



Frederick County Fire and Rescue Advisory Board Meeting

Meeting Minutes

APPROVED

Date: October 9, 2023 1900 hours

Location: Winchester Hall
1st Floor Hearing Room
12 E. Church Street, Frederick, MD 21701

Attendance:

Battalion 1 (Todd Johnson)	Present
Battalion 2 (David Fox).....	Present
Battalion 3 (Nelson Smith).....	Absent
Battalion 4 (Micky Fyock)	Present
Battalion 5 (Mike Duble)	Absent
Career Rep (Edward Burke)	Absent
Career Rep (Anthony Gramiccioni)	Present
Citizen Rep (Mark Kirchman).....	Present
Citizen Rep (Gunnar Pedersen)	Present

Nonvoting Reps:

Frederick County Executive (Jessica Fitzwater)	Absent
Jurisdictional Medical Director (Dr. Jeffrey Fillmore)	Present
Fire & Rescue Services (Chief Tom Coe).....	Present
Volunteer Fire & Rescue Assoc. (President James May).....	Present
Volunteer Fire & Rescue Services (Deputy Chief Shane Darwick).....	Present
Local #3666 (President Stephen Jones).....	Present

Guests: None

**Frederick County Fire and Rescue Advisory Board Meeting
October 9, 2023**

I. CALL TO ORDER:

Chairman Todd Johnson called the meeting to order at 7:01 p.m.

II. ROLL CALL OF VOTING AND NONVOTING MEMBERS:

Absent was:

1. Nelson Smith, Battalion 3 Representative
2. Mike Duple, Battalion 5 Representative
3. Edward Burke, Career Representative
4. Jessica Fitzwater, County Executive

III. INTRODUCTION OF GUESTS:

None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES:

Motion to approve September minutes: Moved by David Fox
Seconded by Mark Kirchman

VOTE: YES: 6 NO: 0 ABSTAIN: 0 PASSED

V. BOARD MEMBER COMMENTS:

None.

VI. PUBLIC COMMENTS:

None.

VII. EX OFFICIO MEMBER REPORTS:

A. Frederick County Executive, Ms. Jessica Fitzwater:

As County Executive Fitzwater was absent, no report was given.

B. Jurisdictional Medical Director, Dr. Jeffrey Fillmore:

SEMSAC

Frederick Health Hospital is the 3rd busiest ER in the state and is 7th for EMS turnovers.

Baltimore City has 4 times the number of EMS calls as New York City.

Question Asked: "When FHH ER does triage, can they not send patients across the street to Urgent Care?"

Dr. Fillmore replied: "It is problematic due to EMTALA".

C. Fire & Rescue Division Director, Chief Tom Coe

Fire Prevention Week

October 8-14, 2023 - "Cooking Safety Starts with You"

County Executive will issue a proclamation on Wednesday.

Division Updates

Recruit Class 35 is in session with 29 recruits who will graduate on November 2nd at the JBK Theater at Frederick Community College.

Paramedic Class 9 students are preparing for National Registry testing. Graduation will be held on November 27th.

Grants

Received SAFER grant in the amount of \$9.7 million. This grant will allow for the full compensation of 32 positions for a 3-year period.

Human Resources

Behavioral Health Coordinator Natalie Bowers has returned to Frederick County.

Calli Guercio is the new Division Community Outreach Coordinator.

Interviews are being conducted for the Data Planner position.

Events

Thank you to everyone who helped staff The Great Frederick Fair.

Question Asked: "What is the current authorized strength for career firefighters?"

Chief Coe replied: "Before the SAFER grant our authorized strength was 602, this grant takes us to 635."

D. President, FCVFRA, James May:

President May stated that he did not have anything to report for the October meeting.

E. Local #3666, President, Stephen Jones:

President Jones stated that he did not have anything to report for the October meeting.

VIII. COMMITTEE REPORTS

A. Volunteer Fire and Rescue Association, Deputy Chief, Shane Darwick:

Operations Committee

The next meeting is and All-Chiefs meeting at 1900 hours October 17th at PSTF.

Frederick County Fire and Rescue Services Work-Based Learning Internship

Currently have 6 students in the MER class. Next class will be HazMat Ops on November 17th.

Budget

Budget process has already begun, and the Operating Budget process is about to start.

Requests through the FCVFRA for additional personnel, apparatus/vehicles or major building repairs are due to Dale Kline and Shane Darwick by COB November 1st.

Rapid Intervention Training

Training is in process and will run through December 16, 2023. Personnel need only attend one complete session.

Topics that will be covered are:

- Portable Radio Overview
- MAYDAY Procedures
- Thermal Imager/Pak Tracker Usage
- Self and Partner Rescue Techniques

Planning Workgroup

Met on October 3rd and discussed future planning of the South Frederick Region.

Approved the re-chassis for A199, Brunswick auxiliary vehicle and UT20.

PPE Voucher Program

Program is underway with 110 sets gear. The next fitting will be on October 11th & 28th at Logistics.

Gear Up

Class started on October 9th with 10 students.

Volunteer Training Coordinator

Tim Shelton has been hired and will start on November 21st.

The Great Frederick Fair

Special thanks to Chief Jerry Dorsey, Lt. Jeana Panarella, Nicky Burriss, and the 170 volunteers involved in providing Emergency Services, Recruitment, Fire Prevention and Education. We are always striving to improve how we do things each year.

Over 2000 hours of service were provided treating: Bee Stings Cow stepping on child's foot – Transported by POV, Lac. Thumb – corn shucker, Seizures/ hypertension/sick/ cardiac refusal/ syncopal episodes and falls in total 25 patient encounters.

John deer needs repair and Command Trailer has developed a severe roof leak.

Gran Fondo

A type of long-distance road cycling ride originating in Italy and is run all over the world and we have it here in Frederick and the number of cyclists is growing. We had 3 trauma patients during the race this year and we had a meeting last night and conducted an after action that will result in improvements to next year's race.

MDEM SAREX

(MD Emergency Mgt. Training Exercise in Brunswick) Lenne Stolberg Battalion Chief – Special Operations expressed gratitude to Chief Smothers for the outstanding support that his company provided for the training exercise. Chief Nalborczyk did a great job scheduling volunteer crews to staff two BLS units and a Boat for this event and crews were extremely professional and represented in an exemplary manner.

Question Asked: "What will the new Training Coordinator do?"

Chief Darwick replied: "There are a lot of things that we do out of my office that involve training, such as Accreditation, High School Internship program and MFRI classes."

B. Other Committees

No report.

IX. DISCUSSION ITEMS

A. Old Business

Update on progress on the Ball Road After Action Report

Chief Coe emailed a copy of the updated spreadsheet to the FRAB members.

As of October 4, 2023 - 74 of the 137 recommendations have been completed, 29 are in process and 34 are remaining to work on.

X. ADJOURNMENT

The meeting adjourned at 7:32 p.m.

APPROVED



Todd Johnson, Chair

APPROVED

11/13/2023
Date of Approval

APPROVED



Gunnar Pedersen, Co-Chair

APPROVED

13 Nov 23
Date of Approval