



*Pulling Together for the Children of Frederick County*

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Frederick County Interagency Early Childhood Committee  
*A Subcommittee of the Local Management Board*  
MHA Community Services Wing  
**Meeting Agenda**  
May 2, 2019

1:00-1:10

- Meeting Minutes Recorder: Jennifer Barker-Frey
- Welcome and Introductions: Kathy Allen
- Review and Approval of Minutes – All
- ACEs workgroup update – Pilar Olivo

1:10-1:20

- Presentation – Margaret Manning, Community Health Nurse, Special Delivery Program

1:40 -1:55

- 0-5 Grant opportunity, Information sharing and Voting (see next page)

1:55-2:15

- Networking

**2:15 Adjourn**

**Next Meeting – June 6, 2019**

*Minute Recorder – Shelly Toms*

*Presentation – Natalie Cioffi and Maria Herrera, Spanish Speaking Community of Maryland, Inc.*

**Mission Statement:**

To promote the healthy development and well-being of young children and their families through community collaboration.

NOTICE:

All individuals making public comment must register at the door. Individuals requiring special accommodations because of a disability or for lack of English proficiency must contact the Office for Children and Families at (301) 600-1063 or dial 711 for Maryland Relay Services to make arrangements, no later than three (3) working days prior to the meeting.

*This meeting notice was posted by the Office for Children and Families on the Frederick County Government Internet website (<https://frederickcountymd.gov>). This method will be used to provide reasonable advance notice of meetings of the Interagency Early Childhood Committee.*

**MSDE Preschool Development Grant Information:**

The IECC has the opportunity to apply for funding from MSDE's Preschool Development Grant. A team of members has proposed the following Project Statement to summarize the funding the IECC will apply for. The team asks the members of the IECC to vote to affirm that the IECC should apply for the grant.

The Frederick County Early Childhood Advisory Council (also known as the Interagency Early Childhood Committee or IECC) has agreed to develop and conduct a strategic planning process that will assist the IECC in selecting the best and most achievable strategies, based on vetted priorities, to enable the group to work more effectively and avoid mission creep. We will then use these results to inform our current and future programs and activities. A proven successful measure that we can implement with these funds will build on the work we've been doing with Adverse Childhood Experiences (ACEs) to include professional development and learning to support the county becoming a Trauma Informed Community.

As a reminder, MSDE has specific requirements for fund use:

**Fund Use**

Cost(s) incurred prior to the approval of the grant may not be funded through the award. The following are approved uses for grant funds in accordance with purposes of the grant:

- Professional development for partnering agencies. Additional professional development sessions may depend on the training needs of staff and needs assessment/strategic plan.
- Materials and supplies (i.e., instructional materials, books, related supplies for family involvement or home visiting activities, purchase of state recommended curriculum for child care partners).
- Costs for a meeting trained facilitator, costs of MSDE approved local initiatives, costs for travel reimbursement, costs for hotel accommodations to attend Annie E. Casey, *Results Count* Trainings, costs associated with stipends for members and parents to attend meetings, costs for covering substitutes if teachers are attending professional development, costs for purchasing supplies to help support the needs assessment and to facilitate meetings, costs for materials including promotion and social public awareness, and costs to secure temporary program manager to oversee the meeting prep, logistics and minutes.
- Indirect costs (may not exceed 10% or the total fund request).
- Other costs not listed here may be presented to the grant manager for determination.

Funds May Not be used for:

- Supplanting existing program funds;
- Capital improvements;
- Teacher and assistant salaries & benefits;
- Special employee compensation; or
- Purchase of office furniture and equipment