



DIVISION OF PLANNING AND PERMITTING  
FREDERICK COUNTY, MARYLAND  
*Department of Permits and Inspections*

30 North Market Street • Frederick, Maryland 21701  
Phone (301) 600-2313 • Fax (301) 600-2309

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## Frederick County, Maryland 2021 – 2023 Electrical License Renewal

To all Frederick County Electrical License holders:

**Your current Frederick County Electrical license will expire on June 30, 2021.**

### **To renew your license:**

- The license renewal period will begin on May 16, 2021, you will be notified via email to login to our portal and complete the renewal process. <https://planningandpermitting.frederickcountymd.gov/>
- If you have not yet created a portal account, please visit our portal and create an account using the email address on record for your current license.

### **Other important information regarding your renewal:**

- Any license not renewed within 90 days after due date shall be considered **EXPIRED** and a new license application will need to be submitted.
  - Any outstanding violations may be cause for rejection of application as per Frederick County Code §1-7-93(D).
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### **The following documentation will need to be provide with your renewal:**

- If you obtained your Frederick County License by virtue of your State of Maryland Master Electrician License: Attach a copy of your CURRENT, ACTIVE State of Maryland Master Electrician License.
  - If you obtained your Frederick County License by virtue of a letter of reciprocity with another Maryland County Electrical License or by passing the Frederick County examination: There is a bond requirement . You must have a \$10,000 continuous bond on file for your Frederick County Electrical License to be in ACTIVE status. Any lapse in your bond will cause your license to become INACTIVE. ***If our office has a current bond on file for your license, you only need to complete your renewal.*** Even if you have an inactive Frederick County Electrical License, you still must RENEW your license. **IMPORTANT:** If you do not renew, and your license expires, you will need a new letter from the original licensing jurisdiction - or copy of your current, active State license. If you obtained your Frederick County License by passing the examination, you will need to RETAKE the exam to have your license reinstated.
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**Payment:** Your renewal fee will automatically be applied to your portal account; it must be paid prior to your submission. If you wish to submit payment via cash or check you may make payment via the Treasury drive-thru window located at 30 North Market Street, Frederick, MD 21701.

If you have any questions, please call 301-600-6481 for assistance.