



**FISCAL YEAR 2024  
OPERATING BUDGET CALENDAR  
FREDERICK COUNTY**

<u>DATE</u>	<u>ACTION</u>
October 4, 2022	Budget instructions released to departments
Various	Training for end users
October 21, 2022	All HR, IIT, and Fleet forms (for BASE) must be submitted to the corresponding department for review (will be returned by Nov 3 <sup>rd</sup> )
November 15, 2022	Base, Reallocation, and Balancing Change Requests due to Budget Office
November 16, 2022	All HR, IIT, and Fleet forms (for APPEALS) must be submitted to the corresponding department for review (will be returned by Nov 30 <sup>th</sup> )
December 2022	County Executive's Public Hearing – Receive proposals for inclusion in the FY2024 Operating Budget
December 19, 2022	Appeal Change Requests due to Budget Office
February/March 2023	County Executive to meet with Divisions & Agencies
February 2023	Operating Budgets Requested from BOE, FCC, FCPL
March 2023	Budget Simulation for the Public
March 2023	County Executive's Public Hearing – Receive comments on the FY2024 Budget Requests
By April 15, 2023	County Executive presents FY2024 Proposed Budget
April/May 2023*	County Council's Public Hearing on the Proposed FY2024 Operating Budget and Constant Yield Property Tax Rate
April/May 2023*	County Council – Finalize the Operating Budget
May 2023*	County Council Adopts the FY2024 Operating Budget
May 2023*	County Council Adopts the FY2024 Property Tax Rate

\* Please refer to the County Council Agenda/Calendar for more information on the times and dates  
Red Dates are public events otherwise, they are internal staff events