

Rural & Scenic Roads Advisory Committee
Meeting Minutes
August 16, 2022

APPROVED

1. Tiffany Ahalt brought the meeting to order at 4:32 p.m.

Welcome and Roll Call

Members Present: Tiffany Ahalt, Howard Looney, Darius Mark, Susan Hanson, Ron Burns, Barbara Wyatt, Peter Pearre, Jeff Yocum

Staff Present: Amanda Whitmore, Beau Lockard, Mary Dolan

2. The Committee members reviewed the minutes of the August 9, 2022, meeting. Howard Looney MOVED that the Committee APPROVE the minutes as written. Ron Burns SECONDED the motion. The minutes were approved as presented (8-0).
3. The Committee continued discussion of the Draft Report. The Committee agreed to change all references to rustic roads as designated Rustic Roads and to change all lower case to caps. Candidate Roads were also discussed and changing all references to caps. It was agreed that specific mowing and protection be noted for all designated Rustic Roads and Candidate Roads.
4. The Committee went through the draft report page by page making changes. Page 23, second paragraph added in "equestrians" after "pedestrians." Third paragraph in the last sentence, removed the word "new" from "new economic activities." The last paragraph changed "visitor experience" to "user experience" and everywhere else in the draft report.
5. On Page 25, change "interpretive" to "advocacy." Viewshed changed to one word from two. Discussed combining top 3 bullets into one. Decided not to, but to keep short and simple. Recommend using encourage in the second bullet. Under safety added "horseback." Discussed program concept and that signs would be limited to intersections. Noted to take the phrase "such as" out.
6. On Page 27, C&O Canal National Park should be listed as a premier park. Change railroad trail to trolley trail in third bullet. The list of parks is being revised. Add Appalachian Trail, Sugarloaf Mountain, and Frederick Municipal Watershed to list. Remove Greenbriar Park – Washington County. Add link to call out parks where attached list is referenced. Also add link to land preservation. Add hyperlink for historic bridge inventory.
7. On Page 29, change "Marketing & Promotion" to "Promotion & Advocacy." Under the testimonials Susan Hanson asked that a picture of Poffenberger Road be added.
8. On Page 32, Public Participation and Community Forums could include public forums (suggestions). Noted to take out annual reference.

9. Discussion of definitions of types of roads. There was discussion about additives to roads. Was noted to ask Dave Olney about additions to road surfaces and the need for clarification. Ron Burns will talk to Dave Olney and ask for the list of roads. Another meeting will be needed to clarify the definitions from David Olney.
10. The Committee requested the Candidate Road list be supplied immediately.
11. The Committee discussed whether to give DPW a chance to review the report either before or simultaneously with the County Executive. It was decided that DPW would be allowed to review and submit comments prior to sending the report to the County Executive. DPW would be notified that they need to have a quick review turnaround.
12. The next committee meeting will be on August 23 at 4:30 PM at 30 North Market Street, First Floor Conference Room.
13. The meeting adjourned at 6:06 p.m.