



**DIVISION OF PLANNING AND PERMITTING**  
**FREDERICK COUNTY, MARYLAND**  
*Department of Permits and Inspections*

30 North Market Street • Frederick, Maryland 21701  
Phone (301) 600-2313 • Fax (301) 600-2309

**FIRE ALARM AND DETECTION SYSTEMS  
& SUPPRESSION SYSTEMS FIRE PERMIT APPLICATION**

Each type of permit and each individual address requires a separate application form. All permit fees are due at the time of permit application. See reverse for additional fee and permitting information.

**We have gone paperless!! This application should be submitted electronically via the citizen portal at  
<https://planningandpermitting.frederickcountymd.gov/>**

**Please have the following information available when completing your electronic application**

**Frederick County Permit #:** \_\_\_\_\_

Applicant Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Office Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
MD State Sprinkler License # \_\_\_\_\_ Master Electrical License # \_\_\_\_\_

Name of Tenant/Occupant \_\_\_\_\_ Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Building Permit # for this project \_\_\_\_\_

Electrical Permit # for this project \_\_\_\_\_

(separate electrical permit is required for Fire Alarm Detection Systems ONLY)

**Check one box below and enter required information :**

Sprinkler Fire Suppression System:

- NFPA 13 & 13R # of Sprinkler Heads \_\_\_\_\_ # of Systems \_\_\_\_\_
- Forward Flow Test or Backflow Preventer Yes  or No  If Yes, # of Tests \_\_\_\_\_
- Deluge Dry Pipe Test Yes  or No  If Yes, # of Tests \_\_\_\_\_
- Pneumatic Test or Dry Sprinkler System Yes  or No  If Yes, # of Tests \_\_\_\_\_
- NFPA 13D # of Sprinkler Heads \_\_\_\_\_ Pump & Tank Yes  or No
- Fire Pump NFPA 20 # of Pumps \_\_\_\_\_ Diesel  Electric  (If Electric- separate electrical permit required)
- Standpipe System NFPA 14 # of Risers \_\_\_\_\_
- Hood Suppression System NFPA 96\* # of Systems \_\_\_\_\_  
New Installation or Modification to Duct Work: \*Yes  No   
\* If Yes, a Smoke Control Inspection is Required. If Duct Work is being completed by a different contractor, a separate permit and plans are required.

Or

- Fire Alarm: Total Number of Stories in Structure \_\_\_\_\_ Number of Stories affected by Modification \_\_\_\_\_  
Number of Devices Being Installed \_\_\_\_\_

Explanation of Work:

- Expedited Review \* must be approved prior to submission, additional fee applied

**TO BE READ BY APPLICANT:**

Any attempt to defraud or otherwise deliberately or knowingly design, install, service, maintain, operate, sell, represent for sale, falsify records, reports, or applications, or other related activity in violation of the requirements prescribed by NFPA 1, 2018 edition shall be considered a violation. Such violations shall be cause for immediate suspension or revocation of any related licenses, certificates, or permits issued by this jurisdiction. In addition, any such violation shall be subject to any other criminal or civil penalties as available by the laws of this jurisdiction. **ALL PERMIT FEES ARE DUE AT TIME OF APPLICATION.**

Division of Planning and Permitting  
Department of Permits and Inspections  
Office of Life Safety

**\*\*\*ALL PERMIT APPLICATIONS REQUIRE:  
APPLICATION FEE OF \$32.00 & AUTOMATION ENHANCEMENT FEE OF \$11.00**

**Schedule of Fees – Suppression Systems**

**NFPA 13, 13R & Foam Systems**

\$2.00 per sprinkler head for Plan Review – Minimum \$147.00 plus  
\$2.00 per sprinkler head for Inspection – Minimum \$197.00

**EXCEPTION:** for 10 sprinkler heads or less A FLAT RATE of \$227.00 applies  
(fee covers the plan review & inspection)

\$147.00 Witness of Fire Main Flush (beyond initial test)  
\$147.00 Witness of Underground Fire Main Hydrostatic Test (beyond initial test)  
\$147.00 Additional Hydrostatic tests (beyond initial test)  
\$147.00 Deluge/Dry Pipe test for Inspection  
\$147.00 Pneumatic test of Dry Sprinkler System for Inspection  
\$147.00 Forward Flow test of Backflow Preventer (per test)

**NFPA 13D Systems (Townhomes & Single Family)**

\$147.00 per sprinkler system for Plan Review  
\$197.00 per sprinkler system for Inspection

**EXCEPTION:** for 10 sprinkler heads or less A FLAT RATE of \$227.00 applies  
(fee covers the plan review & inspection)

**NFPA 14 Standpipe Systems**

\$147.00 per riser for Plan Review, plus \$147.00 per riser for Inspection

**NFPA 20 Fire Pumps**

\$197.00 for Plan Review plus \$304.00 for Inspection

**NFPA 96 Hood Suppression Systems**

\$197.00 per system for Plan Review, plus \$197.00 per system for Inspection

**NFPA 96 Smoke Control System**

\$197.00 per system for Plan Review, plus \$197.00 per system for Inspection

**Other Chemical Extinguishing Systems**

\$197.00 per system for Plan Review, plus \$197.00 per system for Inspection

**Schedule of Fees – Fire Alarm & Detection Systems**

**Plan Review Fees**

\$197.00 per story plus \$2 per initiating/indicating device

**Inspection Fees**

\$197.00 per story plus \$2 per initiating /indicating device

\*Fee includes ONE rough-in inspection & ONE final acceptance test.

**Exception:** A FLAT RATE of \$147.00 applies if 10 or less devices. Fee includes plan review & inspection.

**Investigation Fee** (i.e. working without a Fire Permit) \$294.00

**OTHER FEES THAT MAY APPLY TO LIFE SAFETY PERMITS:**

**Extensions** \$61.00 the request to extend a permit shall be in writing & can only be made for one year.

**Revisions** \$32.00

**Re-inspection Fees** \$61.00

**Expedited Plan Review or After Hours Inspections**

Will be granted ONLY if the Manager of the Office Of Permitting Services determines that sufficient County staff is available. Fees will be assessed following the approval.