

Minutes of the Affordable Housing Council

Tuesday, June 13, 2017

2:30 pm to 4:00 pm

Monocacy Room, DHCD

5340 Spectrum Drive, Suite A

Frederick, Maryland

Meeting was called to order at 2:37 pm.

Council Members present: Bruce Zavos, Chair; Mark Long, Sec; Kimberly Ashkenazi, Vice Chair; Kandy Alexander, Mary Ellen Mitchell, Jay Mason

Public Officials/Staff Liaisons Present: Milton Bailey, Director of DHCD; Monica Grant, Director of Citizen Services; Sarah Nelson, DHCD

Council Members Absent: Angela Brinkley Morris, Larry Johnson, Jason Wiley

Guests Present: Kellye Murphy, Frederick County Bank

CONSENT AGENDA:

- 1) The minutes for the April 11 and May 9 meetings were approved without changes.
- 2) Agenda for meeting was approved.

Angela Brinkley Morris and Larry Johnson, whose terms expire on June 30th, were recognized for their service on the Frederick County Affordable Housing Council. Milton will send Certificates of Appreciation to them since they weren't present for the meeting.

REGULAR BUSINESS:

2:40. Bruce updated the council on the proposed **Housing Roundtable**. Intent is to bring various stakeholders together who are involved in housing or housing issues in some way, (affordable housing, market housing, homelessness issues, etc) to share with other stakeholders what different people or groups are doing. Look for overlaps, gaps, how they can support each other and work together to create more affordable housing options.

The projection is to have this the 3rd week of September. Press will be invited.

As part of this discussion, it was mentioned as a reminder that the Frederick County Coalition for Homelessness wants the Affordable Housing Council to "Champion" Goal #1 of the FCCH Strategic Plan. It was suggested that Betsy Day be asked to provide further clarification about what the FCCH specifically wants the AHC to do, other than what we are already doing.

2:55. There was a brainstorming **discussion about what topics the AHC should focus/work on in the coming months.** Topics included;

- 1) Payment in Lieu of Taxes (PILOT) for Affordable Housing – Codify
- 2) Zoning Waivers for Affordable Housing
- 3) Expedited Permit Review for Affordable Housing
- 4) Find Ways to help make “market” homes more affordable, ie;
 - a. Zoning Improvements – allow more density in some areas – density bonuses for developers creating affordable housing.
 - b. Allow Accessory Dwelling Units, especially in Frederick City.
 - c. Builder Incentives
(It was suggested to get input from FCBIA and FCAR on this topic)
- 5) Reduce Parking Requirements
- 6) Track Surplus County/City Property (if any)
- 7) Allocate portion of Recordation Fees for Housing
- 8) Field trips to affordable housing projects.

This list will be fleshed out and elaborated on at a subsequent meeting(s).

3:15. The **Appointment of the Nominating Committee**, consisting of Mark Long, Mary Ellen Mitchell, Kandy Alexander and Larry Johnson, was confirmed by unanimous vote of the council. Chair, Bruce Zavos, had previously appointed the Committee. With the expectation that the Nominating Committee would be confirmed by the full AHC, they met prior to this full meeting to discuss and decide on recommendations for new members of the AHC and officers for the coming year.

3:20. The AHC went into **Closed Session** to discuss and **vote on Applicants** for the Affordable Housing Council. The Recommendations of the Nominating Committee were presented to the full council for consideration. After discussion, the AHC voted to approve the following persons for re-appointment or appointment to the AHC. Their names were submitted to the County Executive’s Office and then will be forwarded on to the County Council for a final vote.

<u>Name</u>	<u>Representative Sector</u>	<u>Term Ends</u>	<u>Comment</u>
Bruce Zavos*	Private Industry	6/30/2020	*re-appointment
Jay Mason*	Housing Consumer	6/30/2020	* re-appointment
Kimberly Ashkenazi**	Private Industry	6/30/2018	formerly Troy Linton
Angie Liddiard	Non-profit	6/30/2020	formerly Katie Nash
Malcolm Furgol	Non-profit	6/30/2018	formerly Kimberly Ashkenazi
Marva Younger	At-large	6/30/2020	formerly Larry Johnson
Shirley McDonald	At-large	6/30/2018	formerly Ryan Trout
Diane Bill	At-large	6/30/2019	formerly Ed Schoder

** Kimberly Ashkenazi switched from a Non-profit representative to Private Industry.

Meeting was adjourned at 4:00 pm.

Submitted by Mark Long, AHC Secretary

Next regularly scheduled meeting will be on July 13, the second Tuesday of the month.

***NOTE NEW MEETING LOCATION: DHCD's offices, in the Monocracy Room, at 5340 Spectrum Drive, Suite A, Frederick. Future meetings will take place here until further notice.**