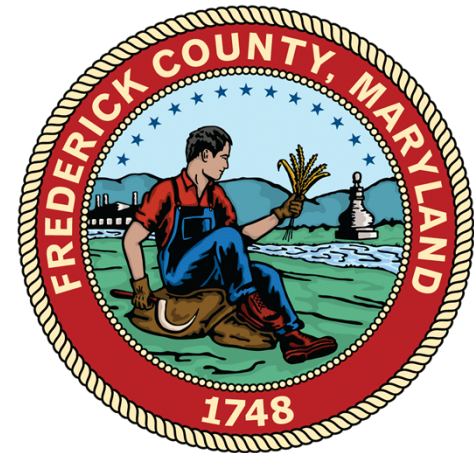


# COMMUNITY PARTNERSHIP GRANT PROGRAM

FY27 Information Session  
December 2, 2025



Community  
Partnership  
Grants



# Agenda

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Overview of the Community Partnership Grant Program

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Discuss Eligibility Criteria

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FY27 Priority Funding Areas and Preferences

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Application and Evaluation Process, Key Dates, and Pre/Post-Award Requirements

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Access the Grant Interface System

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Resources

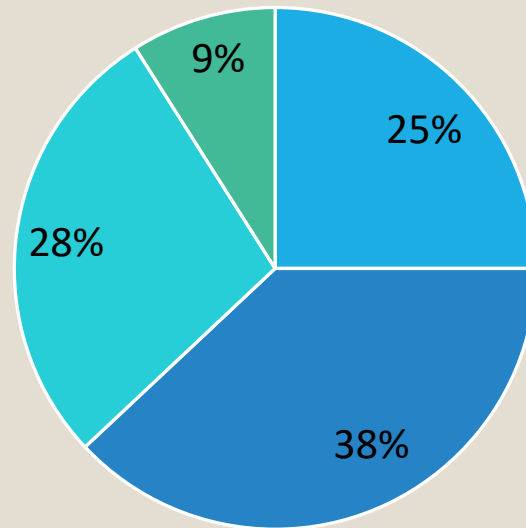
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# Community Partnership Grant Program Overview

- Launched in 2015 to enhance partnership with human service non-profit agencies
- Program leverages County resources, avoids duplication of effort, and collaborates to meet community and human service needs.
- Program Budgets by Fiscal Year:



## FY 26 COMMUNITY PARTNERSHIP AWARDS BY PRIORITY AREA



- Addressing Homelessness and Housing Solutions - \$300,000
- Public Health - \$455,000
- Quality of Life - \$340,000
- Supporting the Arts - \$105,000

Applications received:  
67

Total requests:  
\$3,113,591

Grants awarded: 32

Award ranges:  
\$10,000 - \$175,000

**Total Awarded:**  
**\$1,200,000**

# Applicant eligibility criteria

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501(c)(3)Charitable-organizations/exemption-  
requirements-501c3-organizations

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Be in operation for a minimum of 3 years (or obtain a fiscal sponsor)

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Provide direct programs and services to residents living within Frederick County

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Be in good standing or pending\* status at the time of application – IRS and MD Charitable Division/SDAT

\*SDAT pending status must be resolved within 45 days after the application closes.

# Excluded organizations

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Churches and Religious Organizations

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Fraternal or Civic Organizations

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Homeowner's Associations

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Private, Political or Public Foundations

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Labor Unions

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Cemeteries

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Volunteer Fire Departments

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Local Municipalities

# FY27 Funding Priority Areas

Addressing Homelessness & Housing Solutions

Quality of Life

Public Health

Supporting the Arts

# Allowable Uses of Grant Funds

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Continuation of  
existing project

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Expansion of  
ongoing project

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New project



# Application preferences

A match of leverage of CPG grant dollars for additional funding

Collaborative impact models that avoid duplication of services

Programs that include health literacy best practices, tools and resources

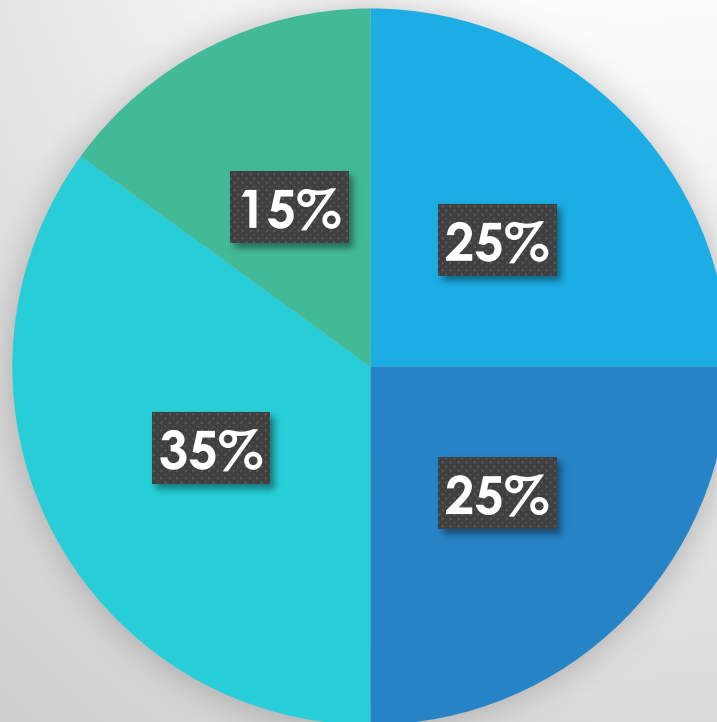
Programs that meet people where they are

Programs that address disparities or provide services to minority or underserved populations

## Funding Availability

(approximate\*)

FY27 Grant period: 7/1/26 – 6/30/27



- Addressing Homelessness & Housing Solutions
- Quality of Life
- Public Health
- Supporting the Arts

Prior funding is not a guarantee of future funding

\* Level funding anticipated but dependent upon resources available and subject to change

# Project Performance Metrics and Logic Model

## FY27 Community Partnership Grant

### Logic Model

#### PERFORMANCE MEASURES WORKSHEET

**Evidence-based Program/Project: What will be measured? Include indicators of success.**

Definition: An evidence-based program is a program that shows **strong** or **moderate** proof of positive impact on intended outcomes. It is based on community relevance, strategic alignment and continuous performance monitoring.

Threshold evidence requirement must meet **at least one** of the following levels:

- **Strong Evidence:** two or more in-depth evaluations support the program model, or the program is likely to have caused positive outcomes as demonstrated by positive results replicated in similar contexts.
- **Moderate Evidence:** At least one in-depth evaluation supports the program model, or the program shows early signs that is achieving intended outcomes.

PERFORMANCE MEASURES: To be successful with this project, I need the following...	Goal	SMART Objective	DATA SOURCE	Activities: To accomplish the goals and objectives, the plans are to do...	Outputs: To deliver a successful activity, the program/project will produce XYZ from project activities...	Outcomes/Impact: The expected results will benefit, or the new knowledge will occur by, or the action will achieve the following...
<b>Resources</b> <ul style="list-style-type: none"> <li>• Human,</li> <li>• Organizational</li> <li>• Community                             <ul style="list-style-type: none"> <li>◦ # of</li> <li>◦ \$</li> <li>◦ # or %</li> </ul> </li> </ul>	Weekly/Monthly/Quarterly/Annual Goal =	Specific Measurable Attainable Realistic Timeframe		Processes, tools, events, actions	How Well We Do It: The immediate results of activities, such as the number of people served or the services provided.	So what? Short, medium, long-term results. The broader changes or benefits resulting from outputs

Source: W.K. Kellogg Foundation Evaluation Handbook (2004), Adapted

# Grant application period



*Note: Any application that is still in draft after 4:00 p.m. on January 20, 2026, will be considered abandoned and will be deleted.*

# What can you do to be prepared?

1

Create an account  
and log in to the  
Foundant system.

2

Gather documents  
such as a list of the  
Board of Directors

3

Obtain the **electronic  
printed screenshots** for  
good standing with:

- MD SDAT
- MD Secretary of State's  
Charitable Division
- The IRS, as assessed via  
GuideStar's Charity Check

4

Prepare Program  
Budget

# Program Budget Template

Revenues:				
FUND SOURCES	Fiscal Year 2027 July 1, 2026 - June 30, 2027	Fiscal Year 2027 July 1, 2026 - June 30, 2027	Total Project Budget:	NOTES/NARRATIVE FY27 Proposed Budget
	CPG Funds Only	Non CPG Funds		
Federal Grants			0	
State Grants			0	
Fredrick County Community Partnership Grant			0	
Fredrick County Funds outside of Community Partnership Grant			0	
Organizational Funds			0	
Donations			0	
Participant Fees			0	
In Kind Donations			0	
Other (Please specify)			0	
			0	
			0	
			0	
<b>Total Revenues</b>	0	0	0	

Expenditures:				
ITEMS	Fiscal Year 2027 July 1, 2026 - June 30, 2027	Fiscal Year 2027 July 1, 2026 - June 30, 2027	Total Project Budget:	NOTES/NARRATIVE FY27 Proposed Budget  For each expenditure category, that funding is being requested, enter the calculations that show how the budget was derived. Please use whole numbers.
	CPG Funds Only	Non CPG Funds		
Personnel			0	
Print			0	
Supplies			0	
Telephone			0	
Travel			0	
Contracted Services			0	
Rent/Utilities			0	
Non-Equipment (Items under \$10,000)			0	
Capital Equipment (Items over \$10,000)			0	
Other (specify)			0	
			0	
			0	
<b>Total Expenditures</b>	0	0	0	

What else  
can you do  
to be  
prepared?

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Project Performance Measures Worksheet

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Letter of Support - specific to the program in the grant application, including collaborations and partnerships

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IRS Form 990 (or e- Postcard)

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Financial Statements- Balance Sheet & Income Statement

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Financial Audit, if applicable

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Signature Page

# New Merit review process

Open and Competitive Application

A vertical flowchart with three rectangular boxes connected by downward-pointing arrows. The top box is light blue and contains the text 'Open and Competitive Application'. The middle box is a darker blue and contains the text 'The new merit review process is multi-phase expert assessment to ensure transparency, objectivity, fairness, confidentiality, security, integrity and efficiency.' The bottom box is a medium blue and contains the text 'The first phase of the merit review process is the Peer Reviewers who will evaluate the application on the merit of what is presented.'

The new merit review process is multi-phase expert assessment to ensure transparency, objectivity, fairness, confidentiality, security, integrity and efficiency.

The first phase of the merit review process is the Peer Reviewers who will evaluate the application on the merit of what is presented.

***Note: Applicants may not contact any review panel member for the purpose of discussing a proposal at any time during the application period through award notification.***



# Evaluating the applications

Second Phase  
Core FCG team risk  
assessment and  
compliance reviews

Subject Matter Expert  
(SME) from Priority  
funding areas

Utilizing a scoring rubric  
that will evaluate the  
strength and  
weaknesses of the  
information as  
presented

Look at ability to  
provide & deliver  
services to Frederick  
County residents

Demonstrated  
knowledge of need

Explain how funding will  
enhance or increase  
current services

Cooperation with other  
agencies providing the  
same or similar services

Show diverse funding  
base to not rely entirely  
on County funds

# Grant award notification

Jan/Mar  
2026

- Merit review, ranking and recommendation process

April 2026

- County Executive presents FY27 budget & announces proposed CPG awardees

May 2026

- County Council adopts budget & final CPG award recipients are announced

# Grant post-award requirements

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Awardee Kick Off Call

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Grant Agreements and/or Letters

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Program and Fiscal Reports

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Program Monitoring

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Publicity

# Grant interface system



Foundant Grant Management  
Software



CPG Website



Review FY27 Application  
Components

**Questions?**

# Where to find out more



Important Updates &  
Announcements



FY27 Program  
Information



Prior Award  
Information



Link to the Grant  
Interface System

*Find it all at the County webpage for CPG:*  
[www.FrederickCountyMD.gov/CPG](http://www.FrederickCountyMD.gov/CPG)

# Frederick County: Current Grant Opportunities

[FY27 Community Partnership Grant \(CPG\) Program](#)

Period of Performance: July 1, 2026- June 30, 2027  
Application Deadline: January 20, 2026 4pm

[Helping Empower Area Resources Together \(HEART\) Grant Program](#)

Period of Performance: January- June 30, 2026  
Application Deadline: January 8, 2026 4pm

[Food Equity and Emergency Distribution \(FEED\) Grant Program](#)

Period of Performance: January- June 30, 2026  
Application Deadline: December 21, 2025 4pm\*  
\*Round 1

# Contact Information:

Renetta Boyd

Director

Finance Division-Grants Management  
Department

Frederick County Government

301-600-1449

[CPG@FrederickCountyMD.gov](mailto:CPG@FrederickCountyMD.gov)

Thank you for your time today & good luck with your applications!