



FREDERICK COUNTY GOVERNMENT

Jan H. Gardner
County Executive

DIVISION OF UTILITIES & SOLID WASTE MANAGEMENT

Department of Engineering & Planning

Kevin L. Demosky, Director
Rodney G. Winebrenner, Department Head

Record Drawing Request Form

In order to ensure accuracy and avoid a delay in completing your request, please provide the following information and include marked-up location maps of the requested area.

Contact Information

Name of Requestor: _____ Request Date: _____
Company Name: _____ Phone Number: _____
Company Address: _____
E-mail: _____

Project Information

Name of Project (if known): _____
Project Address (if known): _____
DUSWM Service Area (if known): _____
DUSWM Contract Number(s) (if known): _____

Proposed Work to include (Please provide a summary of proposed work):

Request Details (Please provide any additional information needed):

Complete and Email this form to WAJones@FrederickCountyMD.gov. Requested As-Built information will be emailed to the above contact email address. If information cannot be emailed, please contact William Jones at (301) 600-2394 to arrange another method of communication.

The following Disclaimer applies to all As-Built Information:

1: Information shown on any As-Built is for planning purposes only and Frederick County does not warrant the accuracy of this information. Vertical and horizontal information is approximate and must be field verified by the Requester to the satisfaction of the Requester.

2: No part of the provided As-Built may be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or information recording and retrieval systems, for any purpose other than the use by the Requester without the express written permission of Frederick County Maryland Division of Utilities & Solid Waste Management, Department of Engineering & Planning.

Physical entry into any DUSWM utility vault or structure is strictly forbidden without prior DUSWM approval. If access is required, contact the DUSWM Utility Maintenance Supervisor at 301-600-3568, a minimum of 72 hours in advance. Requestor is responsible for providing all confined space entry safety equipment and procedures.

Requester has read the above Disclaimer and agrees to the terms:

Signature of Requester _____ Date _____