



# **HISTORIC PRESERVATION COMMISSION FREDERICK COUNTY, MARYLAND**

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**FREDERICK COUNTY HISTORIC PRESERVATION  
COMMISSION**

**MEETING MINUTES**

March 6, 2024

**6:30 PM**

## Virtual Meeting

Members Present: Mary Thompson (Chair), Jack Lynch, Jonathan Burns

Members Absent: None

Staff Present: Amanda Whitmore, Historic Preservation Planner  
Beau Lockard, Historic Preservation Planner  
Thomas Sinton, Assistant County Attorney  
Karen James, Administrative Specialist

Ms. Thompson brought the meeting to order at 6:30 PM and declared that a quorum was present. The following are summary minutes:

## I) ROLL CALL

## II) APPROVAL OF MINUTES – February 7, 2024

The HPC reviewed the Minutes of the February 7, 2024 meeting. Mr. Burns MOVED that the HPC APPROVE the February 7, 2024 Minutes as written. Mr. Lynch SECONDED the MOTION. The MOTION passed 2-0-0-0.

### III) PUBLIC HEARING SWEARING IN

#### **IV) NEW BUSINESS**

**a) Public Hearing:** COA #24-01 Beatty Cramer House Frederick

Applicant is seeking approval to rebuild exterior stairs and railing to western porch.  
**COMMISSION DECISION (Amanda)**

Mr. Burns recused himself from this agenda item.

Staff Presentation: Ms. Whitmore

Joe Lubozynski, Frederick County Landmarks Foundation was present and available to answer questions.

Public Comment: None

Mr. Lynch MOVED The Historic Preservation Commission CONTINUE COA #24-01 until the next meeting. Ms. Thompson seconded the MOTION. The MOTION passed 1-0-0-0.

**b) Public Hearing:**

COA #24-02

Samuel Fleming House

Frederick

Applicant is seeking approval to install a storm door and second story porch and railings.  
**COMMISSION DECISION (Beau)**

Staff Presentation: Mr. Lockard

Eric Gleysteen, applicant; and G. Cameron Overs, Colonial Renovations Inc. were present to answer questions.

Public Comment: None

Mr. Lynch MOVED The Historic Preservation Commission APPROVE COA #24-02. Mr. Lockard then asked for clarification since the applicant did not propose a color. Should the staff-recommended classic steel be use or is there another color within the packet that commissioners prefer? Mr. Lynch said he liked the staff recommendation for the metal roof and included it in the motion. Mr. Burns SECONDED the MOTION. The MOTION passed 2-0-0-0.

**c) Public Hearing:**

CR #24-01

F.W. Fraley General Store

Thurmont

Applicant is seeking recommendation to designate the property to the County Register of Historic Places. **COMMISSION DECISION (Amanda)**

Staff Presentation: Ms. Whitmore

Applicants James Fraley Jr., Vicky D. Fraley, Rockie Lee Fraley, and William A. Fraley, not present.

Elizabeth Comer, Catoctin Furnace Historical Society, was in attendance and answered questions on behalf of the applicant, including current and future use.

Public Comment: 0

Mr. Burns MOVED The Historic Preservation Commission RECOMMEND CR #24-01, the F.W. Fraley General Merchandise Store, for designation to the Frederick County Register of Historic Places pursuant to Criterion 6B(1A), 6B(1C), 6B(2A), and 6B(2F) as described in Section 1-23-6B of the County Code. Mr. Lynch SECONDED the MOTION. The MOTION passed 2-0-0-0.

## **V) ADMINISTRATIVE BUSINESS**

**a) Administrative Updates for January **INFORMATION (Beau)****

Staff reviewed and approved two administrative certificates of appropriateness applications.

The first was from the Samuel Fleming house and under Section 1, Other Building Alterations, it states that repairs and in-kind replacements of missing or deteriorating architectural details such as trim windows and seals are that are more than 25%, which may be administratively approved. The Fleming House allocation was filed and deemed complete on February 5, 2024 to do in-kind rehabilitation of certain window headers and sills that were listed in the application. Staff found the proposed work would not destroy the historic material that characterize the property as in keeping with the Secretary of Interior status for rehabilitation. The application was approved on February 6, 2024.

The second for the Reed-Stitely House was two-fold. Section 4 A under Other, it states a minor project that the Maryland Historic Trust has approved the scope of work through the state or federal tax credit process or its easement and Section 3 A Previously Approved COA states that minor changes to the commission's approved applications may be administratively approved. Application was submitted and was deemed complete on February 8, 2024 to change the window type from COA 23-06. They were changing their window type from the six over six that was approved by COA 23-06 to two over two. This is because MHT easement when the project was brought to them, denied the six over six approval and stated that the windows must be replaced in kind with two over two windows, which is what currently exists on the property. Staff approved this change in the application on February 8, 2024.

## VI) ADJOURN

Meeting adjourned at 7:16 p.m.

**Upcoming Meetings:** April 3  
May 1  
June 5