



## Frederick County Commission on Disabilities (COD)

Minutes – Monday, June 12, 2017

Meeting Location – Winchester Hall

**1 MEETING START – 6:14 PM**

**2 ATTENDANCE (Members & Liaison)**

Name	Title/Position	Present
Mari Lee	Chairperson	Yes
Malorie Marti	Vice Chair	No
Cheryl Triantos	Secretary	No
Nadine Autry	Treasurer	Yes
Jeanine Aubertin	Member	Yes
Penny Jurchak	Member	No
Rev. Jay Croft	Member	Yes
Jennifer Mitchell	Member	Yes
Denise Rudegear	County Liaison	Yes

**3 Visitors: Amy Crehan, Barb Trader, Marsha Flowers**

**4 Comments from the Public: None**

**5 May 2017 Minutes**

- No corrections noted.
- Approved unanimously.

**6 AGENDA**

**A. Officer/Member's Reports**

- Mari Lee – no report.
- Malorie – Absent.
- Cheryl - Absent
- Jeanine
  - Shared with the Commission that a new law will go into effect on 10/1/17 that will not require consent for adolescent outpatient treatment.
- Jay – no report
- Penny – Absent

- **Jennifer – no report.**
- **Nadine – no report.**

## **B. Liaison Report**

- Denise summarized the phone calls/emails received since the last Commission meeting.
  - Inquiry received from H.R. who asked about a sign interpreter.
    - Jay advised that he researched the inquiry. He will follow up to see if issue has been resolved.
  - Inquiry received from D.B. who says he is looking for services.
    - Nadine has called him a few times, but he has not responded. Therefore, the Commission considers the inquiry closed.
  - Inquiry received from L. seeking info on son's work issue.
    - Mari advised that she called L a few times, but has not received a call back. Therefore, the Commission considers this inquiry closed.
  - Inquiry received from Mona at Caring Communities who would like COD support for Disabilities Expo.
    - Mari responded to Mona. More info listed below under new business.

## **C. Old Business**

- **Updated – Keys to Independence Revision**
  - Revision complete. Will add electronic version to COD webpage. Will possibly have Scott Key Center print hard copies as well.
- **By-laws**
  - Received copy from county attorney's office with noted changes that need to be made. Mari will update the changes to the By-laws. A draft will be presented to the members at the July meeting. The Commission will vote at the September 2017 meeting.
- **Revised Survey**
  - Mari presented the revised survey to the COD. Members suggested additional changes. Mari will edit the survey to reflect changes. Revised survey to be shared at the July meeting.
- **Retractable Banner**
  - A mockup of the banner was displayed on the monitor for member review.
  - Members agreed upon dark gray or black background with dark red or burgundy scroll.
  - Statement in the middle block will reflect the mission statement at the bottom of the Commission's letterhead. (Four approved; One abstain)
  - The Commission will proceed with purchase once those changes are made.

**D. New Business**

- **Recommendation for member appointment of Barb Trader**
  - Approved unanimously. Mari to prepare and send letter to the county.
- **Disabilities Expo for 2018 or 2019**
  - The Commission has been asked to help drum up support for a Disabilities Expo in Frederick County in 2018/2019. The Commission looks forward to engaging in conversations with Caring Communities to hopefully make this a reality in 2019.

**E. Officer Elections**

- **Slate of officers: Nadine Autry – Chair, Penny Jurchak – Vice Chair. Both appointed to those positions. Both also elected to those positions by follow up unanimous vote.**
- **Secretary position – will be vacant as of June 30, 2017. A nomination and vote for this position will be perfected at the July or September 2017 meeting.**

**F. Announcements and upcoming events.**

- **Mari shares with the commission that member Jennifer Mitchell submitted a letter of resignation a few days ago. Per the bylaws, the resignation is official once announced by the chair at a commission meeting. Announcement made, and her resignation is now official.**

**G. MEETING END – 7:40 pm**

**H. NEXT MEETING – TBD**