

**FREDERICK COUNTY LIQUOR BOARD  
APPLICATION FOR CLASS C SPECIAL LICENSE (PER-DIEM)**

All applicants must be a Frederick County resident of two years and a registered voter.  
Fees are accepted by credit card or check made payable to Treasurer of Frederick County.

If the applicant uses the services of a promoter or other person to manage the event, contact Liquor Board Staff before completing this form.

**APPLICATIONS SUBMITTED WITHOUT 2 WEEKS NOTICE ARE SUBJECT TO A LATE FEE WITH APPLICATION FEE**

**TYPE OF LICENSE:**       Beer Only                               Beer & Wine                               Beer, Wine & Liquor  
 Non-Profit      **OR**       Frederick County Based Business                               Multi-Event License (see back page)

Date of Event: \_\_\_\_\_ Hours of Event: \_\_\_\_\_ Hours of Alcohol Service \_\_\_\_\_

Rain Date: \_\_\_\_\_ Estimated # of Attendees \_\_\_\_\_  Indoor     Outdoor

Name of Organization \_\_\_\_\_

Address of Organization \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Period of residency in Frederick County: \_\_\_\_\_ Frederick County Registered Voter:     Yes     No

If not a US Citizen:    Naturalized at: \_\_\_\_\_ Year: \_\_\_\_\_

Event Name: \_\_\_\_\_

Alcohol Awareness: Name: \_\_\_\_\_ Exp: \_\_\_\_\_ Name: \_\_\_\_\_ Exp: \_\_\_\_\_

Will there be Entertainment:     Yes     No    Hours: \_\_\_\_\_ Type: \_\_\_\_\_

Caterer/Food Vender: Name: \_\_\_\_\_ Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

Will a Brewery/Winery/Distillery be involved with the event in any way:     Yes     No

If so, please attach a separate sheet listing each brewery/winery/distillery and explain how they are involved with the event, attach necessary permits.

Providing Special Event Bottles:     Yes     No                              Basket of Cheer:     Yes     No

Name and Address where event will be held: \_\_\_\_\_

Owner of Facility: \_\_\_\_\_

Description of Premises (please attach a diagram): \_\_\_\_\_

Alcohol Plan (This plan should include how you will be serving/selling alcohol, who will be checking IDs, how drinks will be sold, if persons under 21 are allowed to attend event, how will they be differentiated from those who are 21 years old and older. If needed, attach a separate sheet.):

**FREDERICK COUNTY LIQUOR BOARD**  
**APPLICATION FOR CLASS C SPECIAL LICENSE (PER-DIEM) continued**

In applying for a Class C Special License (Per-Diem) it is important that you realize the responsibility associated with the issuance of the license. All persons or groups using the license as authorized under the Alcoholic Beverages Article of the Annotated Code of Maryland are required to ensure compliance with all the laws and rules relating to the sale of alcoholic beverages. Special notice should be taken of the following:

- All persons must be at least 21 years old to purchase alcoholic beverages.
- All sales must stop promptly at the time printed on the license.
- No intoxicated person may be served any alcoholic beverage.
- No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
- The person responsible for the function must see that order is kept at all times.
- The applicant is a Frederick County resident of at least two years and a registered voter.
- The applicant has not been convicted of a felony.
- The applicant has not had a license for alcoholic beverages denied or revoked.
- The applicant agrees to purchase alcohol from a licensed retailer or wholesaler in Frederick County.
- If, in the Board's discretion, the event is a threat to the health, peace and safety of the neighborhood, the license will be denied.
- If, in the Board's discretion, the organization abuses the privilege of the license or has requested an inordinate number of licenses, the license will be denied.
- The applicant will, if granted a license, conform to all laws and regulations relating to the business in which the applicant proposes to engage.
- The applicant has not been adjudged guilty of violating the laws governing the sale of alcoholic beverages within the United States or for the prevention of gambling in the State of Maryland, or adjudged guilty of any offense against the laws of the State of Maryland or of the United States.
- The Comptroller, the Comptroller's duly authorized deputies, inspectors and clerks, the Board of License Commissioners for Frederick County, its duly authorized agents and employees, and any peace officer of Frederick County are authorized to inspect and search, at any and all hours, without a warrant, the premises and any and all parts thereof upon in which the business is to be conducted.

Affidavit:

"By signing this application, I do solemnly declare and affirm under the penalties of perjury that the contents of the foregoing document are true and correct to the best of my knowledge, information, and belief."

Signature of Applicant	Printed Name of Applicant	Date
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**CERTIFICATE OF PROPERTY OWNER:** I hereby certify, That I am the owner of the property named in the foregoing application for an alcoholic beverage license and that I hereby consent to the use of the said property for the sale thereon of such alcoholic beverages as permitted by law, and I do hereby grant permission to the State Comptroller, his duly authorized deputies, inspectors, and clerks, the Board of License Commissioners for Frederick County, its duly authorized agents and employees, and any peace officer of such Frederick County to inspect and search, at any and all hours, without warrant, the premises and any and all parts thereof upon and in which the business is to be conducted.

Affidavit:

"By signing this application, I do solemnly declare and affirm under the penalties of perjury that the contents of the foregoing document are true and correct to the best of my knowledge, information and belief."

Signature of Property Owner	Printed Name of Property Owner	Date
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Entity Name of Property	Address	Phone
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Multi-Event Licenses:

DATE:	TIMES:	EVENT:	CHANGES: