

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, July 23, 2024**

Council Members Mason Carter, Jerry Donald, Kavonte Duckett, M.C. Keegan-Ayer, Renee Knapp, Steve McKay, and Brad Young were present for the meeting.

Also present were Catherine Keller, Assistant County Attorney; Ragen Cherney, Chief of Staff, County Council; Nancy Luna, Executive Assistant, County Council; and Abby Boroughs, Administrative Assistant, County Council.

Council President Brad Young called the meeting to order at 5:30 p.m.

**Opening Statement from Council President Brad Young**

Council President Brad Young provided an opening statement at the start of the meeting. Included in that statement was a welcome to the Legislative Day for Tuesday, July 23, 2024, and information on how to watch and participate in the meeting.

The meeting began with a moment of silence followed by the Pledge of Allegiance.

Council President Brad Young asked staff to call role and a quorum was established.

**Action on the Agenda**

*Council Member M.C. Keegan-Ayer moved to approve the agenda for 07/23/2024 with the following change: that Item XII. Update Mutual Aid Agreements go before Item X. Public Hearing - Water and Sewer Plan Amendments (Spring Cycle). Council Vice President Kavonté Duckett seconded the motion.*

*Council Member Steve McKay moved to pull Item XI. Public Hearing on the Extension of Ordinance 22-06-006 (Pandemic Ordinance) from the 07/23/2024 agenda. Council Member Jerry Donald seconded the motion that passed 5-2, with Council Members Renee Knapp and Brad Young opposed.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp		X	
Presiding Officer – Young		X	

*The Council returned to the original motion that passed 7-0.*

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

**Public Comment**

Public Comment was heard from:

- Desiree Mortenson
- Sultan Mansour
- Tom Barse
- Emilee VanNorden
- Daniel Malvoly

With no further comments, Council President Brad Young closed Public Comment.

**Approval of Minutes**

*Council Member M.C. Keegan-Ayer moved to approve the minutes from 07/16/2024 as presented. Council Member Renee Knapp seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

**Budget Adjustments** – Kelly Weaver, Director, Budget Office

*Council Member Jerry Donald moved to approve the following budget adjustments:*

- **J-24-380** – Engineering & Construction Management, Division of Public Works
- **J-24-383** – Division of Housing
- **J-24-384** – Division of Housing

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- **J-24-388** – Division of Housing
- **J-25-017** – Division of Aging & Independence
- **J-25-021** – Frederick County Public Libraries

*Council Member M.C. Keegan-Ayer seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

**Confirmation of the County Executive's Appointments to Frederick County Boards and Commissions** – Joyce Grossnickle, County Executive's Office

*Council Member Renee Knapp moved to confirm the County Executive's appointment of Nia Condrey to the Affordable Housing Council to terms as described by staff. Council Member Jerry Donald seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

*Council Member Renee Knapp moved to confirm the County Executive's appointment of Archer O'Brien to the Commission on Disabilities to terms as described by staff. Council Member Jerry Donald seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		

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At Large – Knapp	X		
Presiding Officer – Young	X		

*Council Member Renee Knapp moved to confirm the County Executive's appointment of David Fox, Anthony Gramiccioni, and Mark Kirchman to the Fire & Rescue Advisory Board to terms as described by staff. Council Member Vice President Kavonté Duckett seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

*Council Member Renee Knapp moved to confirm the County Executive's appointment of Mark Andros to the Historic Preservation Commission to terms as described by staff. Council Member Jerry Donald seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

**Confirmation of a Member to the Board of Appeals** – Council President Brad Young

*Council Member Jerry Donald moved to confirm the appointment John Greenwell as a member of the Frederick County Board of Appeals for a new term expiring on June 30, 2027. Council Member Mason Carter seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		

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District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

**Update Mutual Aid Agreements** – The Honorable Charles Jenkins, Frederick County Sheriff's Office

Sheriff Charles Jenkins briefed the Council on the mutual aid agreements for the Brunswick, Mount Airy, and Thurmont Police Departments.

**Public Hearing - Water and Sewer Plan Amendments (Spring Cycle)** - Andrew Stine, Principal Planner I, Livable Frederick Planning & Design Office, Division of Planning & Permitting

Andrew Stine briefed the Council on Water & Sewer Plan Amendment WS-24-02 St. Ignatius Loyola Urbana Roman Catholic Congregation Inc. (St. Ignatius Loyola Urbana).

The applicant, Tony Chmelik, spoke in favor of Water & Sewer Plan Amendment WS-24-02 St. Ignatius Loyola Urbana Roman Catholic Congregation Inc. (St. Ignatius Loyola Urbana).

Public Comment was heard from:

- None.

With no further comments, Council President Brad Young closed Public Comment.

*Council Member Steve McKay moved to reclassify 1.0 acres from W-5/Dev, S-5/Dev to W-4/Dev, S-4/Dev as requested. Council Member Mason Carter seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

**Third Reading Calendar:**

- a) Amended Bill 24-09 Backyard Chicken Regulations – Council Member Mason

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Carter

*Council Member Mason Carter moved to withdraw Amended Bill 24-09 – Backyard Chicken Regulations. Council Member Steve McKay seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

**Workshop on Proposed Agricultural Building Usage Bill** – Council Member Jerry Donald

Council Member Jerry Donald lead a workshop on a Proposed Agricultural Building Usage Bill.

Ashlye Bonomo, Director, Department of Permits and Inspections; Katie Stevens, Director, Office of Agriculture; and Gary Hessong, Deputy Director, Planning & Permitting Division were present to answer any Council questions.

**Public Comment**

Public Comment was heard from:

- Brian Fouche
- Grady O'Rear
- Tina O'Rear

With no further comments, Council President Brad Young closed Public Comment.

**Council Member Comments**

Council Member comments were provided.

**Upcoming Meetings**

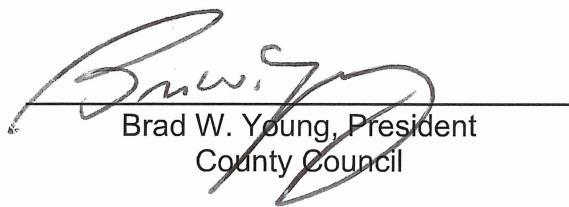
- Tuesday, July 30, 2024 – No Meeting – Summer Recess
- Tuesday, August 6, 2024 – No Meeting – Summer Recess

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- Tuesday, August 13, 2024 – No Meeting – Summer Recess
- Tuesday, August 20, 2024 – Legislative Day

**Adjourn**

The meeting adjourned at 6:51 p.m.



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Brad W. Young, President  
County Council

