

FREDERICK COUNTY AFFORDABLE HOUSING COUNCIL

401 Sagner Avenue • Frederick, Maryland 21701
301-300-3530

<https://frederickcountymd.gov/6371/Affordable-Housing-Council>

Hybrid

Tuesday, December 13, 2022

Minutes of Meeting

Minutes of Meeting:

Welcome and Call to Order

Chair Hugh Gordon established a quorum was present at 3:20 pm.

Attendance:

Members

<u>X</u> Hugh Gordon, Chair	<u> </u> Patricia Galloway	<u> </u> Assan Sosseh
<u>X</u> Malcolm Furgol, Vice Chair	<u> </u> Bruce Gourley	<u>X</u> Jason Wiley
<u>X</u> Tiffany Fossett, Secretary	<u>X</u> Veronica Henry	<u> </u> Bruce Zavos
<u>X</u> Gary Bennet	<u> </u> Angie Lollar	<u> </u>

Public Officials/Staff Liaisons:

<u>X</u> Susan Brown, Director Department of Housing and Community Development, Frederick County	<u>X</u> Derek Shackleford, Alderman, City of Frederick Liaison
<u>X</u> Christine Cambareri Kay, Director, Citizen's Services	<u>X</u> Lauren Metz, Community Program Manager/Community Development
<u> </u>	<u>X</u> Ruth Waxter, Assistant Director of Housing City of Frederick Health & Human Services
<u> </u> Ericka Rohrbaugh, Assistant Director Human Services, City of Frederick	<u>X</u> Conor Glynn, Manager of Weatherization, City of Frederick

Agenda items prior to establishment of

Approval of Agenda: Veronica made a motion to approve the agenda. Gary seconded the motion. The agenda was approved.

Approval of Minutes for September 13, 2022, meeting: Gary made a motion to approve the minutes. Malcolm seconded the motion. The minutes were approved.

Approval of Minutes for October 11, 2022, meeting: Jason made a motion to approve the minutes. Veronica seconded the motion. The minutes were approved.

Public Comment (No quorum present):

- Ryan Trout asked when the Council would next meet about the proposed MPDU legislation. Susan replied it would be on the 18th. Ryan suggested the AHC be prepared for future comment on the legislation. Gary asked Ryan to explain the proposed bills. Ryan explained the proposed MPDU legislation.

Business:

1. Prior to establishment of a quorum - Updates from Staff, Elected Officials, and other Liaisons
2. Prior to establishment of a quorum - Presentation by Ruth Waxter – Asst Director of Housing and Human Services – Work City of Frederick is doing related to Housing
3. Updates from Standing Committees
 - Messaging/Education – Gary Bennett and Hugh Gordon
 - Hugh said he and Gary got together last month
 - Gary said he has a marketing background; looked at the Strategic Plan which addresses outreach; says the we can come up with a messaging strategy to use; steps to creating a messaging strategy – Come up with our value proposition, which is the value we bring to our stakeholders – Come up with a goal and pinpoint the audience like those who need, object to, develop, regulate affordable housing, and the general public – Come up with how to convey the message.
 - Hugh suggested bringing the messaging strategy conversation to the January meeting.
 - Policy – Malcolm Furgol
 - Said last meeting talked about form-based code and there was an upcoming Town Hall meeting Veronica was planning on attending; Would still be several months before the City approves form-based code
 - Alderman Shackelford said the form-based is being considered and discussed and it is mostly being considered as part of the East Street corridor.

Hugh said County Executive Jessica Fitzwater has developed eight committees that are going to help guide her, and there is one called Housing and Quality of Life and he has been appointed to the Committee.
4. Recruitment of New Council Members
 - Hugh said we need to find out about when we can advertise.
5. Reminder to review Bylaws – participate on a committee
6. Public Comment:

There was no public comment.
7. Comments and sharing by Council Members

- Hugh said he doesn't feel like there is good communication between the many housing groups offering services in the area and suggested a conference be held.

The meeting was adjourned at 4:00 pm.

The Frederick County Affordable Housing Council meets the second Tuesday of each month at 2:30pm.

The next meeting will be Tuesday, January 10, 2022.