



DIVISION OF PLANNING AND PERMITTING
FREDERICK COUNTY, MARYLAND
Department of Permits and Inspections

30 North Market Street • Frederick, Maryland 21701
Phone (301) 600-2313 • Fax (301) 600-2309

Frederick County, Maryland
2017 – 2019 Electrical License Renewal

To all Frederick County Electrical License holders:

Your current Frederick County Electrical license will expire on June 30, 2017.

To renew your license:

- Complete the renewal form enclosed. This form is also available on our website @ www.frederickcountymd.gov/permit. Mail the completed application with the required items below and your payment of **\$158.00** made payable to "Frederick County".
- Mail your complete renewal or submit your renewal in person so that it will be received in this office by June 30, 2019, **IMPORTANT**: Allow 7-10 days for mail delivery. If your renewal is not complete, it will be mailed back to you and will not be considered "received" in this office until received again in its entirety.

Other important information regarding your renewal:

- Any license not renewed within 90 days after due date shall be considered **EXPIRED**.
- Any outstanding violations may be cause for rejection of application as per Frederick County Code §1-7-93(D).

Enclose the following with your renewal form and payment:

- If you obtained your Frederick County License by virtue of your State of Maryland Master Electrician License: **Enclose a copy of your CURRENT, ACTIVE State of Maryland Master Electrician License, and a current photo ID with signature (i.e., Driver's License).**
- If you obtained your Frederick County License by virtue of a letter of reciprocity with another Maryland County Electrical License or by passing the Frederick County examination: There is a bond requirement . You must have a \$10,000 continuous bond on file for your Frederick County Electrical License to be in ACTIVE status. Any lapse in your bond will cause your license to become INACTIVE. **If our office has a current bond on file for your license, you only need to enclose your renewal form, payment and a current photo ID with signature (i.e., Driver's License).** Even if you have an inactive Frederick County Electrical License, you still must RENEW your license. **IMPORTANT:** If you do not renew, and your license expires, you will need a new letter from the original licensing jurisdiction - or copy of your current, active State license. If you obtained your Frederick County License by passing the examination, you will need to **RETAKE** the exam to have your license reinstated.

Mail renewal to:

Electrical License Renewal
Dept. of Permits & Inspections
30 North Market Street
Frederick, MD 21701

If you have any questions, please call 301-600-6481 for assistance. Visit our website www.frederickcountymd.gov/permit for extra renewal forms, fee schedule, permit applications forms, and more!

Frederick County, Maryland 2017 Electrical License Renewal Form

PLEASE PRINT ALL INFORMATION

Frederick County Electrical License Number: _____

Type of License:

Master Electrician - General

Master Electrician - Restricted - Category: _____

Master Electrician - Limited

Electrician's Full Name:

(First) _____ (Middle) _____ (Last) _____ (Sr., Jr., III, etc.) _____

Electrician's Personal Mailing Address:

(Street Address or P.O. Box) _____ (Town) _____ (Zip) _____

Electrician's Mobile Telephone Number: _____

Required Electrician's email Address: _____

Company Name*:

Company Mailing Address:

(Street Address or P.O. Box) _____ (Town) _____ (Zip) _____

Company Telephone Number: _____

Company Fax Number: _____

* Is this a new company since your last Frederick County renewal or application? _____

Please note: A licensed master electrician cannot sign permits for more than himself or 1 company, not both, in Frederick County. In other words, he can only be self-employed or be employed by 1 electrical company, not both at the same time for the purposes of securing permits, whenever he has at least 1 electrical permit outstanding in Frederick County.

The following section is to be completed by the license holder.

I, _____, solemnly affirm under the penalties of perjury, that I will uphold the Frederick County Electrical Ordinance. I understand that I cannot sign permits for more than one company or individual. I cannot allow any unlicensed person (unless employed by my company) to do electrical wiring under the authority of my license. I understand that I am responsible for having all permits under my license finalized before the permit will be cleared from my license. I understand that a violation of these requirements could result in suspension or revocation of my license.

Electrician's Signature _____

Electrician's Printed Name _____