sup> and before November 13<sup>th</sup> of the odd numbered year) will pay 50% of the regular license fee.

After your application has been approved by intake staff, a license fee will be applied to the portal account. Once paid, the license will issue and a license card will be available for printing from the attachments.

Payments can be made through the portal account or if you wish to pay by check/cash you may do so via the Treasury Drive Thru at 30 N. Market St., Frederick MD 21701. If you have any questions, please feel free to contact (301) 600-2313.