



FREDERICK COUNTY COUNCIL

Local Government Fiscal and Policy Note

CONTACT INFORMATION AND GENERAL INSTRUCTIONS

Bill Number/Reference:	20-13
Bill Title:	Revisions to Clarify and Update the Impact Fee Exemption for Farm Lots
Local Government Agency:	Frederick County Finance Division
Prepared By:	Erin White
Title:	Deputy Director of Finance
Phone Number:	301-600-1193
E-Mail Address:	ewhite@frederickcountymd.gov ,
Due Date:	August 4, 2020
Date Submitted:	August 3, 2020

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Date: <p>Please respond to the questions below. If you prefer to provide responses or additional information in a separate file or document, send the file or document in a separate e-mail to rcherney@frederickcountymd.gov with the bill number/reference in the subject line.</p>																			
1.	Describe the impact of this proposed legislation on your agency (operations, revenues, expenditures, etc). If there is no impact, <u>please explain why</u> .																		
<p>This legislation includes amendments to Chapter 1-22 of the Frederick County Code regarding impact fee waivers for family farms. It serves to strengthen the language in §1-22-7(G) to ensure the administration of these waivers is more transparent and predictable for applicants. This proposed legislation specifically addresses questions related to the activities of the farmer and the farmer's child or grandchild in connection with the farm. In addition, language has been added to allow for transfers from trusts or similar entities, so long as these entities are controlled by the farmer or the farmer's child or grandchild.</p>																			
<p>This bill will be able to be implemented within the framework of existing staff.</p>																			
2.	Please indicate whether the proposed legislation will affect small businesses in Frederick County, and if it will, please provide any information you may have which could be useful in determining the economic impact on small businesses.																		
<p>This bill should not impact small businesses.</p>																			
FISCAL IMPACT SUMMARY – SHOW (DECREASE) IN PARENTHESES																			
<u>REVENUES</u>																			
3.	Analysis of estimated increase (or decrease) in government revenues . Please estimate below any anticipated increase (or decrease) in revenues resulting from this legislation. Please be aware of any delayed effective dates in the bill or other factors that may cause revenue increases/decreases to begin in later years.																		
<table border="1" style="width: 100%;"><thead><tr><th>Source</th><th>FY 2021</th><th>FY 2022</th><th>FY 2023</th><th>FY 2024</th><th>FY 2025</th></tr></thead><tbody><tr><td>N/A</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td style="text-align: right;">TOTAL \$</td><td>\$</td><td>\$</td><td>\$</td><td>\$</td><td>\$</td></tr></tbody></table>		Source	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	N/A						TOTAL \$	\$	\$	\$	\$	\$
Source	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025														
N/A																			
TOTAL \$	\$	\$	\$	\$	\$														
	<p>Please explain how the above estimated increase(s) or decrease(s) were arrived at, including any calculations and/or assumptions made. Please also explain any variation if the revenue increase(s)/decrease(s) are not constant.</p>																		
<p>N/A – It is not anticipated this legislation will have an impact on County revenues.</p>																			

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<u>EXPENDITURES</u>						
4.	<p>Analysis of estimated increase (or decrease) in government expenditures. Please estimate below any anticipated increase (or decrease) in expenditures resulting from this legislation. Please be aware of any delayed effective dates in the bill or other factors that may cause expenditure increases/decreases to begin in later years.</p>					
	A. Salaries & Wages	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
	FTE Employees - _____ # of positions Fringe Benefits					
	TOTAL (Salaries, wages & benefits)	\$	\$	\$	\$	\$
N/A	<p>Please provide an explanation of the need for the number and type of any personnel listed above, including (1) what specific provision(s) of the bill necessitate additional staff; (2) what the duties of each type employee will be; and (3) why existing personnel cannot absorb the additional work. Please also certify the wage/salary rate and % fringe rate (if differing rates apply) for each personnel classification.</p>					
	B. Other Operating Expenses	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
	Technical/Special Fees, Grants/Subsidies Communications-Phone, Postage Travel, Food, Auto, Fuel & Utilities Contractual Services Supplies Equipment-Replacement Equipment-Additional Land & Structures, Fixed Charges Other (Please Specify on Extra Page(s))					
	TOTAL (Expenditures)	\$	\$	\$	\$	\$
	<p>On the next page, please provide brief descriptions/breakdowns of the above “Other Operating Expenses.”</p>					
	<p>Please explain below any additional calculations or assumptions made in estimating the “Other Operating Expenses” that will help us to understand the amounts and timing of the expenses.</p>					
<p>N/A – It is not anticipated that this legislation would create the need for additional staff or increase the operating expenses of the County.</p>						

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4. (cont'd)

C. Operating Expense Descriptions/Breakdowns

Please provide below a short description of the specific purpose of each expense listed under 4B. If any amount(s) listed under 4B represent(s) a total of multiple expenses, provide a breakdown of the fiscal 2018 amount with a short description of each expense (for example, if \$2,500 is listed for Communications – Phone, Postage, a statement such as “\$1,500 for cellphone charges for two new inspectors and \$1,000 for postage for mailings to permittees to notify them of changes to inspection requirements.”)

Fiscal 2021 Expenditures

Technical/Special Fees, Grants & Subsidies description/breakdown	\$
Communications – Phone, Postage description/breakdown	\$
Travel, Food, Auto Operations, Fuel & Utilities description/breakdown	\$
Contractual Services description/breakdown	\$
Supplies description/breakdown	\$
Equipment-Replacement description/breakdown	\$
Equipment-Additional description/breakdown	\$
Land & Structures, Fixed Charges description/breakdown	\$
Other (Please Specify) description/breakdown	\$

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ADDITIONAL POLICY IMPLICATIONS/CONCERNS

Please submit BY E-MAIL to: Ragen Cherney, Legislative Director/Chief of Staff
Frederick County Council • E-Mail: RCherney@FrederickCountyMD.gov