

**COUNTY COUNCIL OF FREDERICK COUNTY
MEETING MINUTES
Tuesday, July 16, 2024**

Council Members Mason Carter, Jerry Donald, Kavonte Duckett, M.C. Keegan-Ayer, Renee Knapp, Steve McKay, and Brad Young were present for the meeting.

Also present were Catherine Keller, Assistant County Attorney; Ragen Cherney, Chief of Staff, County Council; Nancy Luna, Executive Assistant, County Council; and Abby Boroughs, Administrative Assistant, County Council.

Council President Brad Young called the meeting to order at 5:30 p.m.

Opening Statement from Council President Brad Young

Council President Brad Young provided an opening statement at the start of the meeting. Included in that statement was a welcome to the Legislative Day for Tuesday, July 16, 2024, and information on how to watch and participate in the meeting.

The meeting began with a moment of silence followed by the Pledge of Allegiance.

Council President Brad Young asked staff to call role and a quorum was established.

Action on the Agenda

Council Member M.C. Keegan-Ayer moved to approve the agenda for 07/16/2024 as presented. Council Member Renee Knapp seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Public Comment

Public Comment was heard from:

- Willie Mahone
- Grady O'Rear
- Ashley Schweinhart
- Steve Cassis
- Sulvey Mortinson

With no further comments, Council President Brad Young closed Public Comment.

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Approval of Minutes

Council Member M.C. Keegan-Ayer moved to approve the minutes from 07/02/2024 as presented. Council Member Renee Knapp seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Budget Adjustments – Kelly Weaver, Director, Budget Office

Council Member Jerry Donald moved to approve the following budget adjustments:

- **J-24-376** – Division of Animal Control
- **J-24-378** – Accounting, Division of Finance
- **J-24-382** – Broadband & Enterprise Projects, Division of Interagency Information Technologies
- **J-24-385** – Behavioral Health Services, Division of Health Services

Council Member M.C. Keegan-Ayer seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Confirmation of the County Executive's Appointments to Frederick County Boards and Commissions – Joyce Grossnickle, County Executive's Office

Council Member Jerry Donald moved to confirm the appointment of Tamiko Brownfield, Dan Patrell, and Tommy Skaggs to the Affordable Housing Council to terms as

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described by staff. Council Vice President Kavonté Duckett seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Council Member Jerry Donald moved to confirm the County Executive’s appointment of Michael Bunitsky and Christopher Perry to the Ethics Commission to terms as described by staff. Council Member Renee Knapp seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Council Member Jerry Donald moved to confirm the County Executive’s appointment of Daniel More to the Fire & Rescue Advisory Board to terms as described by staff. Council Member Vice President Kavonté Duckett seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Council Member Jerry Donald moved to confirm the County Executive’s appointment of Jennifer Barker-Frey to the Immigrant Affairs Commission to terms as described by staff. Council Member Vice President Kavonté Duckett seconded the motion that

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passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Council Member Jerry Donald moved to confirm the County Executive's appointment of Barbara Angleberger, Norma Hamilton, and Marcia King to the Senior Services Advisory Board to terms as described by staff. Council Member Renee Knapp seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Council Member Renee Knapp moved to confirm the County Executive's appointment of Dr. Carl Gallegos and Dr. Rebecca Kraft to the Sustainability Commission to terms as described by staff. Council Member Jerry Donald seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

**Installment Purchase Program - Request for Approval of Resolution - Enter into
Installment Purchase Agreement (Phyllis A. Krietz and Robert Krietz)** – Shannon O'Neil, Department of Agricultural Preservation, Office of Agriculture

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Council Member Steve McKay moved to approve Installment Purchase Program - Request for Approval of Resolution - Enter into Installment Purchase Agreement (Phyllis A. Krietz and Robert Krietz). Council Member Mason Carter seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Public Hearing - Proposed Listing on County Register of Historic Places – Buckeystown United Methodist Church (CR #24-04) - Amanda Whitmore, Historic Preservation Principal Planner II, Livable Frederick Planning & Design Office, Division of Planning & Permitting

Amanda Whitmore briefed the Council on Proposed Listing on County Register of Historic Places – Buckeystown United Methodist Church (CR #24-04).

Public Comment was heard from:

- None.

With no further comments, Council President Brad Young closed Public Comment.

Council Vice President Kavonté Duckett moved to approve Buckeystown United Methodist Church (CR #24-04) to the County Register of Historic Places based upon the following criteria: the property has significant character, interest, or value as part of development, heritage, or cultural characteristics of the county, state, or nation: the property exemplifies the cultural, economic, social, political, or historic heritage of the County and its communities; the property embodies the distinctive characteristics of a type, period, or method of construction or architecture. Council Member Renee Knapp seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		

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District 4– Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Public Hearing - Proposed Listing on County Register of Historic Places – Needwood Farmhouse (CR #24-02) - Amanda Whitmore, Historic Preservation Principal Planner II, Livable Frederick Planning & Design Office, Division of Planning & Permitting

Amanda Whitmore briefed the Council on Proposed Listing on County Register of Historic Places – Needwood Farmhouse (CR #24-02).

Public Comment was heard from:

- None.

With no further comments, Council President Brad Young closed Public Comment.

Council Member Jerry Donald moved to approve Needwood Farmhouse (CR #24-02) to the County Register of Historic Places based upon the following criteria listed in the Ordinance: the property has significant character, interest, or value as part of development, heritage, or cultural characteristics of the county, state, or nation; the property embodies the distinctive characteristics of a type, period, or method of construction or architecture. Council Member Steve McKay seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/Abstain/Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4– Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

First Reading Calendar:

- a) Growth Moratorium Bill – Council Member Steve McKay

Council Member Steve McKay introduced a bill titled Growth Moratorium Bill.

- b) Historic Preservation Tax Credit - Council Member Renee Knapp on behalf of County Executive Jessica Fitzwater

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Council Member Renee Knapp introduced a bill titled Historic Preservation Tax Credit.

Third Reading Calendar:

a) Bill 24-10 - Solar Design Criteria in the Ag Zone – Council Member M.C. Keegan-Ayer

Council Member M.C. Keegan-Ayer moved to approve Bill 24-10 – Solar Design Criteria in the Ag Zone. Council Member Steve McKay seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/Abstain/Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Recess at: 6:28 p.m.

Reconvened at: 7:00 p.m.

Council President Brad Young reestablished a quorum.

Second Reading Calendar:

a) Amended Bill 24-09 - Backyard Chicken Regulations – Council Member Mason Carter

Public Comment was heard from:

- None.

With no further comments, Council President Brad Young closed Public Comment.

Public Comment

Public Comment was heard from:

- Teddy Kroll
- Betsy McFarland

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With no further comments, Council President Brad Young closed Public Comment.

Council Member Comments

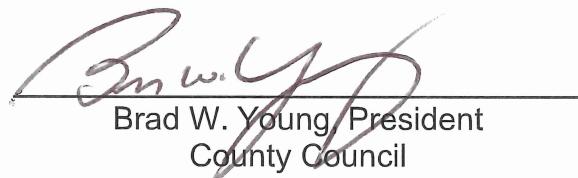
Council Member comments were provided.

Upcoming Meetings

- Tuesday, July 23, 2024 – Legislative Day
- Tuesday, July 30, 2024 – No Meeting – Summer Recess

Adjourn

The meeting adjourned at 7:21 p.m.



Brad W. Young, President
County Council