



FREDERICK COUNTY GOVERNMENT
COUNTY COUNCIL

Human Trafficking Task Force
Meeting Minutes
March 6, 2017 at 6:30pm
Conference Room, 3rd Floor, Winchester Hall

Members present were Miles Ward, Frederick County Human Relations Department, Chief Ed Hargis and SGT Andrew Alcorn, Frederick City Police Department, Annie Jones, Commission for Women, Malcolm Furgol, United Way, Barbara Fink, Health Department, Nina Carr, Heartly House, Jessica Fitzwater, Frederick County Council, Jessica Beall, Department of Social Services, Pamela Holtzinger, Frederick Memorial Hospital, Whitney Duck, State Delegation, and Lindsey Carpenter, State's Attorney's Office.

Also present were guests Charlotte Wood, United Way, Gloria Henriquez and Isaac Cudjoe, Michele Kettner, Karolyn Monroe and Sydnee Sichert, Frederick County Council.

1. Approval of minutes: Pam Holtzinger moved to approve the minutes and Chief Ed Hargis seconded the motion. Jessica Fitzwater moved to amend the minutes from February 6th, 2017 to correct a few wording errors, minutes were then approved.
2. The date change from April 3rd to April 17th was discussed to accommodate the Human Relation Commission's annual banquet. The group then came up with topics for Ayn Ducao, Assistant US Attorney who is speaking at the April meeting. Jessica Fitzwater suggested the following topics.
 - a. An overview of the US Attorney's role, responsibilities, and accomplishments with Human Trafficking.
 - b. What accomplishments does the US Attorney's office have with other counties?
 - c. Any recommendations they have provided to other counties regarding human trafficking.
3. Sub-Committees met for 10 minutes.
4. Sub-Committee groups presented their findings.
 - a. **Legislative:**
 - i. Request that the County Executive post documents in government buildings.
 - ii. Researching visas as previously discussed would open a can of worms. There are other factors on a federal level.
 - iii. Went over Handout with massage/body work licensing, hotel rental and staff training regulations, posting of human trafficking info and hotline in certain businesses and in county buildings.
 - iv. Went over bill from PG County on hotel rentals.



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- v. Discussed Frederick City Code of Ordinances.
 - vi. Discussed City of Bonita Springs Ordinance.
 - vii. The team revised their third goal and amended it to attend legislative sub-committee meetings for the state task force.
 - viii. The legal landscape is shifting weekly.
 - b. **Community Response & Protocol:**
 - i. They estimate 4 to 6 months to reach their goals.
 - ii. Research and identify relations: county, state, nation partnerships.
 - iii. Protocols and best practices.
 - iv. Working through the survey.
 - v. Through their research a model was found for protocols.
 - c. **Data and Scope:**
 - i. Requested names and emails of other individuals to send the survey to.
 - ii. Wanted to have a variety of people from each category (medical field, law enforcement, victims services)
 - iii. Want to find out if the HT info trickles down and where it might stop.
 - iv. Edits to the survey are to be sent to Miles Ward by March 10th.
 - v. The 31st is the deadline for all edits to the survey.
 - d. **Training:**
 - i. 14 survey responses from the HT group members.
 - ii. Went over results from the survey.
5. Discussed that all survey edits would be submitted by March 31st.
6. No public comment.
7. Adjournment