

FREDERICK COUNTY BOARD OF ELECTIONS

The Bourne Building
355 Montevue Lane, Suite 101
Frederick, MD 21702
Telephone: 301-600-8683 FAX: 301-600-2344

MINUTES of the July 5, 2017 Monthly Meeting of The Frederick County Board of Elections

The meeting was called to order at 12:30 PM, in Room 108 of the Bourne Building at 355 Montevue Lane by the Board President, Mrs. Mary Lou Green.

PRESENT:

Mary Lou Green, President	Stuart Harvey, Election Director
Mark P. Jeffers, Jr., Vice President	Noreen L. Schultz, Deputy Director
Lawrence C. Hill, Secretary	Marc R. Welch, Election Administrative Assistant
William L. Woodcock, Board Member	
Carlotta C. Joyner, Board Member	
Daniel B. Loftus, Board Attorney	

APPROVAL OF MINUTES FOR MAY 16, 2017 BOARD MEETING:

Ms. Joyner moved to approve as written the minutes of the May 16, 2017 board meeting. Mr. Hill seconded the motion, and it passed unanimously.

COUNCIL LIAISON COMMENTS:

Frederick County Council Liaison was not present for this meeting.

ELECTION DIRECTOR'S REPORT:

Mr. Harvey reports that two employees have resigned. Long-time county tech, Gene Keller, will not return for the 2018 election cycle. Additionally, Jodye Roebuck, who had joined the office after her training position with SBE ended following the 2016 General Election, has also resigned. Ms. Roebuck was preparing the training curriculum for the City of Frederick Election. She will brief Marc Welch, who will handle training election judges going forward. Ms. Roebuck will not be replaced at this time.

Preparation for the City election continues.

Mr. Harvey also reported that the Board's office will relocate to 340A Montevue Lane in December 2017, pending completion of a remodel of that space. If the space isn't ready by December, then relocation will take place in the summer of 2018, following the conclusion of the Primary election.

OLD BUSINESS

FY17 BUDGET UPDATE:

As of July 5, 2017 the Board will be returning approximately \$150,000 to Frederick County since there was no need to purchase new furniture for the office, due to the impending relocation. Mr. Harvey provided an overview of budget accounts at the end of the fiscal year.