

Minutes of the Affordable Housing Council (AHC) Meeting
Tuesday, May 11, 2021
2:30-4:00 pm
Virtual via WebEx and
Facebook Live on Frederick County Boards and Commissions Facebook page

Minutes of Meeting

Call to Order: Ryan Trout stated- Public comments will be accepted on the AHC live portal located at www.FrederickCountyMD.gov/Commissions, or by calling toll-free 855-925-2801, entering meeting code 9813, and leaving a voicemail comment to be played back to the board or entering into a queue to give live public comment. Written comments and transcribed voice messages will be included in the AHC record and minutes. Please note that personnel matters are confidential and cannot be received through this kind of forum. Ryan informed that Facebook live was not available at this time and a recording of the meeting would be posted at a later date. Hugh Gordon, Vice-Chairperson, called the meeting to order at 2:33

Attendance:

Members Present: Angie Liddiard, Diane Bill, Hugh Gordon, Jason Wiley, Kandy Alexander, Mary Ellen Mitchell, Patricia Galloway, Tiffany Fossett

Members Absent: Bruce Zavos, Kimberly Ashkenazi, Malcolm Furgol, Mark Long

Public Officials/Staff Liaisons: Susan Brown, Acting Director DHCD; Ryan Trout, DHCD; Christine Kay, Director Citizen Services; Mark DeOcampo, C of F CAO; Monica Bearden, FC Deputy CAO

Guests/Visitors: Shelly Toms, Director Office for Children and Families; Brooke Sims, Local Care Team; Assan Sosseh, Habitat for Humanity; Ron Cramer, Executive Director Habitat for Humanity

Agenda: Diane made a motion to approve the agenda. Kandy seconded this motion. The agenda was approved unanimously.

Minutes of April 13, 2021 meeting: Kandy made a motion to approve the minutes as presented, Tiffany seconded the motion. The minutes were approved unanimously.

Presentation: Shelly Toms and Brooke Simms gave an overview about Frederick County Office for Children and Families. The OCF coordinates services to children and families while the Local Management Board oversees. The Local Care Team supports as a subcommittee to the OCF. The OCF funds public and private organizations who directly support children and families. Funding is provided from the county and the state.

Committee Updates:

Policy- Ryan reported topics discussed at the last meeting. Promotion of the Emergency Rental Assistance Program. The ongoing review of FC MPDU/PIL with a recommendations draft being worked on. City ADU and rental registration inspection programs are moving forward. Further discussion about exemptions of impact fee for homes built by non-profits.

Messaging: Hugh informed that this committee will meet in May. Hugh and Mary Ellen are posting local housing information on AHC Facebook page.

Staff Liaisons/Public Officials Updates:

Susan Brown: US Treasury grants are supporting the emergency rental assistance ad campaign in the FNP. Maryland CDBG funding is being administered for Bell Court Senior apartments. They just received new roofs and will be renovating kitchens and bathrooms soon. Housing choice voucher program removed 100 people from the waiting list. Posted job listing for housing program coordinator of homeowner assistance program.

Ryan Trout: Restated the housing program coordinator position is open.

Marc DeOcampo: The ADU/Land Management draft is forthcoming. A planning commission workshop will be held 5/17 to hear comments and discuss this policy change. Residential rental licensure program is developing and a draft is being written to bring to workshop. C of F HHS has hired Ruth Waxter as Assistant Director of Housing Services.

Public Comment: Ron Cramer spoke about the discussion of the removal of impact fees for Habitat built homes and that Habitat is beginning to develop 12 units on W. All Saints Street. Christine Kay stated the Director of DHCD position is posted.

Council Member Comments: Hugh read a thank you note from Milton to the AHC.

The Meeting was adjourned at 3:32