



## FREDERICK COUNTY GOVERNMENT

**DIVISION OF PLANNING & PERMITTING**  
Department of Permits & Inspections

*Deborah A. Carpenter, AICP, Division Director*  
*Ashlye B. Bonomo, Department Head*

Jessica Fitzwater  
*County Executive*

### **Effective February 1, 2026**

**All inspections should be requested by 2pm the business day prior to the date of the inspection. This is a change from 12noon.**

All inspection requests must be made by the following : Through the citizen portal @ <https://planningandpermitting.frederickcountymd.gov/> Inspection requests received before 2:00 p.m. will be accommodated the following business day.

The registered account holder or the licensed contractor should receive an email notification with the inspectors contact information the day of the inspection. If you do not receive notification, your inspection will be accommodated on the following business day with no follow up required by you.

**PORTAL INSPECTION REQUESTS TIPS:** Requests may be submitted via the lookup feature on the portal by searching by ID number or Property address OR by logging into your account and selecting the applicable permit number. If the inspection type you wish to request is not available on the portal, you may select another inspection type and enter comments within the comments field provided. Please provide any important contact information or site instructions, such as access. The Building, Electrical, Fire and Plumbing Permits include two inspections per inspection type. After two inspections, the re-inspection fee is applied, whether the re-inspection is due to failures or partial inspections. **IMPORTANT:** If an inspection request is made and the Inspector is unable to gain entry, or the work is not ready, the re -inspection fee will be charged. Please do not leave inspection requests in voice mailboxes. • Information about your inspection, including inspections results are posted at the jobsite and may be viewed on the Department website: <https://planningandpermitting.frederickcountymd.gov/>

Thank you.