



# Frederick County Board of Elections

340A Montevue Lane, Frederick, Maryland 21702  
FrederickCountyMD.gov/elections

301-600-VOTE (8683)  
ElectionBoard@FrederickCountyMD.gov



## MINUTES of the April 7, 2021 Meeting of The Frederick County Board of Elections

The meeting was called to order at 2:00 PM, via video and teleconference by the Board President, Mrs. Mary Lou Green.

### **PRESENT:**

Mary Lou Green, President  
Shirley McDonald, Vice President  
Lawrence C. Hill, Secretary  
Mary Costello, Board Member  
William Woodcock, Board Member  
Daniel B. Loftus, Board Counsel

Stuart Harvey, Election Director  
Christine Winer, Election Supervisor  
Clifton Mowell, Election IT Specialist  
Marc R. Welch, Election Program Assistant  
MC Keegan-Ayer, County Council President

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### **GUESTS:**

Deborah Carter, Chair, Frederick County Democratic Central Committee

### **ADDITION TO AGENDA:**

Mr. Harvey added an update on the 2021 MAEO Conference to the agenda.

### **APPROVAL OF MINUTES:**

Mrs. Costello made a motion to accept the March 3, 2021 meeting minutes. Mr. Woodcock seconded and the motion passed unanimously.

### **COUNCIL:**

Ms. Keegan-Ayer reports the County Council Redistricting Commission has been appointed. They will begin work in June. The Council President has met with the County Executive on the draft budget, and work is progressing.

The Board discussed the Council Liaison's report.

### **ELECTION DIRECTOR'S REPORT**

Mr. Harvey provided a written report and gave highlights from the report. The Board discussed the report.

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**OLD BUSINESS:**

**A. FY21 BUDGET UPDATE**

Mr. Harvey gave an overview of the current budget status. The Board discussed the budget.

**A. MUNICIPAL ELECTIONS**

Middletown's election had a turnout of 599, and the election has been certified. There have been candidate voter registration data requests for various upcoming municipal elections. There are several municipal elections coming up in May.

**B. CITY OF FREDERICK ELECTION**

Mr. Harvey provided an overview of ongoing work to plan the upcoming City of Frederick elections. The City plans to mail a ballot to all eligible voters in the City. The City Board of Supervisors of Elections will be recommending to use the old Trinity School location on New Design Road near Grove Stadium. They expect to use this as the only in-person voting location. Early Voting would happen the week prior to the election, and the school would also be the sole voting location on election day. The City plans to deploy several drop boxes around the City, including at the election office. The Board discussed the planning for the elections.

**C. 2021 GENERAL ASSEMBLY SESSION**

Mr. Harvey updated the Board on various proposed election-related legislation at the Maryland General Assembly. He highlighted bills which have passed, or are expected to pass. The Board discussed the various bills.

**D. MAEO 2021 CONFERENCE**

Mr. Welch updated the Board on the current planning for the 2021 MAEO Conference in Ocean City at the Clarion Hotel. The conference is planned for August 22-27. Capacity is currently limited to 50% in the hotel, so approximately 160 of the membership will be able to attend, if desired. The agenda is still being developed, but will also include the State Board of Elections Biennial meeting. The biennial meeting is mandatory for the board and election director.

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**NEW BUSINESS:**

Mr. Woodcock asked about a pre-registration process for polling locations with long lines. The Board discussed possible methods to help reduce those lines.

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**NEXT MEETING:**

The Board agreed to hold its next meetings on May 5, 2021 at 2:00 PM and June 9, 2021 at 2:00 PM. Both meetings will be conducted via teleconference.

**EXECUTIVE SESSION:**

At 2:47 PM, Mr. Harvey requested the Board adjourn the public meeting and proceed to Executive Session. This action is in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. This session discussed the following subsections under this provision:

- 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.
- 3-305 (b)(7) to consult with counsel to obtain legal advice.

Mr. Woodcock made a motion to proceed to executive session. Mrs. Costello seconded, and the motion passed unanimously.

The Board recessed briefly to switch to the private video conference for the executive session, and reconvened at 2:51 PM.

**ADJOURNMENT:**

Mrs. Costello made a motion to adjourn the meeting. Mr. Hill seconded, and the motion passed unanimously.

Meeting adjourned at 3:03 PM.