



FREDERICK COUNTY GOVERNMENT

DIVISION OF PLANNING & PERMITTING

Department of Development Review & Planning

Jessica Fitzwater
County Executive

Deborah A. Carpenter, AICP, Division Director

Michael L. Wilkins, Director

Pool Permit - Zoning Submittal Requirements for lots under 2 acres in size.

Required for Submission:

Please provide a plot plan of the property. If available, please submit a legal survey. If a survey is not available, the plot plan can be drawn by hand.

- Plot Plan or Survey, to include the following information:
 1. The Plot Plan or Survey that clearly and accurately shows the entire property. *
 2. The Plot Plan or Survey to be drawn to an engineered scale of 1" = 20'.
 3. All property lines and property line dimensions.
 4. Any existing drainage and utility easements / Well and Septic locations / Driveway location.
 5. Building Restriction lines and Accessory structure setbacks of 6' from all property lines.
 6. Any Environmental features on the property and the setbacks to those features.
 7. Existing and proposed grades need to be accurately shown to confirm no slopes are being created steeper than a 3 to 1.
 8. Limit of disturbance needs to include the entire area that is being graded or disturbed by the proposed improvements including retaining walls, hardscaping, patio area, full extent of the pool decking including dimensions and total square footage, full extent of the pool including dimensions and total square footage.
 9. Show the location of pool filter/utilities with setbacks, location of easements and setbacks from the easements.

* If the property is too large to clearly and accurately show the improvements on one plot plan; then an overall plan can be submitted with an enlargement area of the proposed improvement area that is drawn to a scale as noted above.

Due to the unique nature of some parcels other items may be needed to be shown.

If the pool permit drawing is insufficient an applicant may be required to contract with a licensed design professional to complete the drawing.