

**Transportation Services
Advisory Council Minutes of
April 18, 2025 Meeting
Via Web Ex**

Members/Ex-Officio Present: Joshua Bokee, Aaron Heiner, Councilmember Renee Knapp, City Council Member Kelly Russell, Carol Sepe, Thomas Davy, Roman Steichen, Stephen Finafrock, Christina Forbes, David Edmondson, Darren Bean, and Hongwei Xu.

Staff and Guests: Jaime McKay, Mary Dennis, Shayne Boucher, Shraddha Praharaj, Landen Lombardo, Ken Oldham, Lamiya Chowdhury, Chris McDonald, Jeremy Ash, Allan Kujenga, and Serena Balassi.

Call to Order: Josh welcomed attendees at 9:30 AM.

Introductions: Jaime facilitated introductions, and members introduced themselves. Attendance was taken, and a quorum was confirmed.

Approval of Minutes: Minutes from the January meeting were approved as submitted.

Council Member Comments:

- County Council Member Renee Knapp expressed excitement over secured US 15 funding.
- City Council Member Kelly Russell thanked Transit for attending City Council meetings and answering questions, as well as for placing a stop at the food bank located on New Design Road.

Transit Update: Jaime McKay, Roman Steichen, and Mary Dennis reported:

- Roman shared insights into 3 major route redesigns: 80 Connector, Ballenger Creek-Downtown, and Ballenger-Golden Mile expansions. These redesigns are in planning stages and public feedback is welcomed.
- Mary shared the Adopt-a-Stop update: Three new adopters since the last TSAC meeting
- Mary shared BTWD information including participant numbers and organization updates
- Mary shared an update on social media engagement and an increase in numbers
- Roman provided updates on fare-free service and Transit's intent to continue operating fare-free.
- Roman provided a fleet update on current buses and future bus orders.
- Roman shared details about the upcoming Waverley Transfer Facility
- Jaime shared bus shelter details for the Waverley Transfer Facility.

Agency Updates:

- Shayne Boucher introduced that there was a new Bicycle and Pedestrian Coordinator who joined the County at the start of April.

- Carol Sepe reported on the South Frederick Corridors, including transportation network details requiring further exploration.
- Josh reported on the US 15 Project and discussed progress, noting significant efforts on design and resident engagement.
- David Edmondson reported: Grants and priorities: emphasized understanding priorities for bike-related projects, integrating city/county priorities. Requested a TSAC letter of support. Shared plans for Rock Creek Trail widening and improvements.
- Cherian praised efforts on collaboration with Transit including the Waverley Transfer Facility and a new bus pull-off at Baughman's and Rosemont as part of the intersection reconfiguration project.
- Stephen introduced himself and summarized his role
- Jeremy Ash from SHA District 7 shared a brief update with no major developments.

Open Discussion:

- Josh Bokee reported out on potential group topics, speaker ideas, and ensuring intentionality in future planning.
- Chris McDonald praised the partnership with Transit and shelter expansions, with 5 new locations proposed.

Chairman Concluding Remarks:

Next Meeting: The next TSAC Meeting will be July 18, 2025, via WebEx or Teams, at 9:30 am.

Submitted by Mary Dennis, Communications Manager