

Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: February 10, 2025 1900 hours

Location: Winchester Hall
1st Floor Meeting Room
12 E. Church Street, Frederick, MD 21701

Attendance:	Battalion 1 (Todd Johnson).....	Present
	Battalion 2 (David Fox)	Present
	Battalion 3 (Cassie Goodman)	Absent
	Battalion 4 (Daniel Moré)	Absent
	Battalion 5 (Mike Duble)	Present
	Career Rep (Brandon Burke)	Present
	Career Rep (Anthony Gramiccioni).....	Absent
	Citizen Rep (Mark Kirchman)	Present (phone)
	Citizen Rep (Gunnar Pedersen)	Present (phone)

Nonvoting Reps:	Frederick County Executive (Jessica Fitzwater).....	Absent
	Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Absent
	Fire & Rescue Services (Chief Tom Coe).....	Present
	Volunteer Fire & Rescue Assoc. (President James May)	Present
	Volunteer Fire & Rescue Services (Deputy Chief Shane Darwick)	Present
	Local #3666 (President Stephen Jones)	Present (phone)

Guests: None

Frederick County Fire and Rescue Advisory Board Meeting

February 10, 2025

I. CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by Chairman Todd Johnson.

II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:

Absent was:

1. Cassie Goodman, Battalion 3 Representative
2. Daniel Moré, Battalion 4 Representative
3. Anthony Gramiccioni, Career Representative
4. Jessica Fitzwater, County Executive
5. Jeffrey Fillmore, Jurisdictional Medical Director

III. INTRODUCTION OF GUESTS:

None.

IV. PUBLIC COMMENT:

None.

V. APPROVAL OF PREVIOUS MEETING MINUTES:

Motion to approve January minutes: Moved by Brandon Burke
Seconded by David Fox

VOTE: **YES:** **6** **NO:** **0** **ABSTAIN:** **0** **PASSED**

VI. REPORTS:

a. Ex-Officio Member Reports

- i. **Frederick County Executive, Ms. Jessica Fitzwater**
As County Executive Fitzwater was absent, no report was given.
- ii. **Jurisdictional Medical Director, Dr. Jeffrey Fillmore**
As Dr. Fillmore was absent, no report was given.
- iii. **Fire & Rescue Division Director, Chief Tom Coe**
Division Updates

The banquet season continues, with thanks extended to Thurmont Ambulance Company and Carroll Manor Volunteer Fire Company for their invitations

Recently, EMS Excellence Awards were presented to personnel from New Market and Myersville.

Support was provided to Montgomery County Division of Fire and Rescue and District of Columbia following their recent Line of Duty Deaths.

Active involvement in Annapolis for the CSST legislation and OSHA 1910.156.

A meeting was held today with the County Executive regarding proposed budget requests.

iv. **President, FCVFRA, James May**

President May stated that he did not have anything to report.

v. **Local #3666, President, Stephen Jones**

President Jones stated that he did not have anything to report.

b. Committee Reports

i. **Director of Volunteer Fire & Rescue**

Operations Committee:

The October Operations Committee met on Tuesday December 17, 2024. Both the MCI and Rehabilitation policies that were presented in October passed unanimously. The next meeting is an All-Chiefs Meeting on February 18, 2025.

Fire/Rescue Work Based Learning Internship Program

Currently have 12 students in Firefighter I.

Planning Workgroup

The Planning Workgroup met on Tuesday, February 4, 2025. Discussion was held regarding apparatus requests from Guardian Hose Company and Middletown Volunteer Fire Company.

Fire Police

The Fire Police's 2nd annual banquet took place on January 25th at the New Market Social Hall.

Recruitment & Retention

Next GEAR UP Class is March 11-27, 2025.

PPE Voucher Program

The next PPE fitting for volunteers is February 19th at Logistics from 3:30- 5pm.

VII. OLD BUSINESS

a. **Ad Hoc Committee Report**

Chairman Johnson reported that committee members met on January 30th, where they received a presentation covering the background and guidance documents. A follow-up meeting is scheduled for next week.

VIII. New Business

- a. Update to policy 5.00.07 – Emergency Services Personnel Rehabilitation Operations
- b. Update to policy 5.01.03 – Mass Casualty Incident

Discussion was held regarding the policies. Battalion representatives are encouraged to review the policies with their battalions in preparation for a vote at the March FRAB meeting.

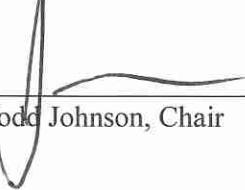
IX. Comments and Announcements

None.

X. ADJOURNMENT

The meeting adjourned at 7:23 p.m.

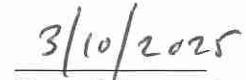
APPROVED


Todd Johnson, Chair

APPROVED


Gunnar Pedersen, Co-Chair

APPROVED


3/10/2025
Date of Approval

APPROVED


Date of Approval