

**Transportation Services  
Advisory Council Minutes of  
April 19, 2024 Meeting  
Via Web Ex**

**Members/Ex-Officio Present:** Aaron Heiner, Councilmember Renee Knapp, Carol Sepe, Christina Forbes, Hongwei Xu, Joshua Bokee, Joseph Conny, Alderman Kelly Russell, Tiffany Fossett, and Thomas Davy.

**Staff and Guests:** David Edmondson, Jaime McKay, Mark Mishler, Mary Dennis, Roman Steichen, and Shayne Boucher

**Call to Order:** Jaime called the meeting to order at 9:30 a.m.

**Introductions:** Jaime McKay facilitated introductions, and members introduced themselves. Attendance was taken and a quorum was confirmed.

**Approval of Minutes:** Minutes from the January meeting were approved as submitted at 9:32 a.m.

**Council Member Comments:** Council Member Renee Knapp made the following comments:

- Shared date and time about the upcoming County Council budget hearing at Winchester Hall

**Elected Officials' Comments:** Alderman Kelly Russell made the following comments:

- East Street updates- Traffic calming and stoplight additions.

**Transit Update:** Roman Steichen, Jaime McKay, and Mary Dennis reported:

- Transit is working on hiring for additional supervisor roles and continues to hire drivers.
- Estimating over 800,000 riders for the fiscal year
- Budget- Requested three replacement buses
- Route updates: 40 Connector: Added mid-day service as of April 1, 2024 and adjusted H-Mart bus stop to alleviate busy parking lots. 60 Connector: Now serves the "East Loop" which travels to East Gate Plaza and returns. This will be reviewed for performance and adjusted as necessary.
- Adopt-a-Stop: Shared about Brunswick Main Street as the most recent "adopter" and encouraged to share the program with other organizations and residents
- Bike to Work Day May 2024: Shared details, registration numbers, and non-profits and divisions/departments attending the event.

## **Agency Updates:**

Mark Mishler reported:

- Seeking a full-time Bike and Pedestrian coordinator
- Provided update on the Safe Streets for all and the Impacts of the grant funds from the 2022 and 2023 award years.

Carole Sepe reported:

- South Frederick plan sent to Frederick County planning. Proposed road improvements. Available on Livable Frederick website.

David Edmondson reported:

- Jefferson Street re-design: updates on the short-term improvements underway and medium to long-term plans to improve safety. The concept is expected to be finished in June
- Safe Streets for all grant- Updates on East Street and phase two of the rails and trails plan

Carol Sepe reported:

- Jefferson Street and Prospect: Traffic analysis to ensure roundabout installation doesn't cause additional issues
- Route 15 improvements

## **Chairman Concluding Remarks:**

Next Meeting: The next TSAC Meeting will be July 19<sup>th</sup>, 2024, via WebEx, at 9:30 am.

Submitted by Mary Dennis, Communications Manager.