



FREDERICK COUNTY GOVERNMENT VOLUNTEER OPPORTUNITIES

PUBLIC NOTICE #1

Frederick County Ethics Commission

The Frederick County Executive is soliciting letters of interest from individuals to fill three (3) seats on the seven-member Frederick County Ethics Commission ("Commission").

The Commission publishes advisory opinions on the Ethics Law and the Public Ethics Law and administers the application of these laws to Frederick County officials and employees, and others who are subject to the laws' provisions. The Commission also decides complaints alleging violation of the Ethics Law and exercises responsibility for enforcement of the lobbying provisions in the Ethics Law and the Public Ethics Law. For more information about the Commission, including the Ethics Law and Standing Operating Procedures, visit www.FrederickCountyMD.gov/ethics.

The Commission meets on the second Wednesday of each month during the evening, as needed.

Other Qualifications and Requirements include:

- Ability to understand and apply the Ethics Law, including the lobbying provisions in the Ethics Law, and the Public Ethics Law to a variety of factual situations;
- General familiarity with the structure and work of the county government; and
- Understanding of general ethical principles applicable to governmental entities.

Persons having a desire to serve in this capacity must be residents and registered voters of Frederick County.

If interested in serving, please send a letter of interest and a current resume by regular mail to the Office of the County Attorney, 12 East Church Street, Frederick, Maryland 21701 (Attention: Ms. Kim Long) or by e-mail to ECNomComm@FrederickCountyMD.gov.

Remember to include current contact information in the documentation submitted e.g., home, work, and cell telephone numbers, home mailing address, and e-mail address.

Deadline to submit required paperwork: 4:00 p.m. on Friday, March 12, 2021

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services.

PUBLIC NOTICE #2

Frederick County Interagency Internal Audit Authority

The Frederick County Interagency Internal Audit Authority (IIAA) is soliciting letters of interest from individuals to fill one (1) seat on the seven-member IIAA. Specifically, the IIAA is seeking a general public representative who possesses expertise in accounting, auditing, and/or internal controls (a currently licensed CPA is preferred).

The IIAA plans, coordinates, directs, and supervises the establishment and operation of an internal audit staff to provide Frederick County, Maryland, the Board of Education, the Frederick Community College Board of Trustees with a review and appraisal of their operations. The IIAA acts as an advisory body on the internal auditing needs and services to Frederick County, Maryland.

The IIAA meets virtually on the third Wednesday of each month at 8:00 a.m.

Persons having a desire to serve in this capacity must be residents and registered voters of Frederick County.

If interested in serving, please send a letter of interest and a current resume by regular mail or e-mail to Ms. Dawn Reed, 12 E. Church Street, Frederick, MD 21701 (301-600-1154) or dreed@frederickcountymd.gov.

Please include current contact information in the documentation submitted e.g., home, work, and cell telephone numbers, home mailing address, and e-mail address.

Deadline to submit required paperwork: 4:00 p.m. on Friday, March 19, 2021

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