



Bill No. 24-11  
Concerning: Establish a Historic Preservation Tax Credit  
Introduced July 16, 2024  
Revised: \_\_\_\_\_ Draft No. \_\_\_\_\_  
Enacted: September 17, 2024  
Effective: November 16, 2024  
Expires: October 14, 2024  
Frederick County Code, Chapter 1-8  
Section(s) 467-470

## COUNTY COUNCIL FOR FREDERICK COUNTY, MARYLAND

By: Council Member Renee Knapp on behalf of County Executive Jessica Fitzwater

**AN ACT** to: Establish a Historic Preservation Tax Credit.

Date Council Approved: 9/17/2024 Date Transmitted to Executive: 9/19/2024  
Executive: Jessica Fitzwater Date Received: 9/19/2024  
Approved: ✓ Date: 9/19/24  
Vetoed: \_\_\_\_\_ Date: \_\_\_\_\_

Date returned to Council by County Executive with no action: \_\_\_\_\_

By amending:

Frederick County Code, 1-8 Section(s) 467-470

Other: \_\_\_\_\_

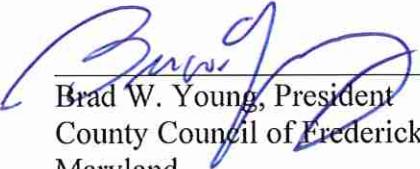
**Boldface**  
**Underlining**  
[Single boldface brackets]  
\* \* \*

*Heading or defined term.*  
*Added to existing law.*  
*Deleted from existing law.*  
*Existing law unaffected by bill.*

Bill No. 24-11

The County Council of Frederick County, Maryland, finds it necessary and appropriate to amend the Frederick County Code to Establish a Historic Preservation Tax Credit.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF FREDERICK COUNTY, MARYLAND, that the Frederick County Code be, and it is hereby, amended as shown on the attached Exhibit 1.



\_\_\_\_\_  
Brad W. Young, President  
County Council of Frederick County,  
Maryland

## ARTICLE XV: HISTORIC PRESERVATION TAX CREDIT (§§ 1-8-467 — 1-8-470)

**§ 1-8-467. ESTABLISHMENT.**

As authorized by, and subject to, the provisions set forth in the Annotated Code of Maryland, Tax Property Article § 9-204, Frederick County, Maryland hereby establishes a Frederick County Historic Preservation Tax Credit.

**§ 1-8-468. DEFINITIONS.**

**CERTIFICATE OF ELIGIBILITY.** A certificate issued by the Commission, or appropriate municipal commission, to the property owner of an eligible property, which authorizes the Treasury Department to apply a historic tax credit to the eligible property.

**COMMISSION.** A Historic Preservation Commission within Frederick County, Maryland created under the Annotated Code of Maryland, Land Use Article § 8-201.

**ELIGIBLE PROPERTY.** A historic property or landscape feature that is:

(1) Designated on the County Register of Historic Places; or

(2) Individually designated or located within a local historic district in Frederick County that has been determined by a Commission to be of historic or architectural significance.

**ELIGIBLE WORK.** The repair or replacement of exterior features of the building or structure; work that is necessary to maintain the physical integrity of the building or structure regarding safety, durability, or weatherproofing; maintenance of the exterior of the building or structure, including routine maintenance; and repair or replacement of historic landmark features such as masonry walls, fences, or other site features, if determined to be of historic or architectural significance.

Eligible work must have prior County or municipal Historic Preservation Commission approval and all relevant building and construction permits, if applicable, unless the project is eligible for administrative approval or considered routine maintenance.

**QUALIFIED EXPENSES.** The amount of money paid by the property owner of an eligible property to a licensed contractor, architect, engineer, or historic preservation consultant for eligible work, or for materials used to complete eligible work.

Qualified expenses must total at least \$500 and must not be funded by any local or state grants or loans.

Underlining indicates matter added to existing law.  
[Single boldface brackets] indicates matter deleted from existing law.

\*\*\* - indicates existing law unaffected by bill.

Bill No. 24-11

1      **§ 1-8-469. ELIGIBILITY, DURATION AND AMOUNT.**

2

3      (A)     The property owner of an eligible property is eligible for the historic preservation  
4      tax credit and may apply for the credit for a period of up to five years per eligible project. If the  
5      tax credit for any one year exceeds the amount of the County real property bill for that year, the  
6      balance may be carried forward until depleted for up to five years. However, if the property  
7      becomes no longer an eligible property, any unused credit shall lapse.

8

9      (B)     Qualified expenses shall be incurred on or after July 1, 2023 and within two tax  
10     years prior to the date of application for the credit.

11

12     (C)     The tax credit shall be 25% of the property owner's qualified expenses.

13

14     (D)     The total tax credit may not exceed \$7,500 per year.

15

16      **§ 1-8-470. APPLICATION FOR TAX CREDIT.**

17

18     (A)     On or before the first day of April immediately preceding the taxable year for  
19     which the tax credit is sought, the property owner shall submit an application to the Commission,  
20     or the appropriate municipal commission. The application shall include:

21

22        (1)    Copies of any permits;

23

24        (2)    Expense receipts;

25

26        (3)    Photographs of the property prior to the eligible work;

27

28        (4)    Photographs of the property after the eligible work;

29

30        (5)    Any other records documenting the completion of the eligible work; and

31

32        (6)    Failure to include all items listed in (A) will result in denial.

33

34     (B)     The Commission, or appropriate municipal commission, shall review the  
35     application. Upon review of the application, if the claimed expenses qualify as eligible work on  
36     an eligible property, the Commission, or appropriate municipal commission, shall issue a  
37     certificate of eligibility to the property owner. A determination regarding a qualification of a  
38     property or of renovation or construction expenses by the Commission is not subject to appeal.

39

40     (C)     The Commission or appropriate municipal historic preservation commission must  
41     transmit all approved applications to the County Treasurer, including the certificate of eligibility,  
42     by May 15 immediately preceding the taxable year for which the tax credit is sought.

---

Underlining indicates matter added to existing law.

[Single boldface brackets] indicates matter deleted from existing law.

\*\*\* - indicates existing law unaffected by bill.

Bill No. 24-11

1                   (D) Upon receipt of the approved applications, the County Treasurer shall apply the  
2 tax credit to the appropriate tax bill.

3  
4                   (E) The County Treasurer may adopt guidelines, regulations, or procedures to  
5 administer this section.

6  
7                   (F) The tax credit is non-transferable to a new property owner.

---

*Underlining indicates matter added to existing law.*

*[Single boldface brackets] indicates matter deleted from existing law.*

*\*\*\* - indicates existing law unaffected by bill.*

**Bill No. 24-11**