

# SPILL MANAGEMENT PLAN

(Company name and address)

**A SPILL OF ANY PROHIBITED SUBSTANCE EITHER ENTERING OR HAVING THE POTENTIAL TO ENTER THE COUNTY'S SEWERAGE COLLECTION SYSTEM\*** shall immediately be contained so as not to enter the sewer system. The material shall be mopped or otherwise picked up and contained in a bucket or other container.

**DO NOT EMPTY** – The material is to be contained in the container until instructed further by management, Water & Sewer Utilities personnel or emergency personnel.

**IMMEDIATE NOTIFICATION** – After the spill is contained management shall immediately make notification to the Frederick County Division of Water & Sewer Utilities. Notification shall include, but not be limited to, substance identification, amount, time, location, status (stopped or continuing) SDS data, and any other information as requested.

**DAYTIME – 0730-1630 HOURS**

**301-600-1825**

**ALL OTHER TIMES – nights, weekends and holidays**

**301-600-2194**

\* **PROHIBITED SUBSTANCES INCLUDE:** concentrated cleaning materials, products containing petroleum products, products with low flammable (LEL) limits, materials of unknown origin, products with a pH of less than 5.0 or greater than 12.0. Waste streams containing untreated metals, x-ray processing materials or medical waste may also be subjected to regulation. (See Frederick County's Industrial Waste Ordinance.) **DO NOT COPY THIS WORD FOR WORD. LIST ONLY THOSE PRODUCTS THAT APPLY TO YOUR FACILITY.**

## INSTRUCTIONS

1. This is to be customized for your facility. **DO NOT** copy the attached sample plan word for word.

You must review your facility's SDS (Safety Data Sheet), business activities or manufacturing processes that are conducted at the facility. Facilities having regulated processes or wastes may include, but not be limited to, food preparation, medical/dental processes, painting process, photo development, etc. for substances or processes that are prohibited or regulated by Frederick County Ordinance 12-33-628. Storage, delivery and cleanup procedures should also be reviewed. Activities that may produce prohibited discharges must be addressed.

2. This plan **MUST** be posted at locations where spills could occur.
3. Review the list of Frederick County prohibited substances. Most concentrated cleaners have pHs of less than 5.0 or greater than 12.0 (floor cleaners, disinfectants, ammonia products, bleaches, floor strippers, etc.).
4. Appropriate management staff must be notified so that notification and follow-up to Frederick County Division of Water & Sewer Utilities is completed.
5. Spill containment must be addressed. The prohibited substance must be contained or stopped unless employee health is an issue.
6. All employees must be trained in prohibited substances. Documentation of training is required.