



Bill No. 21-06

Concerning: Small Business Advisory Commission

Introduced: April 6, 2021

Revised: May 25, 2021 Draft No. _____

Enacted: _____

Effective: _____

Expires: July 5, 2021

Frederick County Code, Chapter 1-2 Article XVI

Section(s) 600

COUNTY COUNCIL FOR FREDERICK COUNTY, MARYLAND

By: Council Member Phil Dacey

AN ACT to: create a Small Business Advisory Commission.

Date Council Approved: _____ Date Transmitted to Executive: _____

Executive: _____ Date Received: _____

Approved: _____ Date: _____

Vetoed: _____ Date: _____

Date returned by County Executive with no action: _____

By amending:

Frederick County Code, _____

Other: _____

Boldface

Underlining

[Single boldface brackets]

Heading or defined term.

Added to existing law.

Deleted from existing law.

Existing law unaffected by bill.

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The County Council of Frederick County, Maryland, finds it necessary and appropriate to form a Small Business Advisory Commission under §1-2 Article XVI.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF FREDERICK COUNTY, MARYLAND, that the Frederick County Code be, and it is hereby, amended as shown on the attached Exhibit 1.

M.C. Keegan-Ayer, President
County Council of Frederick County,
Maryland

CHAPTER 1-2: ADMINISTRATION

ARTICLE XVI. SMALL BUSINESS ADVISORY COMMISSION

§1-2-600. Creation, Duties.

(A) There shall be a Frederick County Small Business Advisory Commission hereinafter referred to as “the Commission”.

(B) The Commission shall act as an advisory body that serves as a means for small businesses to be heard and understood, facilitate civic engagement, and legitimize issues of importance to small businesses operating in Frederick County,

(C) Among its responsibilities and duties the Commission shall:

- (1) Advise the ~~[[County Executive and the]]~~ County Council on ways to enhance and improve the business climate for small businesses in Frederick County;
- (2) Represent the views and the needs on behalf of the small business community;
- (3) Monitor, analyze, and make recommendations for existing or proposed ~~[[policies and actions at all levels of government]]~~ **LEGISLATION OF THE COUNTY GOVERNMENT** for their impact on small businesses;
- (4) Review existing Frederick County Ordinances for recommended changes **THROUGH LEGISLATION** to improve the business climate in Frederick County;
- (5) Review regulations and make recommendations on issues under the authority of County Government that could be altered to enhance the business climate for small businesses in Frederick County;

Underlining indicates entirely new matter added to existing law.
 [Single boldface brackets] indicates matter deleted from existing law.
 *** - indicates existing law unaffected by bill.
 Double underlining boldface indicates matter added by Amendment.
 [[Double bracket]] boldface and strikethrough indicates matter deleted by Amendment.
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2 (6) WITHIN 1 YEAR OF THE COMMISSIONS FIRST MEETING,
3 AND ANNUALLY THEREAFTER ~~[[On or before July 1 of each~~
4 year]], the Commission shall submit A ~~[[an annual]]~~ report to the
5 ~~[[County Executive and]]~~ County Council. The report shall include
6 recommendations as identified above.

7
8 (D) Two years following the first meeting, the Commission will submit a status
9 report to the ~~[[County Executive and]]~~ County Council. The report should include
10 assessment findings and recommendations as identified above. Upon submission of this
11 report, the ~~[[County Executive and]]~~ County Council may submit questions or
12 requests to the Commission for additional information. The Commission will have eight
13 weeks to respond to any requests. Upon completion of this review, the Council must
14 vote whether to reauthorize the Commission.

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16
17 **§1-2.601 Composition.**

18
19 (A) ~~[[Subject to the confirmation of t]]~~ The County Council ~~[[, the County Executive]]~~
20 must appoint the following individuals to serve on the Commission for a three-year term
21 unless otherwise noted:

- 22
23 a. One member selected by the Frederick County Chamber of Commerce;
24
25 b. One member selected by the Downtown Frederick Partnership;
26
27 c. One member selected by a non-profit entity that advocates on behalf of small
28 businesses;
29
30 d. One member selected by the Frederick Farm Bureau;
31
32 e. One member selected by the Business Law Section of the Frederick County Bar
33 Association;
34
35 f. One member of Visit Frederick;
36
37 g. Two members belonging to municipal business organizations;
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1 (B) The following individuals shall serve as ex-officio, non-voting members with no terms
2 assigned;

3
4 a. **THE COUNTY COUNCIL MEMBER SPONSORING THIS BILL. IF THE**
5 **COMMISSION IS REAUTHORIZED, THE COUNCIL MEMBER WHO**
6 **MOVED TO EXTEND THE TERM OF THE COMMISSION SHALL**
7 **SERVE AS A MEMBER** ~~[[A member of the County Council]]~~;

8
9 b. A member of the Frederick County Office of Economic Development.

10
11 (C) Members of the Commission shall continue to serve until their replacement is
12 **APPOINTED** ~~[[confirmed]]~~ by the County Council.

13
14
15 ~~[[(D) A County staff member may be designated by the County Executive to assist and~~
16 ~~support the Commission.]]~~

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18
19 **§1-2-.602 Chair, Vice-Chair.**

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21 The Coordinating Council must elect a chair and vice-chair from among its members to
22 serve 2-year terms.

23
24 **§1-2-.603 Rules.**

25
26 The Coordinating Council shall adopt rules to govern its procedures and activities.

27
28 **§1-2-.604 Compensation.**

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30 Members of the Coordinating Council shall receive no compensation for their services.

31
32 **§1-2-.605 Meetings and Quorum.**

33 (A) The Commission **SHALL MEET NO LESS THAN FOUR TIMES ANNUALLY,**
34 **BUT MAY NOT MEET MORE THAN ONCE A MONTH** ~~[[shall meet with the~~
35 ~~frequency it determines necessary to perform its functions but there shall be no less~~
36 ~~than four meetings annually]]~~.

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1 (B) A majority of the Commission members shall constitute a quorum for the transaction of
2 regular business.

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