

Rural & Scenic Roads Advisory Committee
Meeting Minutes
September 13, 2022

DRAFT

1. Tiffany Ahalt brought the meeting to order at 4:38 p.m.

Welcome and Roll Call

Members Present: Tiffany Ahalt, Ron Burns, Howard Looney, Sam Castleman, Susan Hanson, Darius Mark, Peter Pearre

Staff Present: Amanda Whitmore, Beau Lockard, Dave Olney, Mary Dolan

2. The Committee members reviewed the minutes of the September 6, 2022 meeting. Howard Looney MOVED that the Committee APPROVE the minutes as written. Sam Castleman SECONDED the motion. The minutes were approved as presented (7-0).
3. The Committee reviewed the DPW comments on the Draft Report, skipping over Summary of Recommendations and Definitions with the agreement that they will review this at the end of the report.

Page 10, Maintenance – It was agreed that the Committee will consider rewording. Significant features: Comment OD44 changed character-defining features to qualifying features.

Page 13, Criteria and Nomination, Comment OD50 change the word “change” to “can.” Comment OD52 changed visually simple to largely natural.

Page 15, Comment RA56 - Make sure the Committee is included in the approval prior to Council. Comment OD60R59 - AASHTO defines “very low volume local road” as <400 ADT. Dave Olney is working on the list of roads, is 15% through it. It will consist of roads <400 ADT. It was also noted that the appendices need to be numbered.

Page 17, Program Policy Guidelines. It was suggested that right-of-way be added as a definition. Comment RA68 clarified County policy will be “as a County Priority”.

Page 20, Rustic Road Reconstruction Process a). changed modifications to reconstruction and added DPW for engineering assessment.

Page 21. Photo credit should be David Olney.

Page 22. C. Road Maintenance and Reconstruction Guidelines paragraph will be rewritten by David Olney and Ron Burns. Comment OD89 reworded, Maintenance will be provided at an appropriate level no lower than existed at the time of designation. Comment OD90, rural character changed to qualifying feature. Comment OD96 & OD97 changed slopes to cross slopes.

Page 23. V) Bridge Repairs - Added that repair of any bridges that are designated County landmarks must be reviewed by the Historic Preservation Commission (HPC). Amanda Whitmore noted that there are currently no bridges designated historic. Comment OD100 - The committee is hoping to have an engineer in the future as a member. Comment OD105 - Added "additional" in front of Right-of-way mowing. d) Requirements for Public Notice and Reviews of Major Impact paragraph to be rewritten. Will model after HPC.

Page 25. Comment ME120 ii) Shoulders: replace "gravel" with "unpaved" to end of last sentence. D Public Inquiries paragraph changed DPW to "County."

Page 26 Subdivision/Site Plan Review. Comment OD127 - Changed scenic to rustic.

Page 46. Comment OD136 - Added scenic.

Summary of Recommendations was agreed that it would be reviewed at the next meeting on September 22, 2022. Will ask Barbara Wyatt to review the summary.

Page 9 Definitions. Boom Mowing: Comment OD30 - Added after distance of: "approximately" and removed "or more" at end of sentence. Character-defining features: Comment OD33 - Replaced character-defining with qualifying features. Guidelines: Comment OD35 - Changed "Guidelines" to Standard Operating Procedures. It was agreed that the Committee will revisit the definitions section.

4. The next meeting will be Thursday, September 22, 2022, at 4:30 pm in the first-floor conference room at 30. N. Market Street.
5. The meeting adjourned at 6:54 p.m.