



**DIVISION OF PLANNING AND PERMITTING**  
**FREDERICK COUNTY, MARYLAND**  
*Department of Permits and Inspections*

30 North Market Street • Frederick, Maryland 21701  
Phone (301) 600-2313 • Fax (301) 600-2309

---

## **OFFICE OF LIFE SAFETY OVERVIEW**

The Office of Life Safety strives to provide optimum permitting, inspection and fire code enforcement services to protect the health, safety and welfare of the citizens of Frederick County. The responsibilities of this department are:

- a) The review, issuance and inspection of Suppression Systems, Fire Alarm & Detection Systems & Smoke Control Permits. The reviewing & approving agency of building permits in regards to the adopted Life Safety and Uniform Fire Codes.
- b) Conduct the required Life Safety Final inspection on Building Permits.
- c) The review & inspection of site plans for compliance with adequate Fire Dept. access.

### **How to Apply for a Fire Permit** (Fire Alarm & Suppression Permits)

Submit completed application along with 3 sets of plans and permit fees. For details see [Fire Alarm & Detection Systems \(NFPA 72\)](#) or [Suppression Systems](#). Suppression Systems cover sprinklers, hoods, standpipes, fire pumps and chemical extinguishing systems. An application form for each individual dwelling, townhouse or business is required. You may mail or hand-deliver your submission to our office at 30 N. Market Street, Frederick.

### **Review Process**

Fire Permit reviews and Life Safety reviews on [building permits](#) are typically completed within 10 working days, however, this time frame is not guaranteed and is dependent on workload. Upon completion of the review; the approval or denial letter will be faxed to the customer. ALL Fire permit fees are due at the time application is made

The most referred to adopted codes and standards.

NFPA #101, Life Safety Code-2015

NFPA #1, Fire Code- 2015

International Building Code-2015 IBC

Annotated Code of Maryland- Comar 29.06.01; January 1, 2015

Frederick Co. Residential Fire Sprinkler Ordinance 06-26-422

### **Fire Permit & Plans pickup**

The fire permit and approved plans may be picked up at 30 N. Market Street; between the hours of 8:00 to 3:30. Post your permit at the job site. [Fee Schedule](#)

### **Inspections**

Inspections are conducted after the issuance of the approved permit. Prior to scheduling an inspection verify that the address is posted at the job site. [Requirements For Posting Addresses](#)

To schedule inspections with our department call the inspection voice mailbox @ 301-600-1090.

Suppression and Fire Alarm permits must be finalized prior to the Life Safety final on the building permit. **The Life Safety Final inspection is required for Certificates of Occupancy.** The Office of Life Safety is a separate county agency from the Fire Marshal's office. Required periodic inspections after the receipt of the Certificate of Occupancy are conducted by the Frederick County Fire Marshal's office.

Additional inspection information for [New Dwellings](#), [Non-Residential](#) and [Non-Residential No Construction & No Change of Use](#)