



**DIVISION OF PLANNING & PERMITTING  
FREDERICK COUNTY, MARYLAND**

30 North Market Street • Frederick, Maryland 21701  
Phone (301) 600-1138 • Fax (301) 600-1645 - <http://www.frederickcountymd.gov>

**FRO Exempted Activity Declaration of Intent  
INTRAFAMILY TRANSFER**

Date \_\_\_\_\_  **Forest Exemption Request Application included**

Tax Map \_\_\_\_\_ Parcel \_\_\_\_\_ Acres \_\_\_\_\_

Subdivision /Site Name \_\_\_\_\_

Property Location (address) \_\_\_\_\_

Owner/Applicant \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Phone \_\_\_\_\_

Engineer/Surveyor \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Phone \_\_\_\_\_

I (we) \_\_\_\_\_ the Owner(s) of the real property described above (the "Property"), hereby declare my (our) intention to invoke the intrafamily transfer exemption for the Property in accordance with the provisions of Frederick County's Forest Resource Ordinance (FRO) and COMAR 08.19.01.04, for at least five (5) consecutive, full, taxable years following the date of plat recordation.

This declaration grants an exemption for activities required for the purpose of constructing a dwelling unit intended for the use of the Owner, or a child of the Owner. If the Property is to be used for a dwelling unit for a child of the Owner (identified below), and the leasehold or fee-simple interest in the Property is not transferred to the child of the Owner within 60 days from the date of lot recordation and/or does not remain in the possession of the owner or child of the Owner for the five (5) year period following lot recordation, the Owner must notify the Frederick County Development Review Office and may lose this exemption. If any owner of the Property makes application for an activity regulated under the FRO, clears more than 20,000 square feet of forest, or violates the requirements of a previous Forest Conservation Plan on all or part of the Property, the Development Review Office may require the owner to mitigate in accordance with FRO and COMAR 08.19.03 and may also be assess a noncompliance fee for forested areas cut in violation.

I (we) declare, under the penalties of law, that this declaration, including any accompanying forms and statements has been examined by me (us) and the information contained herein, to the best of my (our) knowledge, information, and belief, is true and complete.

Name and relationship of person for which dwelling unit is being constructed\*\*: \_\_\_\_\_  
\_\_\_\_\_

**Notary's Statement**

Subscribed and sworn to before me the day and year from above written  
NOTARY PUBLIC \_\_\_\_\_

SEAL

NOTARY PUBLIC-printed name

NOTARY PUBLIC-signature

My Commission Expires: \_\_\_\_\_

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

Printed name(s)and email address(s) \_\_\_\_\_  
\_\_\_\_\_

\*A subdivision plat showing the affected area must accompany all the Interfamily Transfer Exemption requests.

\*\*More than one person may be listed if the Owner is not certain which child will receive a leasehold or fee simple interest in the lot. An individual can receive only one lot under this exemption (i.e. two lots can not be exempted for the same Owner or child).