



Frederick County Fire and Rescue Advisory Board Meeting

AGENDA

April 13, 2015~7:00pm
Winchester Hall 1st Floor Hearing Room
12 E. Church Street, Frederick, MD

- I. CALL TO ORDER**
- II. ROLL CALL OF VOTING AND NONVOTING MEMBERS**
- III. INTRODUCTION OF GUESTS**
- IV. APPROVAL OF PREVIOUS MEETING MINUTES**
- V. BOARD MEMBER COMMENTS**
- VI. PUBLIC COMMENTS**
- VII. EX OFFICIO MEMBER REPORTS**
 - a. County Executive
 - b. Jurisdictional Medical Director
 - c. Director of the DFRS
 - d. President, Frederick County Volunteer Fire and Rescue Association, Inc.
 - e. President, Career Fire Fighters Association of Frederick County MD, INC. International Association of Fire Fighters Local #3666
- VIII. COMMITTEE REPORTS**
 - a. Director of Volunteer Fire & Rescue
 - b. Operations Committee
 - c. Planning & Research Committee
 - d. Emergency Medical Services Committee
 - e. Budget Committee
 - f. Training Committee
 - g. Special Operations Committee
 - h. Other
- IX. Discussion Items**
 - a. Old Business
 1. Revisions to Bylaws, Charter, and Ordinance
 2. Update on Fire/Rescue Service Initiatives and Projects
 3. Update on Fire/Rescue Officer and 10-List Submissions
 - b. New Business
 1. Overview Presentation of Current Fire/Rescue Service Performance Measurements
 2. Overview Presentation of the Receipt and Distribution of EMS Billing Funds
 3. Update on Firehouse Records Management System
 4. Approval of Draft Policies and Procedures
- X. Action Items**
 - a. Discussion and Recommendations Following EMS Billing and Performance Measurement Presentations
 - b. Discussion and Recommendations Following Records Management System Update
 - c. Approval of Vehicle Collision and Incident Reporting Policy and Procedure
 - d. Approval of Code of Ethics and On-Duty Personnel Conduct Policy and Procedure
 - e. Approval of Water Rescue Policy and Procedure
 - f. Approval of Administrative and Operational Procedures Manual Policy and Procedure
 - g. Approval of ATV/UTV Policy and Procedure
- XI. Adjournment**

Representatives:

Battalion #1 - Mr. Marc E. McNeal
Battalion #2 - Mr. David L. Remsburg
Battalion #3 - Ms. Susan Nicol
Battalion #4 - Mr. Randy Williams
Battalion #5 - Mr. Timothy M. Clarke
Career FF/Medic Rep - Vacant
Career FF/Medic Rep - FF Daniel R. Winters
Citizen Rep - Vacant
Citizen Rep - Mr. Carroll A. Jones

Nonvoting Representatives:

Frederick County Executive
Mrs. Jan H. Gardner
Jurisdictional Medical Director
Dr. Jeffrey L. Fillmore
Frederick County Fire and Rescue
Services Division
Director/Chief Tom Owens

Frederick County Volunteer Fire and
Rescue Association, Inc.
President Eric Smothers
Career Fire Fighters Association of
Frederick County MD, Inc.-
International Association of Fire
Fighters Local #3666
President John Neary