



Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: April 8, 2024 1900 hours

Location: Winchester Hall
1st Floor Meeting Room
12 E. Church Street, Frederick, MD 21701

Attendance:

Battalion 1 (Todd Johnson).....	Present
Battalion 2 (David Fox)	Present
Battalion 3 (Nelson Smith)	Present
Battalion 4 (<i>Vacant</i>)	<i>Vacant</i>
Battalion 5 (Mike Duble)	Present (phone)
Career Rep (Brandon Burke)	Present
Career Rep (Anthony Gramiccioni).....	Present
Citizen Rep (Mark Kirchman)	Present
Citizen Rep (Gunnar Pedersen)	Present (phone)

Nonvoting Reps:

Frederick County Executive (Jessica Fitzwater).....	Absent
Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Absent
Fire & Rescue Services (Chief Tom Coe).....	Present
Volunteer Fire & Rescue Assoc. (President James May)	Present
Volunteer Fire & Rescue Services (Deputy Chief Shane Darwick)	Present
Local #3666 (President Stephen Jones)	Present (phone)

Guests: None

County Executive to release Proposed FY25 Budget by April 15th.

The Chamber of Commerce Public Safety Awards will be held on April 18th at the Brunswick Fire Station.

National Fallen Firefighters Weekend will be held May 3-5, 2024. Chris Morlan and Mark Fisher will be recognized on the memorial wall.

Preparing for the Frederick Running Festival which will be held May 4-5, 2024.

Frederick County is the host jurisdiction for the Maryland Department of Emergency Management Search and Rescue exercise in Brunswick on April 18th.

Recruitment efforts are underway for the next application process May 1 – June 30, 2024.

iv. **President, FCFVRA, James May**

President May reminded everyone that the FCFVRA awards will be held on April 15th at Walkersville Fire Company.

v. **Local #3666, President, Stephen Jones**

President Jones stated that he did not have anything to report for the April meeting.

b. Committee Reports

i. **Director of Volunteer Fire & Rescue**

LOSAP

Appeared before the County Council on April 2nd where the Council approved the proposed Ordinance for benefit changes to the LOSAP.

Operations Committee

A special All-Chief's meeting was held on March 19th regarding the Chain of Command and Volunteer Rank Structure policies. The next meeting will be a committee member meeting on April 16, 2024.

PPE Voucher Program

Fitting dates are April 10th & 24th.

Annual Compliance Training

Volunteer personnel have until 1600 hours on April 30th to complete the annual compliance training.

Work-Based Learning Internship Program

Nine students are currently in FF II. FF Safety and Survival will start on May 15th.

Fire Police

The Fire Police received traffic cone donations from Rocky Ridge Fire Company and the Frederick County Highway Department.

Fire Police attended CPR class on March 30th.

Planning Workgroup

The workgroup met on April 2nd. Nothing to report.

Gear Up Class

Class 24-2 started with 7 students in attendance.

Training

High school students received their first checks for milage reimbursement from MSFA.

Engines are needed for FF II class support on April 9th, April 16th, May 1st.

CDL class currently has 4 volunteers enrolled to get their Class A license and 6 volunteers enrolled to get their Class B license.

Battalion Community Stop the Bleed scheduled for May.

Maryland weekend at the NFA is now June 8th and 9th.

Fire Museum

Grand opening was held last week. Will be open on weekends from 12pm – 4pm.

VI. OLD BUSINESS

a. CY 2024 Accreditation Process

- Peer review process is underway.
- Documentation was to be sent to the committee by February 29, 2024.
- All companies are in good standing with the Maryland Department of Assessments and Taxation.
- Review completed by HIPAA Compliance Officer.
- Received verification that apparatus inspections and testing requirements have been completed.
- Waiting for information regarding training and physical standards from 6 companies.

VII. NEW BUSINESS

a. Policy 1.01.06 Chain of Command

b. Policy 5.00.03 Volunteer Rank Structure

Chief Coe presented and reviewed the policies and suggested that the Battalion Representatives take them back to their constituents for a vote at the May FRAB meeting. Discussion regarding the policies ensued.

VIII. COMMENTS AND ANNOUNCEMENTS

Chief Coe

Graceham Volunteer Fire Company will cease operations as a corporation at the end of June.

Anthony Gramiccioni

Key City Fire Conference was successful and well attended.

Todd Johnson

Members are encouraged to bring comments and announcements.

Nelson Smith

Brunswick Ambulance is holding monthly Stop the Bleed and CPR classes.

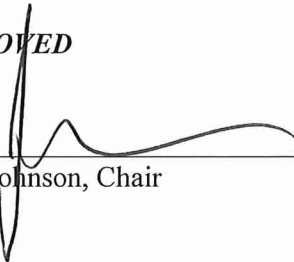
IX. PUBLIC COMMENT

None.

X. ADJOURNMENT

The meeting adjourned at 8:08 p.m.

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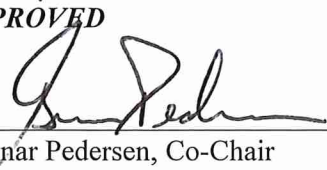
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Todd Johnson, Chair

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Gunnar Pedersen, Co-Chair

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