

# FREDERICK COUNTY BOARD OF ELECTIONS

340A Montevue Lane

Frederick, MD 21702

Telephone: 301-600-8683 FAX: 301-600-2344

## MINUTES of the March 7, 2018 Monthly Meeting of The Frederick County Board of Elections

The meeting was called to order at 12:35 PM, in Room 119 of the Frederick County Board of Elections Office, located at 340A Montevue Lane by the Board President, Mrs. Mary Lou Green.

### PRESENT:

Mary Lou Green, President

Mark P. Jeffers, Jr., Vice President

Lawrence C. Hill, Secretary

Carlotta C. Joyner, Board Member

William L. Woodcock, Board Member

Daniel B. Loftus, Board Attorney

Stuart Harvey, Election Director

Marc R. Welch, Election Administrative Assistant

Bud Otis, County Council Liaison

### APPROVAL OF MINUTES FOR FEBRUARY 9, 2018 BOARD MEETING:

Mr. Woodcock made a motion to approve the minutes of the February Board meeting, as presented.

Ms. Joyner seconded the motion, and it passed unanimously.

### COUNCIL LIAISON COMMENTS:

Mr. Otis expressed his ongoing appreciation for the efforts of the Board and staff. He mentioned receiving many positive comments from citizens.

Mr. Otis provided an overview of the FY19 budget process now underway, and expects a 3 to 4 percent increase.

### ELECTION DIRECTOR'S REPORT:

Mr. Harvey reports that preparation for the 2018 Gubernatorial Primary is underway, and provided an overview of the 2018 Election Update.

## OLD BUSINESS

### FY18 BUDGET:

Mr. Harvey provided an overview of the current status of budget accounts, and noted there were no substantial changes in the prior month. New wireless mice, and new, larger displays were purchased for staff.

The Board discussed the status of the "miscellaneous recovery" budget account.

### 2018 ELECTION UPDATE:

The first round of 165 Election Judge assignment letters have been sent out. The Early Voting judge's manual is being edited, and will be completed by Thursday, March 8. Mr. Welch and Mr.

Harvey provided an overview of the improvements and design of the 2018 Election Judge and Early Voting manuals.

Mr. Welch provided an overview of improvements made to the reports and forms to be used during Early Voting, and on Election Day in 2018.

The Board discussed election judge outreach. Mr. Harvey mentioned that this will be a breakout topic during the upcoming MAEO conference.

Mr. Welch explained the status of ongoing electronic pollbook software testing with the State Board. Various bugs in the newest versions of the software are being dealt with as encountered, requiring further testing. Testing is expected to continue as needed.

Mr. Harvey gave the Board an overview of candidate filings and provided information on party-nominated candidates. He explained that the candidate proofing process in our office will be completed prior to SBE ballot preparation. Ballot preparation will begin the week of March 12.

Mr. Harvey discussed the proposed split of Precinct 02-004 Hillcrest Elementary to add Precinct 02-009 Butterfly Ridge Elementary. This can't be done for this election due to election law restricting precinct boundary changes 2 years prior to redistricting and through the redistricting process.

The Board discussed signage at 355 Montevue Lane to direct election judges, and voters to the new office location. Mr. Harvey explained the new occupants at our former office are directing people to the new location as needed.

2018 GENERAL ASSEMBLY OVERVIEW:

Mr. Harvey gave an overview of current General Assembly Bills relating to Elections:

<b>HB0152 (SB1048)</b>	Secure and Accessible Registration Act	Likely to pass.
<b>HB0280 (SB1061)</b>	Ballot Access – Voter Registration – Affiliating With a Party	MAEO Opposes.
<b>HB0532 (SB0594)</b>	Elective Franchise – Registration and Voting at Precinct Polling Place (Constitutional Amendment)	Likely to pass.
<b>HB0829 (SB0730)</b>	Local Government – Municipal Elections – No-Excuse Absentee Voting	Likely to pass.
<b>HB0950</b>	Harford County – Alcoholic Beverages – Polling Places on Election Day	MAEO opposes.
<b>HB1278</b>	Election Law – Post-election Tabulation Audit	Likely to pass.
<b>HB1331</b>	Election Law – Cybersecurity	MAEO supports, w/ amendments.
<b>HB1427</b>	Election Law – Use of Ballot Marking Devices	MAEO opposes, unlikely to pass.
<b>HB1658</b>	Election Law – Absentee Ballot Requests, Delivery, and Marking	MAEO opposes.
<b>SB0129</b>	Baltimore County – Polling Places on Campuses	MAEO opposes.

<b>SB0190</b>	Election Law – International Election Observers	Won't pass. Returned to Committee
<b>SB0333</b>	Election Law – Ballot Request and Canvassing Procedures	MAEO supported as written, but doesn't support as amended.
<b>SB0547</b>	Election Law – Elections by Mail	Unlikely to pass.
<b>SB0591</b>	Election Law – Absentee Ballot Application – Required Information	MAEO opposes.
<b>SB0592</b>	Election Law – Joint Committee on Election Oversight	MAEO opposes.
<b>SB0940</b>	Election Law – Polling Places – Election Judges	MAEO opposes portions of Bill.

MAEO ANNUAL CONFERENCE:

The Board discussed the final agenda for the upcoming MAEO Annual Conference. Mr. Harvey suggested breakout sessions for the Board to attend, and updated the Board on sessions Staff would attend.

Mrs. Green reminded Board members to make sure to track mileage, and retain receipts for reimbursement.

OPEN HOUSE:

Mr. Harvey provided an overview of plans for the Open House on March 22, 2018.

OTHER OLD BUSINESS:

Mr. Harvey reminded the Board that their Ethics filing is due on April 30, 2018.

NEW BUSINESS

WOMEN'S SUFFRAGE MARCH VOTING EQUIPMENT DEMO:

Ms. Joyner recapped the event, and her experience providing a voting system demonstration.

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS CONFERENCE:

Mr. Harvey gave an overview of the upcoming April 6, 2018 conference in Washington, DC. Mr. Welch will be attending and provided a summary of the draft agenda, and topics to be discussed.

(Mr. Otis exited @ 1:53 pm.)

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SCHEDULE OF NEXT MEETING: Mrs. Green reminded the Board of the already-scheduled meetings on Wednesday, April 4, and Wednesday, May 9, 2018. Each of these meetings will be held

at 12:30 PM in Room 119 of the Frederick County Board of Elections Office, located at 340A Montevue Lane.

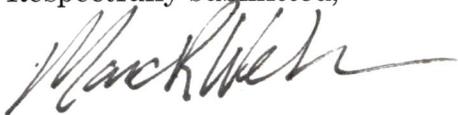
ADJOURNMENT AND EXECUTIVE SESSION:

At 2:09 PM, Mr. Harvey requested that the Board meet in Executive Session in in Room 119 of the Frederick County Board of Elections Office, located at 340A Montevue Lane. This action is in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Mr. Woodcock moved to adjourn the meeting and proceed to Executive Session. Mr. Jeffers seconded the motion, and it passed unanimously.

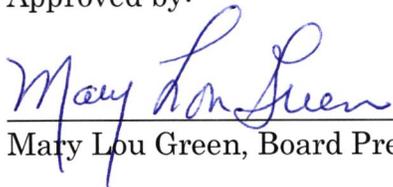
Meeting adjourned at 2:30 PM.

Respectfully submitted,



Marc R. Welch  
Election Administrative Assistant

Approved by:



Mary Lou Green, Board President

4-9-18

Date