

COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, March 2, 2021

Council Members M.C. Keegan-Ayer, President; Michael Blue, Vice-President, Jerry Donald, Kai Hagen, Jessica Fitzwater, Phil Dacey and Steve McKay were present for the meeting.

Also present were Ragen Cherney, Chief of Staff, County Council; Catherine Keller, Assistant County Attorney; Sarah Ambrosio, Recording Secretary; and Nancy Luna, Executive Assistant, County Council.

Council President M.C. Keegan-Ayer called the meeting to order at 5:30 p.m. virtually via video conference.

**Opening Statement from Council President M.C. Keegan-Ayer**

Council President M.C. Keegan-Ayer provided an opening statement at the start of the meeting. Included in that statement was a welcoming to the Legislative meeting for Tuesday, March 2, 2021 and information on how to watch and participate in the meeting.

The meeting began with a moment of silence followed by the Pledge of Allegiance.

**Action on the Agenda**

*Council Member Michael Blue moved to approve the agenda as presented. Council Member Jessica Fitzwater seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Public Comment was heard from:**

- None

**Business Items:**

**Budget Adjustments**

- J-21-215 – Senior Services Division
- J-21-217 – Agricultural Preservation, Planning & Permitting Division
- J-21-222 – Transit Services Division

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- Board of Education Current Expense Fund Amendment #2-21

*Council Member Jessica Fitzwater moved to approve Budget Adjustments J-21-215, J-21-217, J-21-222 and Board of Education Current Expense Fund Amendment #2-21 as presented. Council Member Jerry Donald seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Approval of Minutes from February 16, and February 23, 2021.**

*Council Member Jerry Donald moved to approve the minutes from February 16, and February 23, 2021. Council Member Michael Blue seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Confirmation of County Executive's Appointments to the Frederick County Boards and Commissions**

Joyce Grossnickle, Administrative Officer, briefed the Council on the Confirmation of County Executive’s Appointments to Boards and Commissions.

**Affordable Housing Council**

*Council Member Jessica Fitzwater moved to approve Tiffany Fossett to the Affordable Housing Council to terms as presented by staff. Council Member Michael Blue seconded the motion that passed 7-0.*

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Solid Waste Advisory Committee**

*Council Member Kai Hagen moved to approve Zachary Fleagle to the Solid Waste Advisory Committee to terms as presented by staff. Council Member Jerry Donald seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Workforce Development Board**

*Council Member Jessica Fitzwater moved to approve Patti Maluchnik and Ramenta Cottrell to the Workforce Development Board to terms as presented by staff. Council Member Jerry Donald seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Maryland Department of Transportation Priority Letter**

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Steve Horn, Director, and Mark Mishler, Supervisor, Transportation Engineering, Planning & Permitting Division presented information to the Council on the Maryland Department of Transportation Priority Letter.

*Council Member Kai Hagen moved to approve the Maryland Department of Transportation Priority Letter as presented. Council Member Steve McKay seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Transit Services Division’s FY22 Grant Application & Authorizing Resolution**

Roman Steichen, Director, and Lori Finafrock, Fiscal Manager, Transit Services Division, presented information to the Council on the Transit Services Division’s FY22 Grant Application and Authorizing Resolution.

*Council Member Jessica Fitzwater moved to approve the Transit Services Division’s FY22 Grant Application & Authorizing Resolution Authorizing Frederick County Executive Jan H. Gardner to file an application with the Maryland Transit Administration of the Maryland Department of Transportation for a Section 5303, 5304, 5307, 5309, 5310, 5311, 5316 and/or 5317 grants under the Federal Transit Act as presented. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

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**Public Hearing on the Proposed Listing on County Register of Historic Places - Prosperity Farm (CR 16-02)**

Kimberly Golden Brandt, Director, and Amanda Whitmore, Historic Preservation Principal Planner I, Livable Frederick Planning & Design Office, Planning & Permitting Division, presented information to the Council for the Public Hearing on the Proposed Listing on County Register of Historic Places - Prosperity Farm (CR 16-02).

Public Comment was heard from:

- None

*Council Member Michael Blue moved to approve the resolution to list Prosperity Farm property (#CR 16-02) on the Frederick County Register of Historic Places. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Third Reading Calendar**

At 7:11 p.m. Council President M.C. Keegan-Ayer passed the gavel to Council Vice President Michael Blue.

**Amended Bill No. 21-01 – Amending Chapter 1-19 of the County Code (Zoning Ordinance) to allow variances for nonconforming structures if certain conditions are met**

Council President M.C. Keegan-Ayer presented information on Amended Bill No. 21-01 – Amending Chapter 1-19 of the County Code (Zoning Ordinance) to allow variances for nonconforming structures if certain conditions are met.

*Council President M.C. Keegan-Ayer moved to approve Amended Bill No. 21-01 – Amending Chapter 1-19 of the County Code (Zoning Ordinance) to allow variances for nonconforming structures if certain conditions are met. Council Member Kai Hagen seconded the motion that passed 7-0.*

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Fitzwater	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Blue	X		

At 7:24 p.m. Council Vice President Michael Blue passed the gavel back to Council President M.C. Keegan-Ayer.

**Public Comment was heard from:**

- None

**Council Member Comments:**

Council Member comments were provided.

**Adjourn**

The meeting adjourned at 7:53 p.m.

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M.C. Keegan-Ayer, President  
County Council