



# FREDERICK COUNTY COUNCIL

## Local Government Fiscal and Policy Note

### CONTACT INFORMATION AND GENERAL INSTRUCTIONS

|                                 |  |
|---------------------------------|--|
| <b>Bill Number/Reference:</b>   | 20-16  |
| <b>Bill Title:</b>              | Use of the School Construction fee Option in Certain Circumstances to Encourage Completion of Construction of that Development   |
| <b>Local Government Agency:</b> | Frederick County Finance and Planning and Planning Divisions   |
| <b>Prepared By:</b>             | Erin White and Gary Hessong  |
| <b>Title:</b>                   | Deputy Director of Finance and Deputy Director of Planning and Permitting Division   |
| <b>Phone Number:</b>            | 301-600-1193; 301-600-2028   |
| <b>E-Mail Address:</b>          | <a href="mailto:ewhite@frederickcountymd.gov">ewhite@frederickcountymd.gov</a> ;<br><a href="mailto:ghessong@frederickcountymd.gov">ghessong@frederickcountymd.gov</a> |
| <b>Due Date:</b>                | October 13, 2020   |
| <b>Date Submitted:</b>          |  |

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|   |  |   |                       |                       |                       |                       |
|---|--|---|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Date:</b>  |  |   |                       |                       |                       |                       |
| <p><b>Please respond to the questions below. If you prefer to provide responses or additional information in a separate file or document, send the file or document in a separate e-mail to <a href="mailto:rcherney@frederickcountymd.gov">rcherney@frederickcountymd.gov</a> with the bill number/reference in the subject line.</b></p>  |  |   |                       |                       |                       |                       |
| <b>1.</b>   |  | Describe the impact of this proposed legislation on your agency (operations, revenues, expenditures, etc). If there is no impact, <u>please explain why.</u>  |                       |                       |                       |                       |
| <p>This legislation should have a slightly positive fiscal impact on the County. This bill would increase County revenues as it will allow certain residential developments with previous approved use of the school construction fee option and whose fully executed APFO Letter of Understanding has expired to apply for APFO re-testing and mitigate school capacity by using the school construction option. The proposed legislation would encourage qualifying developments to complete construction.</p>  |  |   |                       |                       |                       |                       |
| <b>2.</b>   |  | Please indicate whether the proposed legislation will affect small businesses in Frederick County, and if it will, please provide any information you may have which could be useful in determining the economic impact on small businesses.  |                       |                       |                       |                       |
| This legislation should not have a fiscal impact on small businesses in Frederick County.   |  |   |                       |                       |                       |                       |
| <b>FISCAL IMPACT SUMMARY – SHOW (DECREASE) IN PARENTHESES</b>   |  |   |                       |                       |                       |                       |
| <b><u>REVENUES</u></b>  |  |   |                       |                       |                       |                       |
| <b>3.</b>   |  | Analysis of <b>estimated increase (or decrease) in government revenues.</b> Please estimate below any anticipated increase (or decrease) in revenues resulting from this legislation. Please be aware of any delayed effective dates in the bill or other factors that may cause revenue increases/decreases to begin in later years. |                       |                       |                       |                       |
| <b><u>Source</u></b>  |  | <b><u>FY 2021</u></b>   | <b><u>FY 2022</u></b> | <b><u>FY 2023</u></b> | <b><u>FY 2024</u></b> | <b><u>FY 2025</u></b> |
|   |  |   |                       |                       |                       |                       |
| <b>TOTAL \$</b>   |  | <b>\$</b>   | <b>\$</b>             | <b>\$</b>             | <b>\$</b>             | <b>\$</b>             |
|   |  | <p><b>Please explain how the above estimated increase(s) or decrease(s) were arrived at, including any calculations and/or assumptions made. Please also explain any variation if the revenue increase(s)/decrease(s) are not constant.</b></p>   |                       |                       |                       |                       |
| <p>This bill should increase County revenues. This exact dollar amount is difficult to determine without conducting a test through Frederick County Public School. The exact calculation of the fee will also be based on the date of application as well as the length of time the applicant is seeking approval. We have estimated an increase in school mitigations fees between \$66,660 and \$129,015 for the development that is currently impacted by this legislation. Staff are also unable to predicting the timing of when the school mitigation fees will be collected.</p> |  |   |                       |                       |                       |                       |

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| <b><u>EXPENDITURES</u></b>                              |   |   |                       |                       |                       |                       |
|---|---|---|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>4.</b>   | Analysis of <b>estimated increase (or decrease) in government expenditures.</b> Please estimate below any anticipated increase (or decrease) in expenditures resulting from this legislation. Please be aware of any delayed effective dates in the bill or other factors that may cause expenditure increases/decreases to begin in later years. |   |                       |                       |                       |                       |
| <b>A. Salaries &amp; Wages</b>                          |   | <b><u>FY 2021</u></b>   | <b><u>FY 2022</u></b> | <b><u>FY 2023</u></b> | <b><u>FY 2024</u></b> | <b><u>FY 2025</u></b> |
| FTE Employees - _____ # of positions                    |   |   |                       |                       |                       |                       |
| Fringe Benefits   |   |   |                       |                       |                       |                       |
| <b>TOTAL (Salaries, wages &amp; benefits)</b>           |   | <b>\$</b>   | <b>\$</b>             | <b>\$</b>             | <b>\$</b>             | <b>\$</b>             |
|   |   | Please provide an explanation of the need for the number and type of any personnel listed above, including (1) what specific provision(s) of the bill necessitate additional staff; (2) what the duties of each type employee will be; and (3) why existing personnel cannot absorb the additional work. Please also certify the wage/salary rate and % fringe rate (if differing rates apply) for each personnel classification. |                       |                       |                       |                       |
| <b>B. Other Operating Expenses</b>                      |   | <b><u>FY 2021</u></b>   | <b><u>FY 2022</u></b> | <b><u>FY 2023</u></b> | <b><u>FY 2024</u></b> | <b><u>FY 2025</u></b> |
| Technical/Special Fees, Grants/Subsidies                |   |   |                       |                       |                       |                       |
| Communications-Phone, Postage                           |   |   |                       |                       |                       |                       |
| Travel, Food, Auto, Fuel & Utilities                    |   |   |                       |                       |                       |                       |
| Contractual Services                                    |   |   |                       |                       |                       |                       |
| Supplies  |   |   |                       |                       |                       |                       |
| Equipment-Replacement                                   |   |   |                       |                       |                       |                       |
| Equipment-Additional                                    |   |   |                       |                       |                       |                       |
| Land & Structures, Fixed Charges                        |   |   |                       |                       |                       |                       |
| Other (Please Specify on Extra Page(s))                 |   |   |                       |                       |                       |                       |
| <b>TOTAL (Expenditures)</b>                             |   | <b>\$</b>   | <b>\$</b>             | <b>\$</b>             | <b>\$</b>             | <b>\$</b>             |
|   |   | On the next page, please provide brief descriptions/breakdowns of the above "Other Operating Expenses."   |                       |                       |                       |                       |
|   |   | Please explain below any additional calculations or assumptions made in estimating the "Other Operating Expenses" that will help us to understand the amounts and timing of the expenses.   |                       |                       |                       |                       |
| This legislation should not impact County expenditures. |   |   |                       |                       |                       |                       |

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### 4. (cont'd)

#### C. Operating Expense Descriptions/Breakdowns

Please provide below a short description of the specific purpose of each expense listed under 4B. If any amount(s) listed under 4B represent(s) a total of multiple expenses, provide a breakdown of the fiscal 2021 amount with a short description of each expense (for example, if \$2,500 is listed for Communications – Phone, Postage, a statement such as “\$1,500 for cellphone charges for two new inspectors and \$1,000 for postage for mailings to permittees to notify them of changes to inspection requirements.”)

#### Fiscal 2021 Expenditures

|   |    |
|---|----|
| <b>Technical/Special Fees, Grants &amp; Subsidies</b><br>description/breakdown      | \$ |
| <b>Communications – Phone, Postage</b><br>description/breakdown                     | \$ |
| <b>Travel, Food, Auto Operations, Fuel &amp; Utilities</b><br>description/breakdown | \$ |
| <b>Contractual Services</b><br>description/breakdown                                | \$ |
| <b>Supplies</b><br>description/breakdown  | \$ |
| <b>Equipment-Replacement</b><br>description/breakdown                               | \$ |
| <b>Equipment-Additional</b><br>description/breakdown                                | \$ |
| <b>Land &amp; Structures, Fixed Charges</b><br>description/breakdown                | \$ |
| <b>Other (Please Specify)</b><br>description/breakdown                              | \$ |

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### ADDITIONAL POLICY IMPLICATIONS/CONCERNS

**Please submit BY E-MAIL to: Ragen Cherney, Legislative Director/Chief of Staff  
Frederick County Council • E-Mail: [RCherney@FrederickCountyMD.gov](mailto:RCherney@FrederickCountyMD.gov)**