



**Frederick County Division of Water and Sewer Utilities**  
**Department of Engineering and Planning**  
**4520 Metropolitan Court, Frederick, MD 21704**  
**301-600-2078/ Fax 301-600-2349**

## **Proposal/Contract for Developer Funded Water and Sewer Projects**

- Complete all sections of the Proposal Form package and return it to the Division of Water and Sewer Utilities Construction Manager at the above address.
  - \* Anyone who signs any of the forms as a Contractor's office or agent in the Proposal Form package must be listed by name, title and address on page 102 (except witnesses).
  - \* All titles must be consistent on all forms signed.
- Two complete sets are required with original signatures.
- Each bond requires a raised seal for the Contractor (if available) and the Surety Company.
- The name of the Surety Company Attorney in Fact must be typed below the signature.
- Each bond requires a Power of Attorney Certificate with a raised seal.
- An Insurance Certificate is required with each set. Frederick County must be named as Additional Insured on the certificate.
- Contractor's name and address must be the same on the contract, bonds and the insurance certificate.
- Do not cross out or white out.