

BOARD OF COUNTY COMMISSIONERS' MEETING  
THURSDAY, JUNE 19, 2014 – 9:30 A.M.  
FIRST FLOOR HEARING ROOM

Revised  
6/17/14

AGENDA

- I. **CALL TO ORDER**
  - A. Invocation and Pledge of Allegiance
  - B. Proclamation – National Dump the Pump Day
  - C. Business Recognition – Spectrum Environmental Sciences, Inc.
  - D. Commissioner Comments
  - E. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
  - F. Approval of Minutes
- II. **PUBLIC COMMENTS (Three-Minute Presentation)**
- III. **CONSENT AGENDA (See Attached Separate Agenda)**
- IV. **PUBLIC HEARING**
  - A. [Hotel Rental Tax Bill](#) – John Fiesler, Tourism Council of Frederick County, Inc.  
**Public comments will be limited to three minutes for individual speakers.**  
**The Board may take action following the public hearing.**
- V. **AGENDA BRIEFING**

Tuesday, July 8 at 7:00 p.m.

  - Amendment to the Adequate Public Facilities Ordinance – School Construction Fees – Kathy Mitchell, Office of the County Attorney
  - Carroll Manor PUD Rezoning (Continued from 5/13/14) – Denis Superczynski, Community Development Division

Thursday, July 10 at 9:30 a.m.

  - Spring 2014 Cycle Water and Sewerage Amendments – Tim Goodfellow, Community Development Division
- VI. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*
  - A. [Appointments](#)/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager  
**(10 Minutes - Board Decision)**
  - B. [Urbana II Park](#) – Synthetic Athletic Field Request for Proposal – Paul Dial, Parks and Recreation Division  
**(20 Minutes - Board Decision)**
  - C. [FY 2015 Insurance](#) Recommendation – Erin White, Finance Division  
**(20 Minutes - Board Decision)**

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- VII. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*
- A. **Resolution in Support** of a Fund Raising Project at Mount Saint Mary's University – Commissioner Blaine Young  
**(5 Minutes - Board Decision)**
  - B. Bid Awards – Diane George, Finance Division
    - a. **Purchasing Memo #14-191** – Pre-approve Health Department Professional Service Contracts
    - b. **Purchasing Memo #14-217** – Video System Upgrade for Winchester Hall  
**(10 Minutes - Board Decision)**
  - C. **Frederick County Courthouse** Master's Hearing Room Funding and Budget Transfer – Sue Barthol, Public Works Division  
**(15 Minutes - Board Decision)**
  - D. **Memorandum of Understanding** Between Frederick County and the Religious Coalition for Prescription Assistance Services – Pat Rosensteel, Citizens Services Division  
**(5 Minutes - Board Decision)**
  - E. **Lewistown Sanitary** Survey Results and Conceptual Sewerage Option – George Keller, Health Services Division and Kevin Demosky, Utilities and Solid Waste Management Division  
**(20 Minutes - Board Guidance)**
  - F. Business Updates – Helen Propheter, Community Development Division  
**(10 Minutes - Board Information)**

VIII. **COMMISSIONERS COMMENTS**

IX. **PUBLIC COMMENTS (Three-Minute Presentation)**

X. **QUESTIONS - PRESS**

**The following item has been added to the agenda:**

XI. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (7) To consult with counsel to obtain legal advice on a legal matter and (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

**Topic** – To discuss with the County Attorney the legal consequences and legal strategy for complying with an existing agreement.

XII. **ADJOURN**

**CONSENT AGENDA DETAIL**

**BID AWARDS**

1. [Purchasing Memo #14-202](#) – Reichs Ford Road Sampling and Analysis  
Award to: Northeast Maryland Waste Disposal Authority  
Estimated award amount: \$64,643.00
2. [Purchasing Memo #14-203](#) – Hauling/Recycling of Scrap Metal/Appliances and Removal/Recovery of Refrigerant Gases at Frederick County Landfill (Piggyback Contract)  
Award to: Joseph Smith and Sons, Inc.  
Award amount: Revenue Generating
3. [Purchasing Memo #14-207](#) – Investment Advisory Consulting Services  
Award to: Bolton Partners Investment Consulting Group, Inc.  
Estimated award amount: \$250,000.00
4. [Purchasing Memo #14-208](#) – Health and Welfare Counseling  
Award to: Bolton Partners, Inc.  
Estimated award amount: \$178,000.00
5. [Purchasing Memo #14-210](#) – Local Calling Services (Piggyback Contract)  
Award to: Verizon  
Award amount: \$243,000.00 (Annually)
6. [Purchasing Memo #14-212](#) – Planimetric Data Services (Piggyback Contract)  
Award to: Axis Geospatial  
Award amount: Up to \$250,000.00
7. [Purchasing Memo #14-213](#) – Hardware/Software Maintenance Renewals for IIT  
Award to: Various Vendors  
Award amount: \$2,569,507.00
8. [Purchasing Memo #14-218](#) – Pipe Culvert Replacement/Construction of Concrete Headwalls and Endwalls  
Award to: Accubid Civil Construction, Inc.  
Estimated award amount: \$475,750.00
9. [Purchasing Memo #14-219](#) – Neighborhood Green Program  
Award to: Larchwood Landscaping Company, Inc. and Patriot Land and Wildlife Management, Inc.  
Award amount: \$80,000.00 (FY 2014 Budget) and \$50,000.00 (FY 2015 Proposed Budget)

**EASEMENT**

1. [Approval of Temporary](#) Grading and Construction Easement – Kathy Mitchell, Office of the County Attorney

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**GRANTS**

1. [FFY 2014 Emergency](#) Solutions Grant Renewal Application – Jenny Short, Citizens Services (County Match = 0; Grant Funding = \$102,500.00)
2. [FY 2015 State Health](#) Insurance Assistance Program (SHIP) Funding/Award – Carolyn True, Citizens Services Division (County Match = \$4,015.00; Grant Funding = \$17,263.00)
3. [FY 2015 Home Visiting](#) Grant Application – Derek Belz, Citizens Services Division (County Match = \$28,715.00; Grant Funding = \$310,740.00)

**LEASE AGREEMENTS**

1. [YMCA Second Amendment](#) to Lease – Crystal Chamberlain, Public Works Division
2. [Winchester Hall Parking](#) Lot (Schrodel Property) Lease Renewal – Crystal Chamberlain, Public Works Division

**MISCELLANEOUS**

1. [Maryland Department](#) of Agriculture Noxious Weed Control Agreement – Regina Howell, Budget Office, Office of the County Manager

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.