



**FREDERICK COUNTY
DEPARTMENT OF SOLID WASTE MANAGEMENT
APPLICATION AND SERVICE AGREEMENT
TO OPEN A CHARGE ACCOUNT
AT THE FREDERICK COUNTY LANDFILL**

ACCOUNT APPLICATION

Company Name (Applicant): _____

Nature of Business: Waste Hauling Office/Retail Construction/Contractor
 Other (comment): _____

Estimated Payment Guarantee Amount if No Account History Available: _____

*Please be mindful that this amount is the maximum quarterly activity amount.

Principal Business Address: _____

Mailing Address (if different than above): _____

Email Address: _____

Telephone Number: _____

Name and Address of Resident (Authorized) Agent: _____

Date and State of Incorporation: _____

Federal I.D. Number: _____

If incorporated in another State, is corporation registered and qualified to do business in the State of Maryland?

Yes No

Owner or Chief Financial Officer:

Name: _____ Title: _____

Address: _____

Date of Birth: _____

Driver's License No.: _____

Terms and Conditions

1. Applicant must complete the Account Application.
2. Approved applicants must provide one of the following forms of payment guarantees before using the Frederick County Landfill. Accounts will be established once the payment guarantee has been reviewed and approved. Estimated waiting periods are listed under each form of guarantee.
 - a. Irrevocable Letter of Credit (LoC). Customers may use this form of payment guarantee by providing an LoC from an accredited financial institution to the Department of Solid Waste Management before receiving privileges to charge transactions to customers' accounts. The amount of the LoC will be established and reviewed as outlined in Paragraph 3 below. LoCs will be paid if an account becomes delinquent and will be paid in the amount of the full balance on record. In the case that the Department of Solid Waste Management collects funds from an LoC, the customer must restore the LoC to the full amount required according the account activity within 15 days after satisfaction of the amount due. If LoCs are not restored to full required balances within 15 days, the customer's privilege to charge transactions to a Landfill account will be revoked. Billing privileges will be restored when the LoC is restored to the correct balance. Estimated waiting period is 15 business days.
 - b. Cash Escrow Deposit. Customers may provide the Department of Solid Waste Management a deposit in the amount established as outlined in Paragraph 3 below. Estimated waiting period varies on time for funds to become available, but this usually occurs within 5 business days.
 - c. Surety Bond. A surety bond that guarantees payment of the entire amount established in the manner outlined in Paragraph 3 below may be provided to the Department of Solid Waste Management in order to open a charge account at the Landfill. Estimated waiting period is 15 business days.
3. The chosen form of payment guarantee must guarantee payment of an amount at least equal to the average quarterly account balance of the applicant. Landfill usage may be estimated when there is no account data available. Estimate usages will be recalculated after the three months of account activity. All accounts will be reviewed annually. Accounts activity will be limited to an amount less than or equal to the payment guarantee amount. Account holders will be given 15 days to amend payment guarantee amounts if usage increases after a quarterly or annual review. If payment guarantees are not increased within 15 days after notification, account holders will not be permitted to use the Landfill facilities. Any delinquent amounts not satisfied by a payment guarantee must be paid before privileges to charge transactions to the customer's billing account may be restored. Any amount not satisfied by a payment guarantee and not paid by the customer will necessitate legal or collection actions. Accounts with no annual activity or annual activity averaging less than seventy (\$70) dollars per month will be deemed inactive and closed without notice to the account holder.
4. The guarantor shall be jointly and severally liable with the customer for any goods and services provided by Frederick County.
5. Invoices for goods and services shall be issued by the Department of Solid Waste Management on a monthly basis. Payment of the invoice amount must be received within 30 days from the invoice date or interest in the amount of 1% per month will accrue and be assessed to the customer's account. Accounts with delinquencies unpaid for 60 days after the invoice date will be ineligible for continued Landfill use privileges until such time as the delinquency has been paid in full.
6. Customers must follow all rules, regulations, ordinances, resolutions and laws of Frederick County and the State of Maryland while using the facilities of the Frederick County Landfill.
7. Customers will incur a \$25.00 administrative fee for each dishonored check and will be required to pay the fee and the amount of the dishonored check before using the facilities of the Frederick County Landfill. Payment should be in the form of cash, certified funds or credit card.

