



Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: February 12, 2024 1900 hours

Location: Winchester Hall
1st Floor Meeting Room
12 E. Church Street, Frederick, MD 21701

Attendance:

Battalion 1 (Todd Johnson).....	Present
Battalion 2 (David Fox)	Present
Battalion 3 (Nelson Smith)	Present
Battalion 4 (Micky Fyock)	Absent
Battalion 5 (Mike Duple)	Present
Career Rep (Vacant).....	Vacant
Career Rep (Anthony Gramiccioni).....	Present
Citizen Rep (Mark Kirchman)	Present (phone)
Citizen Rep (Gunnar Pedersen)	Absent

Nonvoting Reps:

Frederick County Executive (Jessica Fitzwater).....	Absent
Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Absent
Fire & Rescue Services (Chief Tom Coe).....	Present
Volunteer Fire & Rescue Assoc. (President James May)	Present
Volunteer Fire & Rescue Services (Deputy Chief Shane Darwick)	Present
Local #3666 (President Stephen Jones)	Present

Guests: None

As Dr. Fillmore was absent, no report was given.

C. Fire & Rescue Division Director, Chief Tom Coe

Thank You's

Chief Coe expressed his appreciation and gratitude to everyone who responded to the South Carroll Street fire on Saturday.

Chief Coe thanked all the fire departments for the invitations to attend their annual banquet.

Division Updates

Dr. Ryan McFague has joined us as the new Associate Medical Director.

Testifying on House Bill 503 and Senate Bill 586 regarding CSST legislation in Annapolis on February 13th.

Informational Bulletin and training video has been sent to all career and volunteer responders regarding the new PVStop device.

Recruit classes 36 & 37 started today with a total of 57 recruits.

Congratulations to Technician Carl Crum on his upcoming retirement on February 14th.

Informational Bulletin 24-009 "Community Appearance Requests" is intended to gather data from fire stations when community outreach events occur.

D. President, FCVFRA, James May:

President May stated that he did not have anything to report for the February meeting.

E. Local #3666, President, Stephen Jones:

President Jones stated that he did not have anything to report for the February meeting.

VIII. COMMITTEE REPORTS

A. Volunteer Fire and Rescue Association, Deputy Chief, Shane Darwick:

Operations Committee:

The next meeting is an All-Chief's meeting on Tuesday, February 20, 2024 at PSTF.

Frederick County Fire and Rescue Services Work-Based Learning Internship:

Currently have 10 students in FF1.

Fire/Rescue Planning Workgroup:

The Planning Workgroup met on Tuesday, February 6, 2024, at 1700hrs at the Public Safety Training Facility. Discussion was held regarding:

Volunteer Medic Unit Placement - DC Poole discussed the plan to move a reserve medic unit to the Spring Ridge Fire Station. This will mostly provide a medic unit for Volunteer Medics to use since permanent staffing will be in place for Medic 4.

Apparatus Requests -

- Rocky Ridge VFD – Replacement of B-136: This request was approved.
- New Midway VFD – Replacement of Car 9: This request was approved.
- New Midway VFD – Replacement of SU-9: This request was approved.

The next meeting will be held on Tuesday, March 5, 2024 at PSTF.

PPE Voucher Program:

The next Volunteer PPE fitting will be held February 15th and again February 28th from 3-5:30 pm at Logistics on Tilco Dr.

Recruitment & Retention:

GEAR UP class 24-1 just finished. The next class will begin on March 11th.

Accreditation:

The 10 List and Attestation Letter are due on February 29th. The attestation letter is valid only if signed by each of the listed company agents and duly witnessed by the Secretary of the corporation (Notary not needed).

TIMELINES:

- Peer review process will begin in March 2024
- Progress report on companies that did not meet fully accredited status and updates will be presented at the May 13, 2024, FRAB Meeting
- Final peer review report will occur at the July 8th FRAB Meeting

Dedication of Rt. 26 to Mike Powers:

We were honored to attend the Maryland Department of Transportation, with the assistance of Senator Bill Folden, dedication of the section of Rt. 26 between Unionville Rd. East and Albaugh Rd. in memory of Mike Powers. The dedication was held at the Libertytown Volunteer Fire Department on Friday January 26, 2024.

Thank You's

Chief Darwick thanked all the fire departments for the invitations to attend their annual banquet.

B. Other Committees

No report.

IX. DISCUSSION ITEMS

A. Old Business

CY2024 Accreditation Process

As previously mentioned in Chief Darwick's report.

Update on Paramedic Engine Statistics

Two paramedic engines went into service on September 9, 2023. A decrease in ALS arrival time has been recognized, as well as a decrease in ALS unit transfers.

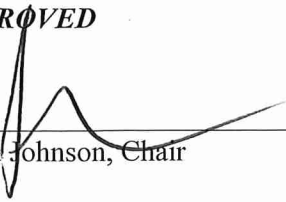
As of January 27th, Medic 4 is being staffed more frequently. Next step is to "hard staff" Medic 4, around late winter or early spring.

The next step is to put the Paramedic Engine in Thurmont in service.

X. ADJOURNMENT

The meeting adjourned at 7:28 p.m.

APPROVED



Todd Johnson, Chair

APPROVED

Gunnar Pedersen, Co-Chair

APPROVED

3/11/2024
Date of Approval

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