



# DIVISION OF PLANNING AND PERMITTING FREDERICK COUNTY, MARYLAND

30 North Market Street • Frederick, Maryland 21701 • (301) 600-1138

## CORRECTION PLAT

Application is made on the Application Portal <https://planningandpermitting.frederickcountymd.gov/>

Required for Submission: Provide existing subdivision number in the comments field.

PLANNING	\$472.00
DUSWM if Water/Sewer	\$130.00
HEALTH DEPT.	\$150.00

Minimum information for plat submittal listed below. Additional code requirements may be applicable and will be reviewed at the time of submission.

### Sheet Composition Requirements

1. Include all Signature blocks from original plat.
2. Vicinity Map must be in upper right corner – Scale 1"=2000', with Tax Map, Parcel, and Property account # shown beneath map
3. Surveyor's Certification must be below vicinity map
4. Owner's Certification & Dedication must be below Surveyor's Certification
5. Title Block (located bottom right corner) – Plan title, Project Name and Section, Type of Project, situated along..., election district, Frederick County, and Planning Region.
6. The [Development Review Routing Stamp](#) (located bottom right above title block)

### Standard General Notes for Correction Plat

1. The site is zoned \_\_\_\_.
2. A 6-foot drainage and utility easement is to be reserved along all resulting external lot lines.
3. Minimum building restriction lines: \_\_\_\_ front, \_\_\_\_ rear, \_\_\_\_ sides.
4. Future development of this property may require road layback work to be done along previously dedicated road right-of-way.
5. Future access to this property shall be in accordance with regulations in effect at the time of development.
6. Include all notes from the original plat.
7. Note stating the purpose of the correction plat.

### Standard Correction Plat Requirements

1. Drawing: 18" x24" landscape orientation Digital Submission (PDF) uploaded per [Electronic Plan Submission Guide](#)
2. Title Block Info: Name, Section & Location, Election District & No., Planning Region
3. County, State, Any Previous Plat info
4. Scale, Date, North Arrow
5. Owner Name, Address Phone
6. Surveyor/Engineer, Address Phone
7. Vicinity Map, Scale, Tax Map/Parcel, Tax ID#
8. Overall Property(s)
9. Horizontal Datum
10. Surveyor's Certification and Seal
11. Owner's Dedication and Notary
12. Acreage Chart
13. Boundary(s) & Area (when applicable)
14. Adjacent Roads, Name, Right-of-Way Width, Centerline, Pavement Type and Width

**PAYMENTS:** Payment may be made online using the Application Portal. You may also mail a check to the Department of Development Review and Planning, 30 North Market Street, Frederick, Maryland, 21701 or in person. Please make check payable to Frederick County and reference the Project Number. Fees may not be paid until notice to pay fees is received.