

COUNTY COUNCIL OF FREDERICK COUNTY
MEETING MINUTES
Tuesday, June 15, 2021

Council Members M.C. Keegan-Ayer, President; Michael Blue, Vice-President, Jerry Donald, Kai Hagen, Jessica Fitzwater, Phil Dacey and Steve McKay were present for the meeting.

Also present were Ragen Cherney, Chief of Staff, County Council; Catherine Keller, Assistant County Attorney; Sarah Ambrosio, Recording Secretary; and Nancy Luna, Executive Assistant, County Council.

Council President M.C. Keegan-Ayer called the meeting to order at 4:30 p.m. virtually via video conference.

Opening Statement from Council President M.C. Keegan-Ayer

Council President M.C. Keegan-Ayer provided an opening statement at the start of the meeting. Included in that statement was a welcoming to the Legislative meeting for Tuesday, June 15, 2021 and information on how to watch and participate in the meeting. President Keegan-Ayer called roll and a quorum was established for the meeting.

The meeting began with a moment of silence followed by the Pledge of Allegiance.

Motion to go into Closed Session

A motion was made at 4:35 p.m., by Council Vice President, Michael Blue, to go into closed session in accordance Maryland Annotated Code General Provisions Article §3-305(b)(4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. Council Member Jerry Donald seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

***The council went into closed session at 4:38 p.m.*

At 5:42 President Keegan-Ayer called the meeting to order.

Action on the Agenda

Council Member Michael Blue moved to approve the agenda as presented. Council Member Kai Hagen seconded the motion that passed 7-0.

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

Public Comment was heard from:

- None

Business Items:

Budget Adjustments

- J-21-314 – Circuit Court
- J-21-316 – Frederick County Public Libraries
- J-21-318 – Accounting, Finance Division and Board of Education School Construction Fund Budget Amendment #21-07
- Board of Education Current Expense Fund Budget Amendment #5-21

Council Member Jessica Fitzwater moved to approve Budget Adjustment J-21-314, J-21-316, J-21-318 and Board of Education Current Expense Fund Budget Amendment #5-21 as presented. Council Member Kai Hagen seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

Approval of Minutes from June 1, June 8, and Closed Session Minutes for June 8, 2021.

Council Member Steve McKay moved to approve the minutes from June 1, June 8, and

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Closed Session Minutes for June 8, 2021, as presented. Council Member Jessica Fitzwater seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

Resolution of Support for Ellume Ltd.

Helen Prophter, Executive Director, and Beth Woodring, Director, Business Attraction & Marketing, Office of Economic Development, provided information to the Council on the Resolution of Support for Ellume Ltd.

Council Member Jerry Donald moved to approve that Frederick County, Maryland, hereby affirms support of Commerce providing an Advantage Maryland Conditional Loan in the amount of up to \$2,000,000 to Ellume Ltd. to assist with the company’s location and growth in Frederick County, Maryland, and, HEREBY acknowledges that the required ten percent local financial support for this project will be provided by the County through the Commercial and Industrial Tax Credit program; and BE IT FURTHER RESOLVED that the County Executive of the County is authorized to execute documents and take any action necessary to carry out the intent of this resolution. Council Member Kai Hagen seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

Confirmation of IIT Director Appointee

Rick Harcum, Chief Administrative Officer, County Executive’s Office, presented

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information to the Council on the Confirmation of IIT Director Appointee.

Council Member Jessica Fitzwater moved to approve David Maginnis as the IIT Director. Council Member Kai Hagen seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

Confirmation of Finance Director Appointee

Rick Harcum, Chief Administrative Officer, County Executive’s Office, presented information to the Council on the Confirmation of Finance Director Appointee.

Council Member Jessica Fitzwater moved to approve Erin White as the Finance Director. Council Member Jerry Donald seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

Confirmation of Re-Appointment to the Frederick County Planning Commission

Rick Harcum, Chief Administrative Officer, County Executive’s Office, presented information to the Council on the Confirmation of Re-Appointment to the Frederick County Planning Commission.

Council Member Kai Hagen moved to approve the Re-Appointment of Sam Tressler to the Frederick County Planning Commission. Council Member Steve McKay seconded the motion that passed 7-0.

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
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District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

First Reading Calendar

Proposed Bill – Amendment to Frederick County Code, Chapter 1-2, Administration, Article IV: Fire and Rescue Services

Council Vice President Michael presented information to the Council on the Proposed Bill – Amendment to Frederick County Code, Chapter 1-2, Administration, Article IV: Fire and Rescue Services.

Third Reading Calendar

Amended Bill 21-06 – Small Business Advisory Council

Council Member Phil Dacey moved to approve Amended Bill 21-06 – Small Business Advisory Council as presented. Council Member Steve McKay seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

Council took a break from 6:20 to 7:00 p.m.

Public Hearing:

Compensation Review Commission Recommendations

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The Council held a Public Hearing on the Compensation Review Commission Recommendations.

Public Comment was heard from:

- None

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- None

Council Member Comments:

Council Member comments were provided.

Adjourn

The meeting adjourned at 7:20 p.m.

M.C. Keegan-Ayer, President
County Council

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**FORM OF STATEMENT FOR
CLOSING THE MEETING OF TUESDAY, JUNE 15, 2021**

STATUTORY AUTHORITY TO CLOSE SESSION

Maryland Annotated Code General Provisions Article §3-305(b)(4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

Motion

A motion was made at 4:35 p.m., by Council Vice President, Michael Blue, to go into closed session in accordance with Maryland Annotated Code General Provisions Article §3-305(b)(4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. The motion was seconded by Council Member Jerry Donald, which passed 7-0.

Time and Location:

4:38 p.m. – First Floor Meeting Room, Winchester Hall

Topic for Discussion:

To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

M.C. Keegan-Ayer, President
County Council

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FORM OF STATEMENT FOR MINUTES OF NEXT OPEN MEETING
ON TUESDAY, JUNE 15, 2021
FOLLOWING THE CLOSED MEETING OF TUESDAY, JUNE 15, 2021

STATUTORY AUTHORITY TO CLOSE SESSION

Maryland Annotated Code General Provisions Article §3-305(b)(4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

Motion:

A motion was made at 4:35 p.m., by Council Vice President, Michael Blue, to go into closed session in accordance with Maryland Annotated Code General Provisions Article §3-305(b)(4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. The motion was seconded by Council Member Jerry Donald, which passed 7-0.

Time and Location:

4:38 p.m. – First Floor Meeting Room, Winchester Hall

Others in Attendance:

Bryon Black, County Attorney; Catherine Keller, Assistant County Attorney; Sarah Ambrosio, Recording Secretary; Jan Gardner, County Executive; Rick Harcum, Chief Administrative Officer, County Executive's Office; Helen Propheter, Director, Office of Economic Development; Scott Noteboom, Chief Technology Officer; Ron de Silva, VP of Operations; Tom Natelli, Board of Directors; Josh Snowhorn, CEO; Sylvia Kang, VP of Real Estate; and Rich Paul-Hus, VP of Sale & Development.

Topic Discussed:

To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

Action Taken:

None

M.C. Keegan-Ayer, President
County Council