



*Pulling Together for the Children of Frederick County*

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Frederick County Interagency Early Childhood Committee  
*A Subcommittee of the Local Management Board*  
MHA Community Services Wing  
**Meeting Minutes**  
May 2, 2019

**Present:** Kathy Allen, Jennifer Barker-Frey, Barbara Dillon, Diana Fulchiron, Colleen Guardia, Dr. James Lee, Kathy Long, Barbara May, Margaret Manning, Patty Morison, Janet Speak, Kathy Long, Pilar Olivo, Pat Rosensteel, Ginny Simoneau, Shannon Aleshire and Amy Tzortzinis

**Meeting Minutes Recorder:** Jennifer Barker-Frey

**Welcome and Introductions:** Kathy Allen opened the meeting followed by introductions.

**Review and Approval of Minutes:** Pilar Olivo made a motion to approve, Colleen Guardia seconded the motion. All were in favor with no corrections.

**Children's Festival Update:** Ginny spoke of the success of the children's festival and encouraged IECC members to volunteer for future children's festivals. Ginny is campaigning for volunteers for next April's Children Festival.

**ACEs workgroup update:** Pilar Olivo provided a summary of the progress of the ACEs workgroups. Each workgroup will be developing a logic model. The groups have identified two focuses: 1) An overview of ACES and 2) ACES screening and parent care. The drafts of the logic model will be presented at the May 9<sup>th</sup> ACEs workgroup. Malcolm will also be presenting his logic model on May 9<sup>th</sup>. The June ACES meeting will focus on finalizing logic models. When finalized, said models will be presented to the Frederick County Health Care Coalition. The logic models will also be presented to Frederick Memorial Hospital.

**Presentation – Margaret Manning, Community Health Nurse, Special Delivery Program:** Margaret began the presentation with a video on the Special Delivery Program. The program provides services to special delivery moms free of charge. Referrals are received from various community partners including FMH. Home visits are conducted by nurses and the number of visits ranges from one to three per household. The program also provides a pack and play crib to the mother. An environmental assessment is done, the nurses work with the new moms on education about the baby and promoting a safe sleep environment. There is also a focus on the health of the mother. The nurses are also certified car seat technicians under the umbrella of maternal child health and will inspect the infant car seat to ensure that it is installed correctly. A depression assessment is also conducted and referrals are provided as appropriate. Handouts on the program were provided. Margaret will share the video link with IECC members.

**0-5 Grant opportunity, Information sharing and voting:** Kathy provided a summary of the grant narrative which can be found on the second page of the May 2, 2019 meeting agenda. The grant provides funding to hire an individual who can assist with a strategic plan for the IECC Committee that focuses on the next three years. The second focus of the grant will be to provide more information to childcare providers. Kathy cited the Childcare conference that Childcare Choices and MHA hosted last year. Kathy and Patty spoke briefly about a planned training for the early childhood providers. Patty Morison will be hosting the 2019 conference for early childhood providers on 11/9/2019, which will be partially funded by the grant. There will be a half-day workshop/public forum on trauma informed work for the Frederick Community. Pilar was asked to provide a brief summary of a conference that she attended and how it relates to the future focus of the IECC committee. Pilar Olivo shared facts about predictive analytics and how the analytics can help map where child abuse can occur. There is also the possibility to extend the grant beyond December 2019. A motion was made, and seconded to approve to apply for the PDG0-5 grant for a strategic plan and the two conferences. The group voted unanimously in approval for the grant funding plans.

Pat Rosensteel provided a proposal for the IECC Strategic Planning Process to IECC members. Pat reviewed the proposal outline and highlighted that the IECC members would need to conduct much of the data research for the strategic plan due to the limited funding and time. There were several questions about the Strategic Plan. One of the questions included: How long will the strategic plan be effective? Answer provided by Pat R: "The plan can be effective for three to five years." The group engaged in discussion about the strategic plan including what structure needs to be in place to carry out the strategic plan. Pat R left the room. While IECC members voted on approving/awarding the Proposal for the IECC Strategic Planning Process to Pat R., Pilar Olivo made a motion to approve; Ginny Simoneau seconded the motion; the group unanimously voted to award Pat Rosensteel the contract to write the IECC Strategic Plan.

## Networking

- On behalf of Darcy, Notable Progressions; Kathy Allen announced that Notable Progressions is looking to hire two music therapists. Kathy also handed out flyers for the Notable Progressions "Summer Sprouting Melodies Classes" for children (0-4 years). Kathy also mentioned that there will be a recital for Notable Progressions at the Urbana Library on Saturday May 4, 2010 at 2:00 PM. Notable Progressions "Drum Circle" will start on Friday, May 3, at 5:30 PM at Sky Stage, depending on the weather and every 1<sup>st</sup> Friday every month.
- Ginny is seeking volunteers for the next April's Children Festival; please provide her with your name and contact information if you would like to volunteer.
- Patty Morison shared highlights of the Children's Festival, there were 3000 plus in attendance despite the high winds.
- Kathy Allen also shared a flyer from Dr. Brookmyer at the Health Department for a planning grant for Maternal Child Health Program. Pilar Olivo also provided more details about the planning grant.
- Barbara Dillon spoke on the book campaign for Blessings in A Backpack Summer Campaign which ends May 12<sup>th</sup>.
- Jennifer Barker-Frey handed out- flyers for the June 1<sup>st</sup> Housing Fair (which will be held at the ARC of Frederick 10:00 AM to 2:00 PM); and the "2019 Teen Summit and Resource Fair" which will be held at Frederick High School on June 1<sup>st</sup> (from 9:00 AM to 1:00 PM)
- Shannon Aleshire mentioned that the Mental Health Association (MHA) has several job openings.

- Shannon Aleshire also provided information on Crucible Cares Charity Workout performance benefit at 7:00 am on Saturday, May 4, 2019 to benefit the Mental Health Association of Frederick County. The event is free, but there is a request for a donation which will go to MHA.

**The meeting adjourned at 2:15 PM.**

**Next Meeting – June 6, 2019**

*Minutes Recorder – Shelly Toms*

*Presentation – Natalie Cioffi and Maria Herrera, Spanish Speaking Community of Maryland, Inc.*