



DIVISION OF PLANNING & PERMITTING FREDERICK COUNTY, MARYLAND

Department of Permits and Inspections

30 North Market Street • Frederick, Maryland 21701

Phone (301) 600-2313 • Fax (301) 600-2309

2017 – 2019 Plumbing License Renewal

Your current Frederick County Plumbing License will expire on November 13, 2017.

To renew your license:

- Complete the renewal form attached. This form is also available on our website @ www.frederickcountymd.gov/permit. Mail the completed application with the required items below and your payment.
- Mail your complete renewal or submit your renewal in person so that it will be received in this office by November 13, 2017. **IMPORTANT:** Allow 7-10 days for mail delivery. If your renewal is not complete, it will be mailed back to you and will not be considered “received” in this office until received again in its entirety.

MASTER PLUMBER - Required for renewal:

- Completed renewal form. Please fill out all information; not just your name.
- Copy of current State of Maryland Master Plumber’s License
- Copy of current Drivers License or other government photo ID with signature
- Check payable to “Frederick County” in the amount of **\$158.00**.

JOURNEYMAN PLUMBER - Required for renewal:

- Completed renewal form. Please fill out all information; not just your name. Renewal cannot be processed without the Master Plumber information and signature.
- Copy of current State Plumbing License
- Copy of current Drivers License or other government photo ID with signature
- Check payable to “Frederick County” in the amount of **\$58.00**.

SEPTIC SYSTEM INSTALLER - Required for renewal:

- Completed renewal form. Please fill out all information; not just your name.
- Copy of current Drivers License or other government photo ID with signature
- If your present bond expires with your license, a new bond is required. If your bond is a continuous bond, no new bond is necessary.
- Check payable to “Frederick County” in the amount of **\$132.00**.

APPLIANCE INSTALLER (All Categories) - Required for renewal:

- Completed renewal form. Please fill out all information; not just your name.
- Copy of current Drivers License or other government photo ID with signature
- Copy of current State License or other acceptable jurisdiction’s license
- Current Certificate of Insurance made out to Frederick County
- Check payable to “Frederick County” in the amount of **\$132.00**.

UTILITY CONTRACTOR - Required for renewal:

- Completed renewal form. Please fill out all information; not just your name.
- Copy of current Drivers License or other government photo ID with signature
- Current Certificate of Insurance made out to Frederick County
- Check payable to “Frederick County” in the amount of **\$158.00**.



Frederick County, Maryland

2017 Plumbing License Renewal Form

Mail to: Plumbing License Renewal, 30 N. Market St.,
Frederick, MD 21701 • Phone: (301) 600-1095

Submit the Required Paperwork Noted on Renewal Notice With This Completed Form and Payment

PLEASE PRINT ALL INFORMATION

FREDERICK COUNTY PLUMBING LICENSE NUMBER: _____

Check Type of License Renewal (one renewal per form):

Master Plumber

Journeyman Plumber - See below*

Appliance Installer - Enter category here: _____

Utility Contractor

Septic System Installer

License Holder's Full Name:

(First)

(Middle)

(Last)

(Sr., Jr., III, etc.)

License Holder's Personal Mailing Address:

(Street Address or P.O. Box)

(Town)

(Zip)

License Holder's Mobile
Phone Number:

Email
Address:

Company
Name:

Company Mailing Address:

(Street Address or P.O. Box)

(Town)

(Zip)

Company Telephone
Number:

Company Fax
Number:

Complete this section if your Frederick County license was obtained via your State of Maryland license:

State License Number: _____

Expiration Date: _____

ALL LICENSE HOLDERS

License Holder's Signature: _____

License Holder's Printed Name: _____

JOURNEYMAN LICENSES ONLY

**Journeyman - Have Master Plumber Complete This Section*

Master Plumber's
Name (please print):

Your Frederick
County License #

Signature of
Master Plumber:

Your Company's
Name:

OFFICE USE ONLY

Complete

Incomplete;
Reason: _____

Received Date:

Initials: