



**DIVISION OF PLANNING AND PERMITTING
FREDERICK COUNTY, MARYLAND**

Office of the Zoning Administrator

30 North Market Street • Frederick, Maryland 21701
301-600-2572 • FAX 301-600-2309 • TTY: Use Maryland Relay
www.FrederickCountyMD.gov/planning

ZONING VERIFICATION REQUEST-APPLICATION (Phase 4)

Zoning verification letters will contain information relating to the current zoning use, compliance and any existing zoning violations of the requested property. Additionally, the zoning verification letter may provide zoning certificate approval for those uses that only require a zoning certificate **excluding** Agricultural Buildings. For zoning certificate approval for community solar farms, please use *Attachment A* for additional submittal requirements.

Required Information for all requests:

- Memo or Statement (including specific determination or zoning information you may require) addressed to Mr. Tolson DeSa, Zoning Administrator, 30 N. Market Street, Frederick, MD 21701

Note: Information can be obtained from either the property owner or the Maryland Department of Assessments and Taxation, Phone (301)815-5350, www.dat.state.md.us

Please note: The \$115.00 fee is charged per parcel lot, permit number, unit number, or tenant number. Request with multiple tenants, such as a shopping center or office complex, requires a separate request and fee for each tenant occupying the space, refer to page #2 of application.

1. Commercial or Residential (Circle one)

Tax Map _____ Parcel # _____ Tax ID# _____ Lot # _____
 Property Owner _____
 Property Address and or Description of the Subject property _____

Owner/Applicant _____
 Address _____

 Phone _____
 Check one for Determination Letter:
 Mail Email _____

CDD-Dev. Review

File #:
A/P #:
Due Date:

- Notes: 1. Review comments Frederick County Web Site : <http://www.frederickcountymd.gov/index.aspx?nid=2532>
 2. Only complete submissions will be credited on the date received

Printed name

Signature of Owner or Applicant

FEES

Checks made payable to Treasurer of Frederick County-Additional fees may be due per Fee Ordinance Resolution 12-07

(ZONVER)

1. Zoning Fee per request =	\$115.00
2. Number of Request =	
Total =	

Additional request information for multiple tenants, such as a shopping center or office complex.

2. Commercial or Residential (Circle one)

Tax Map _____ Parcel # _____ Tax ID# _____ Lot # _____

Property Owner _____

Property Address and or Description of the Subject property _____

3. Commercial or Residential (Circle one)

Tax Map _____ Parcel # _____ Tax ID# _____ Lot # _____

Property Owner _____

Property Address and or Description of the Subject property _____

4. Commercial or Residential (Circle one)

Tax Map _____ Parcel # _____ Tax ID# _____ Lot # _____

Property Owner _____

Property Address and or Description of the Subject property _____

5. Commercial or Residential (Circle one)

Tax Map _____ Parcel # _____ Tax ID# _____ Lot # _____

Property Owner _____

Property Address and or Description of the Subject property _____
