



# DIVISION OF PLANNING & PERMITTING FREDERICK COUNTY, MARYLAND

30 North Market Street • Frederick, Maryland 21701

301-600-1138 • FAX 301-600-1645 • TTY Use Maryland Relay 2054 • <http://www.frederickcountymd.gov>

## ADEQUATE PUBLIC FACILITIES ORDINANCE (APFO)

(Schools, Water and Sewer, Roads Escrows)- APPLICATION

Prior to, (at least 2 business days) your submission, email [DevelopmentReviewIntake@FrederickCountyMD.gov](mailto:DevelopmentReviewIntake@FrederickCountyMD.gov) or fax 301-600-1645, completed/signed application for processing. fees generated to be paid upon initial submission.

Questions: contact Development Review at 301-600-1138

### Required for Submission`

2 Copies Traffic Studies and CD

Map detailing-

3 Copies water and sewer report (if community)

- Location(s) of residential units
- Location(s) of non-residential development

Signed NID (Notice of Intent to Develop) if applicable

Yes  No Prior APFO approval for subject property

*If Yes: Approval date \_\_\_\_\_, Length of Approval \_\_\_\_\_  
attached copy of previously signed APFO LOU*

\_\_\_\_\_ Years APFO Test Requested

\_\_\_\_\_ Specific Proposed Use(s)

### # of Residential Units:

\_\_\_\_\_ Single Family Detached

\_\_\_\_\_ Townhouse (single family attached)

\_\_\_\_\_ Multi Family (condo/apartment)

\_\_\_\_\_ Multi Family (2/2 or back-to-backs)

\_\_\_\_\_ **Total Residential Units**

### Square Feet of Non-Residential Units:

\_\_\_\_\_ Sq. Ft Commercial

\_\_\_\_\_ Sq. Ft. Employment / Office

\_\_\_\_\_ Sq. Ft. Other/Specific Use(s)

*Use Description of Request to indicate additional sq. ft. by type, if necessary*

\_\_\_\_\_ **Total Non Residential Sq. Ft.**

Check one  Adamstown  Brunswick  Frederick  Middletown  New Market  Thurmont  Urbana  Walkersville

Tax Map(s) \_\_\_\_\_ Parcel(s) \_\_\_\_\_ Tax ID#(s) \_\_\_\_\_

Total Site Area Acres \_\_\_\_\_ Affected Site Area Acres \_\_\_\_\_ Existing Use \_\_\_\_\_

Well/Septic OR  Public water/sewer  Y  N Utilizing Existing Structure(s) on Property

Y  N Property Located *ON* or *Along* a State Highway

Subdivision/Site Name: \_\_\_\_\_ Project Location: \_\_\_\_\_

**Description of APFO Request:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<b>File #:</b>
<b>A/P #:</b>
<b>Due Date:</b>

Owner/Applicant \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Check one for Review Comments:

Mail  Email \_\_\_\_\_

Engineer/Surveyor \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Check one for Review Comments:

Mail  Email \_\_\_\_\_

The Applicant hereby certifies under the penalties of perjury, and agrees as follows: 1) That he/she is authorized to make this application on behalf of all property owners, 2) That the information is correct, 3) That he/she will comply with all regulations of Frederick County which are applicable hereto.

\_\_\_\_\_  
**Printed name**

\_\_\_\_\_  
**Signature of Owner or Agent**

- Notes: 1. Review comments Frederick County Web Site : <http://www.frederickcountymd.gov/index.aspx?nid=2532>  
 2. Only complete submissions will be credited on the date received  
 3. Checks made payable to Frederick County Treasurer-Additional fees may be due per fee schedule FY2020

### FEES

#### **Roads** - (Check one)

- Developer managed traffic study, major commercial subdivision, floating zone, Large residential subdivision- exceeding 100 dwelling units = \$1,616.00  
 Developer managed traffic study-all others = \$862.00  
 County Managed traffic study NO FEE  
 No Study Required – Eligible Existing Escrow Accounts for Contribution NO FEE

#### **Water / Sewer**-(Check one)

- Study Required = \$312.00  
 Base Fee, No Study -Justification letter (attached) = \$104.00  
 Roads / Schools Pre-submission findings NO FEE  
 Well and Septic NO FEE

#### **Schools**-(Check one)

- 1 to 5 New Lots or Dwelling Units = \$108.00  
 6 to 100 New Lots or Dwelling Units = \$539.00  
 101 to 500 New Lots or Dwelling Units = \$808.00  
 Over 500 New Lots or Dwelling Units = \$1,616.00

#### **Exempt Schools:**

- Non-Residential Use NO FEE  
 Minor Residential Subdivision  
 Other (Letter attached)