

# Frederick County Board of Elections

## Application for Voter Registration Data

**PLEASE PRINT NEATLY!**

### 1. Provide Applicant Information (Must be a Registered Maryland Voter.)

Name: \_\_\_\_\_ Best Phone #: \_\_\_\_\_

Residential Address: \_\_\_\_\_

City: \_\_\_\_\_ State: MD Zip Code: \_\_\_\_\_

Registered in \_\_\_\_\_ (County/City) Email Address (required for Absentee Applicants List) : \_\_\_\_\_

### 2. Provide Organization Information (Required if you are buying data on behalf of an organization.)

Name of Entity: \_\_\_\_\_ Company Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Best Phone #: \_\_\_\_\_

### 3. Indicate Data Needed (Check ONE.)

- Countywide (\$75)  
 Single District (\$50 per district specified) - Specify District Type: \_\_\_\_\_ District Number: \_\_\_\_\_

### 4. Indicate Type of List Needed (See next page for file details. Check ONE.)

- Absentee Applicants List (delivered via secure email) Specify SINGLE election: \_\_\_\_\_  
 Walking List  
 Early Voting List for a PAST election. Specify SINGLE election: \_\_\_\_\_  
 Registered Voter List (if voting history desired, indicate below, or no history will be provided:)

Include Voting History (up to 10 elections):

Specify Election Types:  Primary Election  General Election  Municipal Election (available years vary specify below)

Specify Election Years:  2018  2016  2014  2012  2010  2008  2006  2004  2002  2000  1998

**For MUNICIPAL ELECTIONS ONLY:** Specify Election Years: \_\_\_\_\_

### 5. Type of Voters to Include on List (Check all that apply)

- All Voters  
 Democratic Voters  
 Republican Voters  
 Other Parties (specify): \_\_\_\_\_

### 6. Choose Delivery Method

- On CD (no additional charge)  Printout (\$0.25 per page)

### 7. Read Statement and Sign Oath

Under penalty of perjury, I hereby declare, as required by Election Law Article, § 3-506, *Annotated Code of Maryland*, that the list of registered voters for which I am applying is not intended to be used for commercial solicitation or for any other purpose not related to the electoral process. I am aware that, if I use the list for commercial solicitation or for any other purpose not related to the electoral process, or make the list available to the public or third parties or publish or republish the list in a way that allows it to be used in that manner, I will be guilty, upon conviction of a misdemeanor and subject to punishment under Election Law Article, Title 16, *Annotated Code of Maryland*.

I, \_\_\_\_\_ (print or type name), have read and understand the above statement and agree to pay the balance due upon submission of request.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

#### For Office Use Only:

Request completed by: \_\_\_\_\_ Date completed: \_\_\_\_\_

Applicant's Voter Reg Num: \_\_\_\_\_ Total Fee: \_\_\_\_\_  Cash  Check #: \_\_\_\_\_

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**Qualifications:** To apply for a voter registration list, the applicant must be a registered voter in Maryland and must sign a statement, under penalty of perjury, that the list is not intended to be used for purposes of commercial solicitation or any other purpose not related to the electoral process. (Election Law Article, §3-506, *Annotated Code of Maryland* and COMAR 33.03.02.03A and 33.03.02.04) The applicant's registration will be verified before processing of the request.

**Application Deadline:** Application for a voter registration list must be filed on or before the registration deadline. Applications received after that date shall be returned. (COMAR 33.03.02.05B)

**Delivery:** Requests will be turned around within 10 working days from the time we receive the application. Output may be picked up from the Frederick County Board of Elections office. To ensure delivery, provide contact information as indicated on the application.

**Cost:** County Lists: \$75.00, District Lists: \$50.00 each

**Payment:** Payment-in-full must accompany this application. Payment can be in the form of cash, certified check, personal or campaign check, or money order. Make checks payable to: **Frederick County Board of Elections. All returned checks will be assessed a fee of \$25.00.**

**File Format:** All files except the Walking List are tab separated text files with no text-delimiter. This format is easily imported into Microsoft products; however, countywide data files are **too large to read in Excel or Access.**

**Disclaimer: The Frederick County Board of Elections does not guarantee that the data requested will be compatible with all software programs. The applicant will utilize his/her own software to import this data to his/her database. Technical support and special data formats are not provided.**

### File Details:

**Walking List:** the walking list is a PDF (uneditable) file generated by precinct and sorted by street address. Under each street address is listed all the voters who live in that address and their political party. It is designed for walking up and down the streets, with even addresses in the left column and odd on the right. **This data is also included in the Registered Voter List.**

**Absentee Applicants List:** Text file containing a list of voters with absentee ballot **requests** for the given election. It includes voter id, name, residential address, mailing address, absentee ballot address, precinct, district information, state and county registration dates, party, absentee type, absentee request status, and county. Actual absentee VOTERS are on voter history lists.

**Early Voting List:** Text file listing voters who voted at an early voting location for the specified election. It includes voter ID, name, early voting location, date of voting, party, residential address (in one column), mailing address (in one column), ballot style, precinct, and gender. This information is already on the voter history lists.

**Registered Voters List:** Text file containing a list of registered voters with name, party, gender, residential address, mailing address, status, state and county registration dates, split and precinct, congressional district, legislative district, councilmanic district, ward, municipal district, and county.

**Voting History Included in Registered Voter List:** Text file identical to the registered voter list **EXCEPT:** some columns are in a different order, it does not have a column for councilmanic district, and there is a column for each election selected. This list is easy to view when opened in a spreadsheet format, but it gives no data on voting method or date.

**IMPORTANT: Voting history MUST be made at time of the original request. Data can not be added to a CD after completion, and will require completion of a new request, complete with payment of the appropriate fee.**

**Contact Person:** Marc Welch (301) 600-4140 or email: [mwelch@FrederickCountyMD.gov](mailto:mwelch@FrederickCountyMD.gov)  
Carl Dayley (301) 600-1005 or email: [cdayley@FrederickCountyMD.gov](mailto:cdayley@FrederickCountyMD.gov)